

Liskeard Town Council

AT A MEETING of the **TOWN COUNCIL** held remotely on Tuesday 27th October 2020 at 7.30 p.m. there were included:

The Mayor – Councillor Rachel Brooks – in the chair

The Deputy Mayor – Councillor Sandra Mitchell

Councillors – David Ambler, Ian Barlow, Simon Cassidy, Ian Goldsworthy, Sally Hawken, Sue Shand and Christina Whitty.

Town Clerk – Steve Vinson

Mayor's Chaplain – Rev. Becca Bell

Responsible Financial Officer and Deputy Town Clerk - Yvette Hayward

Facilities Manager - Jacqui Orange

Members of the Public – Nick Craker (Cornwall Councillor), John Ede (ECCABI), John Hesketh (Menheniot Parish Council) and Tania Horrocks (Cornwall Housing).

The Mayor's Chaplain led the Council and members of the public in saying prayers for the town and Council.

214 / 20 **APOLOGIES** – Councillors Anna Clarke, Jane Pascoe, Julian Smith and Naomi Taylor.

215 / 20 **DECLARATIONS OF INTERESTS, REGISTERABLE AND NON-REGISTERABLE** – Councillor Ambler declared an interest in Agenda Items 17 and 20 as Chair of the Town Forum. Councillor Goldsworthy declared an interest in Agenda Item 13 BACS payment 156.

216 / 20 **TO RECEIVE AND ADOPT THE MINUTES OF 29TH SEPTEMBER 2020 COUNCIL MEETING**: – The Mayor proposed, the Deputy Mayor seconded, and the Council **RESOLVED** to **ADOPT** the minutes of the Council meeting held on 29th September 2020.

217 / 20 **MAYOR'S REMARKS** – After the government refused to extend free school meals over the holidays, people in Liskeard, as all over the country, have stepped up to try to make sure local children do not go hungry.

Emma Packham set up a group to provide a daily packed lunch for anyone on school meals plus anyone else in need. Sandra Mitchell was able to link her in with the existing groups that provide food and support and, with the help of these organisations, local mums, Sandra herself and local businesses, Emma has been able to source enough supplies to meet demand and arrange delivery and a collection point. Sally Hawken, as well as securing funding for the whole of Cornwall for the Christmas holidays, has also been liaising with Emma to provide practical support and I was very happy to pay for some of the food they needed too.

Sandra said to me, "I am so proud of the way our residents, community groups and businesses have pulled together and organised emergency support in just a couple of days." I'm really proud too, and I hope our elected representatives in Westminster will learn a lesson from this.

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At the Cattle Market working group last week we heard that we will be able to bid for significant money from a new Town Centre Revitalisation Fund. The aim is to fund work to develop plans which we could then use to apply for capital funding. The details of the Fund will be published shortly and we can make the first application in December. I'm proposing to hold a meeting involving the Mayor and Chairs group and our Cornwall Councillors to consider what should be in the first application and to bring back those recommendations to the November full council. The ideas mentioned so far include the next phase of Cattle Market development, employment land, empty shops, and various transport schemes, including cycling.

We also heard at the Cattle Market Working Group that there has been further work on the proposed Looe Valley Trail. The plan is now for Liskeard and Looe each to have a looped trail, which will have a joining stretch in the middle. This looks as if it will be even better than the previous plans, both in providing us with a local cycling and walking trail and in bringing visitors through the town centre. It also covers some of the roads we've separately identified as priorities for cycling improvements. We're going to be convening a meeting of the cycling group to make sure this all fits together and feeds into the Town Centre Revitalisation Fund work. I've also asked if the project manager can come and speak to November Full Council about this.

On Sunday I will be attending the Field of Remembrance event at 2pm outside Webb's House and I hope you will be able to join me. As you'll have gathered, the main remembrance service will be held in the Cattle Market on 8 November. I know some of you will be attending with different hats on but we've been asked to limit our attendance so just Sandra, Simon and I will be representing the Town Council.

218 / 20 **PUBLIC PARTICIPATION** – Tania Horrocks (Cornwall Housing) and John Ede (ECCABI) spoke to the Powerpoint presentation. They outlined the target audience and the steps taken to interact with them including during Covid 19 and the next phase of activities for them:

- Target Audience – age 16+ not in paid employment, lacking confidence and possibly with money problems.
- Interactions - Over 180 phone calls, "Walk and Talk" and "Coffee and Chat" groups and project work with groups at Melbourne Road and Lake Lane. Craft activity work excellent at breaking down barriers to inclusion and building self-confidence. From September 2020 on line "Money Box", "Your Future Matters" and IT support courses.
- Next Phases – build a closer relationship with frontline staff so as to generate referrals - "Family Workers, Children Schools and Families", Liskeard Job Centre, other Cornwall Housing teams, work more closely schools

219 / 20 **TOWN CLERK'S UPDATE** – Town Clerk – the Cattle Market Makers project the previous day the lease had been received back from the Cornwall Council solicitor. There were only two small changes which were not material. Information relating to the timeline for the full planning application and the location of the proposed hub would be fed back.

