

**LISKEARD TOWN COUNCIL**

**AT A MEETING** of the **COMMUNICATIONS AND ENGAGEMENT COMMITTEE** held in the Council Chamber at 7.30 pm on Tuesday 7 January 2020 there were present:

Committee: Councillors Simon Cassidy (in the chair), Rachel Brooks, Ian Barlow, Anna Clarke, Sandra Mitchell, Susan Shand and Christina Whitty

Also in attendance: Councillor Naomi Taylor

Deputy Town Clerk: Yvette Hayward

The Chair advised of housekeeping matters and that the meeting was being recorded.

**409/19 Apologies**

Councillor David Ambler

**410/19 Declarations of Interest Registerable or Non-Registerable**

None

**411/19 Minutes of the Meeting held on Tuesday 5 November 2019**

Councillor Brooks proposed, Councillor Barlow seconded, and the Committee **RESOLVED** that the Minutes of the meeting held on Tuesday 5 November 2019 were adopted as correct.

**412/19 Public Participation**

None

**413/19 DEPUTY TOWN CLERK'S UPDATE**

**Report on items from 5 November 2019 committee meeting not already on the agenda – For Information**

Written report circulated.

**414/19 MUSEUM REPORT**

**To receive the museum report**

The museum had been quiet and there was nothing to report.

The Chair urged everybody to visit the temporary Emily Hobhouse exhibition the museum is currently hosting.

**415/19 TOURIST INFORMATION CENTRE (TIC) REPORT**

a) **To receive the TIC report**

Noted

b) **To review arrangements for the TIC/museum shop**

Councillor Shand proposed, Councillor Mitchell seconded, and the Committee **RESOLVED** that the TIC take control of the shop, to include stock control, record keeping etc, and all financial transactions go through the TIC budget.

**416/19 OBJECTIVES**

**To receive reports on the development of objectives, to enable actions and budgets to be agreed where applicable**

122/19

- 1) Work with other organisations to develop a Culture and Heritage Strategy, trying out enhancements to existing events and new activities – to become 'To continue to support and enhance existing events and new activities' for 2020/21 - to receive an update on the Dancing in the Landscapes project (RB)

The date for the event is 12 September which is also the focus for Liskeard Unlocked activities. It is hoped a local dance coordinator can be engaged. This will be another new type of activity for the Liskeard Unlocked heritage festival.

*7.45pm – Councillor Clarke arrived*

- 2) Work with youth organisations to set up a youth council and improve collaboration – To update on progress on the Youth Council and Youth Network (RB, AC, NT)

Councillor Taylor reported that the first youth engagement event was planned for the evening of 17 January at the Liskerrett Centre. Liaison was also taking place with Wendy Birbeck for another event at Liskeard School and Community College. Contact was also taking place with Karen Coleman, lead youth worker at Lyskerrys Youth. Assistance was needed in the organisation and Councillor Shand volunteered to help.

Councillor Clarke was meeting with Cath Hendy from Young People Cornwall.

- 3) Build on the improved accessibility at the Public Hall to work with others to promote inclusivity and accessibility in Liskeard – To receive the notes from the Disability Confident meeting on 13.11.19 for information (SS)

A dementia awareness training event was planned in February for all Councillors, Council staff, local businesses and community groups.

The community Fair would be used to promote the Disability Confident group work.

- 4) Promote walking and cycling in and around Liskeard, including reviewing and improving signage and establishing new trails – covered in Clerk's report

A request would be made to Cornwall Council that the proposed cycle stands on the Parade were unpainted stainless steel.

- 5) 2017/2018 Objective carried forward – Development of a community emergency plan (aim to complete by 30 September 2019) – To receive an update on progress (SS) – to become part of the general work plan in 2020/21

The plan was ready to submit to Cornwall Council for testing.

#### **417/19 BUDGET MONITORING AND SETTING**

##### **a) To receive a budget report to 30 November 2019**

Noted and accepted

123/19

**b) To review the draft budget for 2020/21**

The committee had been tasked with budget savings of £3,776 but would propose a reduction of £4,107 which was to be achieved by reducing provision for NI contributions (which had been overestimated) and the museum, the staff contingency was to be removed and while cycle parking was to be increased it would all be funded from reserves.

Councillor Clarke proposed, Councillor Shand seconded, and the Committee **RESOLVED** to **RECOMMEND** to Council that £4,318 from the earmarked reserves (Signage £1,647, Newsletter £1,640, Market & Consultation £1,031) was returned to the general reserve for use in other Council projects, and the remaining Signage reserve of £1,500 was to be used to fund the cycle parking.

The committee wanted to protect the events budget which was of community benefit.

**418/19 EVENTS****a) Nadelik Lyskerrys – wash up 29 January 2020 at 11.15am**

It was noted this had been a great event with thanks extended to all involved. The wash up session was open to everyone to contribute feedback on the event and consider ideas for 2020 when we would be operating without Golden Tree as a partner.

**b) Civic Service at the Methodist Church – 2 February 2020 – All to attend if possible - Noted****c) St Piran's Day – 5 March 2020 – Trelawney Shout**

It was agreed to gauge interest in this within the town. Councillor Cassidy would speak to pubs and social clubs. Councillors Shand and Whitty would speak to the Royal British Legion. The Mayor would contact schools once information about educational support and funding was confirmed.

**d) Community Fair – 21 March 2020 - To receive the notes from the working group meeting on Tuesday 10 December 2019 - Noted****e) Annual Town Meeting and Community Champion Awards – 21 April 2020 – First planning meeting 15 January 2020 at 7pm - Noted****f) VE Day 75 – 8 May 2020**

Councillors Cassidy, Shand and Whitty volunteered to take this forward. Another meeting with the community organisations who wanted to be involved would be arranged soon with regular follow up meetings.

A date for Beating the Bounds of 31 May 2020 had just been agreed.

**419/19 Twinning****To discuss an opportunity to renew links with Quimperle in May 2021**

It was agreed to contact the St Neot based choir Canoryon Lowen and confirm our interest in joint working. The public hall could also be offered as a venue for a performance. The event would be useful to explore other ways of improving links with Quimperle.

124/19

It was agreed the museum should take the lead in building further links with Bloemfontein in South Africa.

Other towns where friendships may be established were discussed. Any approaches would be made via the Mayor.

**420/19 CORRESPONDENCE**

None

**421/19 DATE OF NEXT MEETING**

The next meeting of the Communications and Engagement Committee will be on Tuesday 10 March 2020 at 7.30 pm in the Council Chamber.