

Liskeard Town Council

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Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

A MEETING of the COMMUNICATIONS AND ENGAGEMENT COMMITTEE will be held remotely using Zoom at 7.30pm on TUESDAY 12 JANUARY 2021

Members of the public are invited to view or speak at the meeting – please contact the Deputy Town Clerk for a link by emailing office1@liskeard.gov.uk

The Chair will advise those present of organisational matters

AGENDA

1. **Apologies**
2. **Declarations of Members interests Registerable and Non-Registerable.**
3. **Minutes of Previous Meeting**
To confirm the minutes of the previous meeting held on Tuesday 10 November 2020 as a true record.
4. **Public Participation**
None previously notified
5. **Deputy Town Clerk's Update**
Report on items from 10 November 2020 committee meeting not already on the agenda – for information
6. **Museum Report**
 - a) To receive the Museum report
 - b) To agree to the use of up to £2,000 of the unspent museum budget for 2020/21 for the reorganisation of the museum to provide a volunteer workroom separate from the public areas.
7. **Budget Monitoring 2020/21**
To receive and accept a budget report to 30 November 2020
8. **Events**
 - a) Kana Nadelik project (December 2020) – To receive feedback on the project (RB)
 - b) Christmas activities in the town (December 2020) – To receive feedback on the events (SC)

c) Community Fair – To consider possible arrangements for an event in 2021 (see clerk's report)

9. Recycling Survey

To receive feedback from the survey undertaken in November 2020 and make recommendations to Council

10. Election promotion (see clerk's report)

To consider how to encourage members of the public to stand as a prospective town councillor in the May 2021 elections

11. Printed communication with the public (see clerk's report)

- a) To consider feedback on the recent edition of the Lyskerrys magazine
- b) To consider the form for future printed communication with the public

12. Cycle Parking (see clerk's report)

To consider locations for further cycle parking in the town

13. Budget Setting 2021/22

To agree a budget for 2021/22 to be recommended to Council

14. Policy reviews

- a) To review the Communications Policy
- b) To review the Social Media Policy
- c) To review the Community Engagement Strategy

15. Correspondence

None received at date of publication

16. Date of Next Meeting

It is proposed that the next meeting of the Communications and Engagement Committee will be on Tuesday 9 March 2021

TOWN CLERK
Steve Vinson
6 January 2021