

LISKEARD TOWN COUNCIL

Tel: 01579 345407
Fax: 01579 324429
e-mail: townclerk@liskeard.gov.uk
Website: www.liskeard.gov.uk



Steve Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

COMMUNICATIONS AND ENGAGEMENT COMMITTEE **TUESDAY 3 NOVEMBER 2015 AT 7.30 PM** **TO BE HELD IN THE COUNCIL CHAMBER AT THE PUBLIC HALL**

Members of the public are invited to attend and take part in the meeting

The Chairman will advise those present of Housekeeping matters

AGENDA

1. To receive Apologies
2. To receive declarations of Members' Interests, Registerable or Non Registerable
3. To confirm the Minutes of the meeting held at 7.30 pm in the Council Chamber on Tuesday 6 October 2015 as a true record of the meeting
4. To receive an update about progress of resolutions from the last meeting of the Communication and Engagement Committee on 6 October 2015 and the Clerk's Report.
5. Public participation
6. To receive and discuss the Committee Budget to 31 October 2015
7. Signposting Liskeard's History
 - a). to decide whether to seek grant funding for signage and mobile information.
 - b). to agree the members of a small group to take this forward.
8. Work Programme – To discuss items for inclusion in the committee's Work Programme in relation to the draft aims and objectives. To consider whether the committee should set a 3 year work programme.

9. Mayors Mini Market - to discuss this year's event including marketing and the name of the event.
10. TIC reports - (attached)
 - a). Activity Report
 - b). Assistant TIC Manager – Tina Barrett appointed.
 - c). Opening Times – Revised Opening Times to consider new arrangements.
11. Town Centre Leaflet –
 - a). to discuss the contents for the town centre leaflet
 - b). to consider the need to reprint more heritage train leaflets.
12. Correspondence - none
13. Date of Next Meeting Tuesday 1 December 2015

Steve Vinson
TOWN CLERK