220 / 20 **COMMITTEE MEETINGS - MINUTES** – a) The Mayor proposed, Councillor Cassidy seconded, and the Council **RESOLVED** to **RATIFY** the minutes of the Planning Committee held on

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5th October 2020. b) The Mayor proposed, the Deputy Mayor seconded, and the Council **RESOLVED** to **RATIFY** the minutes of the Planning Committee held on 12th October 2020.

c) Councillor Cassidy proposed, the Mayor seconded, and the Council **RESOLVED** to **RATIFY** the minutes of the Communication & Engagement Committee held on 13th October 2020. d) Councillor Goldsworthy, Councillor Hawken seconded, and the Council **RESOLVED** to **RATIFY** the minutes of the Facilities Committee held on 20th October 2020.

RESPONSIBLE FINANCIAL OFFICER (RFO) REPORTS (8-13)

221 / 20 **RFO REPORT** – (for information). Noted

222 / 20 **BUDGET REVIEW 2020/2021** – The Mayor proposed, Councillor Cassidy seconded and the Council **RESOLVED** to a) accept a report on the 2020/2021 budget to 30 September 2020 for monitoring purposes.

223 / 20 Councillor Cassidy proposed, Councillor Hawken seconded and the Council **RESOLVED** to b) accept the review of the 2020/2021 budget and reserves.

224 / 20 **BUDGET AND PRECEPT SETTING 2021/2022** – The Mayor proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** to note the draft budget for 2021/2022 including proposals submitted by the Communications & Engagement and Facilities Committees.

225 / 20 **ZOOM** – Councillor Goldsworthy proposed, Councillor Hawken seconded and the Council **RESOLVED** to switch the ZOOM license to an annual subscription.

226 / 20 **RESERVED CAR PARKING SPACE** – Following clarification that this related to a discount on the already budgeted and agreed current year, the Mayor proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** to confirm the renewal of a 1 VPM permit valid until 31 March 2021. It was noted that the reserved car parking space would be considered again for the following year as part of the 2021/2022 budget and precept setting.

227 / 20 **SCHEDULE OF PAYMENTS** – The Mayor proposed, Councillor Hawken seconded and the Council **RESOLVED** to approve the Schedule of Payments.

228 / 20 **COVID19 STANDING ORDERS AND FINANCIAL REGULATIONS** – Councillor Goldsworthy proposed, Councillor Hawken seconded and the Council **RESOLVED** to extend the amendments to standing orders and financial regulations for a further 3 months.

229 / 20 **CHRISTMAS CELEBRATIONS IN LISKEARD** – Councillor Cassidy updated Council on the proposals including the “JustGiving” campaign to generate revenue for the project. It was hoped that there would still be lighting of premises. Subject to approval by Council, some of the Communications & Engagement Committee events budget might be used to support some of the activities. It was noted that the primary schools were considering their own respective lantern parades within the Covid19 secure premises.

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230 / 20 **CHRISTMAS CAR PARKING** – Following discussion, including the request from the Town Forum, and a vote on a modification of the original recommendation. Councillor Cassidy proposed, the Deputy Mayor seconded and the Council **RESOLVED** to agree to the Town Council funding two free days parking and writing to ask Cornwall Council to offer a second days free Christmas parking to that already offered.

231 / 20 **PLANNING ADDENDUM – CORNWALL COUNCIL** – Noted.

232 / 20 **CORNWALL COUNCILLOR UPDATES** – Councillor Nick Craker – Barras Place – virtual traffic improvements were in the process of being carried out. Highways Improvements – further schemes were progressing through the approval process. Cornwall Council Planning Department – was seeing a sharply increased number of enquiries from 233 per day to over 300 a day. They were asking for patience for those contacting the department. Trevecca – there was positive news on Trevecca which was confidential and PARTII in nature.

Councillor Sally Hawken – Holiday Hunger – noted that there were 13,362 children in Cornwall receiving free school meals and affected by holiday hunger as of 23rd October 2020. An All Party Parliamentary Select Committee had shown in 2017 a clear link between poor nutrition and poor prospects for children. Sally had piloted summer holiday schemes locally for the first time 3 years ago. Devolution – a chase up on the response was being organized. Maudlin Farm - following the discussions on the future management of the amenity land, the supporting in writing confirmation of the position was being sought.

233 / 20 The Mayor proposed, Councillor Cassidy seconded and the Council **RESOLVED** to go into PARTII.

234 / 20 **PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business:

22. **TENCREEK** – to receive the notes and approve the Terms of Reference and discuss how to proceed.

23. **UPDATE ON POSTS AND SALARIES AND APPRAISALS** – to receive the annual update.

235 / 20 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public were readmitted to the meeting.

236 / 20 **TENCREEK** – in the PARTII session the Terms of Reference had been approved subject to the amendments (that names be removed from the positions and Cornwall Council be removed from the text in the “Purpose of the Working Group”).

237 / 20 **UPDATE ON POSTS AND SALARIES AND APPRAISALS** – Defer to the next meeting.

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238 / 20 **CORRESPONDENCE** – 27th October 2020 – Liskeard Town Forum – Christmas Car
Parking letter brought forward to agenda item 17 for discussion.

239 / 20 **DATE OF THE NEXT MEETING** – 24th November 2020 at 7.30pm.