

Liskeard Town Council

AT A MEETING of the **COMMUNICATIONS AND ENGAGEMENT COMMITTEE** held remotely on **Tuesday 9 March 2021 at 7.30 p.m.** there were present:

Committee: Councillors Simon Cassidy (in the Chair), David Ambler, Ian Barlow, Anna Clarke, Susan Shand and Christina Whitty.

Also in attendance: Councillor Naomi Taylor
Deputy Town Clerk – Yvette Hayward

438 / 20 APOLOGIES

Councillors Rachel Brooks and Sandra Mitchell

439 / 20 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON-REGISTERABLE

None declared

440 / 20 MINUTES OF MEETING HELD ON Tuesday 12 January 2021

Councillor Ambler proposed, Councillor Clarke seconded, and the Committee **RESOLVED** that the minutes of the meeting held on 12 January 2021 were adopted as correct.

441 / 20 PUBLIC PARTICIPATION

None present

442 / 20 DEPUTY TOWN CLERK'S UPDATE - Report on items from 12 January 2021 committee meeting not already on the agenda – for information

Written report circulated and noted

443 / 20 BUDGET MONITORING

a) To receive the budget report to 31 January 2021

Councillor Cassidy proposed, Councillor Barlow seconded, and the Committee **RESOLVED** to accept the budget monitoring report.

b) To approve the return of funds from unrequired earmarked reserves to the general reserve

Councillor Cassidy proposed, Councillor Whitty seconded, and the Committee **RESOLVED** to return a total of £13,576 from earmarked reserves to the general reserve as follows: 342 Newsletter £2,200, 343 Marketing & Consultation £500, 344 Heritage projects £7,991, 346 TIC Equipment £1,425, 360 Conservation/Collection Care £366, 361 Equipment £150, 363 Profit from Shop £944.

444 / 20 EVENTS

a) Community Fair (from 8 March 2021) – To receive a report on arrangements for the event

The committee thanked Vicky and Mandy for all the work done to create this event, which had just gone live. Positive feedback had already been received.

110/20

b) Election's promotion – To receive a report on activity

Noted

c) Community Champion Awards and Annual Town Meeting – To consider arrangements 2021

There was an aspiration to hold an event this year but separated from the Annual Town Meeting as it would not be possible to stage this meaningfully within the required timeframe.

Consideration should be given to linking it with other events which may take place within the town, and feedback from other organisations would be sought on this.

Councillor Cassidy proposed, Councillor Ambler seconded, and the Committee **RESOLVED** to commence a nomination process with a closing date of 31 August 2021.

A recommendation would be made to Council that a constructive Annual Town Meeting could not be held within the required time frame, due to the current restrictions.

d) Liskeard Unlocked (September 2021) – To receive the notes from the first planning meeting on 15 February 2021

It was noted that the 2020 event had achieved national recognition from Heritage Open Days, and the team responsible were thanked.

445 / 20 CORRESPONDENCE

N Craddock, email 19/2/21- Walking Routes

It was agreed that as a first step to reviewing signage for the walking routes, an audit should be carried out of the existing signage. Some work was underway on this last year but had been brought to a halt due to the lockdown. It had identified some missing green metal signs and wayfinding posts. In addition, missing styles, and both signage and styles in a poor state of repair had been noted and should be included in the review. Councillor Ambler would contact the Countryside Access Team for advice and assistance. Following the closure of the Walkers are Welcome group in the town, it was thought there may be a desire to create a new walking group, and volunteers from here and the Liskeard Town Forum may be interested in working on this project.

446 / 20 DATE OF THE NEXT MEETING

The next meeting of the Communications and Engagement Committee will be on Tuesday 8 June 2021 at 7.30pm.