

# Liskeard Town Council

**AT A MEETING of the FINANCE, ECONOMIC DEVELOPMENT AND GENERAL PURPOSES COMMITTEE** held in the Public Hall on **TUESDAY 30 AUGUST 2022 at 7.30 p.m.** there were present:

Committee Members - Councillors Simon Cassidy (Mayor in the Chair), Christina Whitty (Deputy Mayor), David Ambler, Richard Dorling, Julian Smith and Naomi Taylor.

Town Clerk – Stephen Vinson.  
Members of the Public – None.

## **161 / 22      APOLOGIES**

Councillors Rachel Brooks, Nick Craker, Ian Goldsworthy, and Annette Lee-Julian.

## **162 / 22      DECLARATIONS OF INTERESTS, REGISTERABLE AND NON-REGISTERABLE**

None.

The Mayor thanked Councillors for attending the VJ Day and Freedom of the Town Parade on 14<sup>th</sup> August 2022. This had been very well received by the Liskeard Branch of the Royal British Legion.

## **163 / 22      TO RECEIVE AND APPROVE THE MINUTES OF THE FINANCE, ECONOMIC DEVELOPMENT & GENERAL PURPOSES COMMITTEE MEETING HELD ON 26 APRIL 2022**

The Deputy Mayor proposed, Councillor Dorling seconded, and the Committee **RESOLVED** to **APPROVE** the minutes of the Finance, Economic Development & General Purposes Committee meeting held on 26<sup>th</sup> April 2022.

## **164 / 22      PUBLIC PARTICIPATION**

None.

## **165 / 22      GRANT APPLICATION**

None.

## **166 / 22      TOWN COUNCIL – SOUTH WARD COUNCILLOR VACANCY**

Noting that there had been no request to hold an election, the Mayor proposed, the Deputy Mayor seconded and the Committee **RESOLVED** to approve the cooption process and timetable as set out in the report.

## **167 / 22      TOWN CLERK'S UPDATE**

Minute 509/21 – CCTV Cameras – Update noted. The CCTV monitoring manager had not yet specified a time only the date for the rescheduled meeting (2<sup>nd</sup> September). A time would be sought and circulated to the relevant people.

43/22

## **RESPONSIBLE FINANCIAL OFFICER (RFO) REPORTS (8-12)**

### **168 / 22 RFO REPORT – BANK BALANCES – CATTLE MARKET MAKERS FINANCIAL UPDATE – WELCOME BACK FUND GRANT – OFFICE UPDATE.**

Welcome Back Fund Grant – the issues connected with securing invoices in the case of grant funded projects was discussed. It was agreed that the threat of not using the contractor again for late issue of invoices be used.

Office Update - The arrangements for the handling of the Account Clerks work during the period of their hospital treatment was noted. Other measures including bringing someone in should it prove necessary had been discussed.

Councillor Ambler proposed, Councillor Dorling seconded and the Committee **RESOLVED** to note the report.

### **169 / 22 BUDGET MONITORING 2022/23 – TO RECEIVE AND ACCEPT A BUDGET REPORT TO 30 JUNE 2022 FOR MONITORING PURPOSES.**

In discussion, the rate of interest on the deposit account held by Cornwall Council was sought. It was noted that the budget for DBS checks for all Committees is held by the Finance, Economic Development & General Purposes Committee.

Councillor Dorling proposed, the Deputy Mayor seconded and the Committee **RESOLVED** to receive and accept the budget monitoring report.

### **170 / 22 SCHEDULE OF PAYMENTS**

It was noted that item 490 had been produced for the Parks and Opens Spaces Working Group. An update on the electricity supply in the vacant Arcade Shop was provided. It is now a metered supply changed to the Town Council 's supplier rather than the former tenants.

Councillor Taylor proposed, Councillor Smith seconded and the Committee **RESOLVED** to approve the Schedule of Payments.

