

LISKEARD TOWN COUNCIL

Tel: 01579 345407
Fax: 01579 324429
E-mail: townclerk@liskeard.gov.uk
Web Site: www.liskeard.gov.uk



Steve Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

COMMUNICATIONS AND ENGAGEMENT COMMITTEE **TUESDAY 8 JANUARY 2019 AT 7.30 PM** **TO BE HELD IN THE COUNCIL CHAMBER AT THE PUBLIC HALL**

Members of the public are invited to attend and take part in the meeting

The Chair will advise those present of Housekeeping matters

AGENDA

1. Apologies

2. Declarations of Members' Interests, Registerable and Non-Registerable

3. Minutes of Previous Meeting

To confirm the Minutes of the Committee meeting held at 7.30pm in the Long Room on Tuesday 6 November 2018 as a true record of the meeting.

4. Public Participation

5. Support Services Manager's Update

Report on items from 6 November 2018 committee meeting not already on the Agenda – For Information

6. Museum Report

- a) To receive the museum report
- b) To receive an updated budget report to 30 November 2018

7. Tourist Information Centre (TIC) Report

- a) To receive the TIC report
- b) To agree TIC cover to enable both staff to attend the Giving and Living Gift Trade Show on Wednesday 16 January 2019

8. Lyskerrys Sustainable Funding

To agree a contribution from the Newsletter reserve to Liskeard Arts and Media Body (LAMB) to finance a project to put the magazine on a sustainable financial footing.

9. 2019/20 Objectives

To receive reports on the progress of objectives, to enable actions and budgets to be agreed at the next meeting in March.

- 1) Work with other organisations to develop a Culture and Heritage Strategy, trying out enhancements to existing events and new activities. – To agree a matched funding contribution of £1,000 for an application to Feast to enhance the carnival (these monies will only be used if an application is successful).

- 2) Work with youth organisations to set up a youth council and improve collaboration.
- 3) Build on the improved accessibility at the Public Hall to work with others to promote inclusivity and accessibility in Liskeard. – To receive notes from the Public Hall launch working group, discuss arrangements and agree a budget
- 4) Promote walking and cycling in and around Liskeard, including reviewing and improving signage and establishing new trails.

10. Signage

- a) To agree a new location for the replacement town welcome sign to be relocated from the A38 Island Shop slip road
- b) To note the position of the A38 brown sign application

11. Budget setting for 2019/20

- a) To receive an updated budget report to 30 November 2018
- b) To ratify a payment of £85 from the Marketing and Consultation reserve for the attracting business event held at Eliot House Hotel on 15 November 2018
- c) To agree a final draft budget for this committee, for submission to Council for precept setting 2019/20

12. Events

- a) Cornish Christmas wash up – 10 January 2019 at 2pm – To agree in principle inviting Golden Tree to work with us on the 2019 Christmas event
- b) Methodist Church Civic Service – 3 February 2019 – To note the details (all to attend if possible)
- c) Community Fair – 30 March 2019 – To set up a working group to arrange the event
- d) Annual Town Meeting and Community Champion Awards – 25 April 2019 - To set up a working group to organise the event
- e) Liskeard Unlocked 2019 – 13-15 September 2019 – To set up a working group to commence planning for the event

13. Correspondence

14. Date of Next Meeting

The next meeting of the Communications and Engagement Committee will be on Tuesday 5 March 2019

TOWN CLERK

Steve Vinson

2 January 2019

