

# Liskeard Town Council

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Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

**A MEETING of the COMMUNICATIONS AND ENGAGEMENT COMMITTEE will be held remotely using Zoom at 7.30pm on TUESDAY 9 MARCH 2021**

Members of the public are welcome to join this meeting. Links can be found at the bottom of the agenda.

The Chair will advise those present of organisational matters

## **AGENDA**

**1. Apologies**

**2. Declarations of Members interests Registerable and Non-Registerable.**

**3. Minutes of Previous Meeting**

To confirm the minutes of the previous meeting held on Tuesday 12 January 2021 as a true record.

**4. Public Participation**

None previously notified

**5. Deputy Town Clerk's Update**

Report on items from 12 January 2021 committee meeting not already on the agenda – for information

**6. Budget Monitoring 2020/21**

a) To receive and accept a budget report to 31 January 2021

b) To approve the return of funds from unrequired earmarked reserves to the general reserve

**7. Events**

a) Community Fair from 8 March 2021 – To receive a report on arrangements for the event (RB) (see clerk's report)

b) Elections promotion – To receive a report on activity (SC) (see clerk's report)

c) Community Champion Awards and Annual Town Meeting – to consider arrangements for 2021 (RB & SC) (see clerk's report)

d) Liskeard Unlocked September 2021 – To receive the notes from the first planning meeting on 15 February 2021 (RB)

**8. Correspondence**

N Craddock, email 19/2/21 – Walking Routes (see clerk’s report)

**9. Date of Next Meeting**

It is proposed that the next meeting of the Communications and Engagement Committee will be on Tuesday 8 June 2021

TOWN CLERK  
*Steve Vinson*  
3 March 2021

The public can join this virtual Meeting by simply following this Zoom link:

<https://zoom.us/j/99279005991?pwd=bzRxYlYrTmZiVzdpemVNbmdmTlJSZz09>

**Meeting ID: 992 7900 5991**

**Passcode: 434613**

For further instructions on using Zoom please email the Deputy Town Clerk on [office1@liskeard.gov.uk](mailto:office1@liskeard.gov.uk)

If you plan to attend it is helpful to the Chair if you can drop us an email, advising whether you would like to speak on a particular subject.