### **171 / 22 LOCAL GOVERNMENT PENSION STRATEGY (LGPS) – EMPLOYER DISCRETIONS POLICY**

Councillor Smith proposed, Councillor Dorling seconded and the Committee **RESOLVED** to adopt the LGPS Employer Discretions Policy.

**172 / 22 TREASURY MANAGEMENT STRATEGY 2022/2023** – The Mayor proposed and the Councillor Dorling seconded and the Committee **RESOLVED** to approve the Treasury Management Strategy.

44/22

**173 / 22 GUILDHALL SHOP UNIT 3 – Minute 112/22 Facilities Committee)**

The Mayor proposed, Councillor Taylor seconded and the Committee **RESOLVED** to confirm the term of the lease as 2 years and the annual rental as £3,549.

**174 / 22 HONOURED BURGESS MEDAL REPLACEMENT – a. To confirm the existing budget lines to be used in conjunction with the elements from the general reserve to fund the replacement of the Honoured Burgess medals b. To confirm the selection of a contractor.**

a. To confirm the existing budget lines to be used in conjunction with the elements from the general reserve to fund the replacement of the Honoured Burgess medals

Discussion – it was noted that the positive response from Quimperle on re-establishing Twinning Links would mean that those costs (e.g. November visit) would need to be covered perhaps from the cost codes mentioned in the report. It was also noted that the Mayor Allowance's had in recent years been reduced and the Mayors Allowance covered a wide range of costs associated with the role of Mayor.

Councillor Smith proposed, Councillor Dorling seconded and the Committee **RESOLVED** to fund the Honoured Burgess Replacement Medals from the General Reserve.

b. To confirm the selection of a contractor. Councillor Smith proposed, Councillor Ambler seconded and the Committee **RESOLVED** to select Contractor A as the supplier of the Honoured Burgess Medal Replacement.

**175 / 22 CIVILITY AND RESPECT – COMMITTEE ON STANDARDS IN PUBLIC LIFE (CSPL) – REVIEW AND RECOMMENDATIONS ON LOCAL GOVERNMENT ETHICAL STANDARDS FROM THE NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC) / COUNTY ASSOCIATIONS (INCLUDING THE CORNWALL ASSOCIATION) / SOCIETY OF LOCAL COUNCIL CLERKS (SLCC) – a. The Mayor**

proposed, Councillor Smith seconded and the Committee **RESOLVED** that the Council sign up to adopt the Civility and Respect Pledge (as attached). b. Councillor Smith proposed, Councillor Ambler seconded and the Committee **RESOLVED** to refer the Dignity at Work Policy (as attached) to the Staff Policy Review Working Party to consider it in the context of the wider review of policy.

**176 / 22 CORRESPONDENCE** – Meike Weiser – (Forest of Cornwall Project Officer) - Cornwall Council – location of two trees to mark the Bicentennial of Passmore Edwards 2023 (the owners' of the Passmore Edwards former cottage hospital have agreed to a tree being located on their site. For practical reasons, the location of the tree for the Passmore Edwards library would need to be at another site. The Mayor proposed, Councillor Dorling seconded and the Committee **RESOLVED** that Thorn Park be the location offered for the tree to mark the Passmore Edwards Library.

**177 / 22 DATE OF NEXT COMMITTEE MEETING** – 25<sup>th</sup> October 2022 at 7.30 pm.

The Deputy Mayor proposed, Councillor Dorling seconded and the Committee **RESOLVED** to go into PARTII

45/22

**178 / 22 PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business:

**19. GUILDHALL SHOP UNIT 2** - a). To consider the application for tenancy. b). To consider the term of the lease as 2 years. c). To consider the annual rent for £3,549.

**179 / 22 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public were readmitted to the meeting.

Councillor Smith proposed, Councillor Ambler seconded and the Committee **RESOLVED** to **ADOPT** the decisions made in PARTII.

**180 / 22 GUILDHALL SHOP UNIT 2** – That the Council carry out the due diligence checks.