

# LISKEARD TOWN COUNCIL

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Mr S Vinson  
Town Clerk  
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30 August 2016

Dear Councillor

TAKE NOTICE THAT THE MONTHLY MEETING of the **TOWN COUNCIL** will be held in the Council Chamber at **7.00 pm** on **Monday 5 September 2016** which you are hereby summoned to attend.

Yours faithfully

*Steve Vinson*

TOWN CLERK

The Mayor and the Mayor's Chaplain invite Members and others present to join them in prayer after which:

The Chairman will advise those present of Housekeeping matters

## **AGENDA**

1. Apologies
2. Declarations of Members' interests Registerable and Non Registerable
3. Mayor's Remarks
4. To receive and adopt the Minutes of the Meeting of the **TOWN COUNCIL** held on Tuesday 21 June 2016
5. Public Participation – David Wells, Heartswell South West
6. Town Clerk's Report – Town Council Meeting 5 September 2016 for information
7. **Committee Meetings**

To adopt the Minutes, discuss and decide on Motions (as appropriate) of the following Committees:

- a) **PLANNING COMMITTEE** held on Tuesday 21 June 2016
- b) **COMMUNICATION & ENGAGEMENT COMMITTEE** held on Tuesday 5 July 2016
- c) **PROPERTY COMMITTEE** held on Tuesday 12 July 2016
- d) **PLANNING COMMITTEE** held on Tuesday 19 July 2016

e) **FINANCE COMMITTEE** held on Wednesday 27 July 2016

*Motions:*

- 1) Recommendation that the Council adopt the proposed Scheme of Delegation and the proposed Terms of Reference for the Council
- 2) Recommendation that the Council adopt the General Powers of Competence
- 3) Recommendation that the Council adopt the Health & Safety Policy Statement as provided by Ellis Whittam
- 4) Recommendation that the Councils Financial Regulations 5.5a be modified to:
  - i) Grants approved by the Financial Committee
  - ii) Reimbursement of previously incurred eligible costs by Volunteers, Staff and Councillors
  - iii) Payment to small local Contractors
- 5) Recommendation that the Council receive and adopt the External Review on Posts and Grades  
To Council that the Consultant's Recommendations 1-13 to be approved with the following modifications to take account of development's since the review:
  - i) Recommendations 5 and 6 have already been approved
  - ii) Recommendation 9 is no longer necessary
  - iii) Recommendations 2 and 4 the Spinal Point 16 grade shall commence with the two new Administration Assistant (Support Services and Facilities) posts
  - iv) Recommendation 1 the Spinal Point be increased to 41

f) **PLANNING COMMITTEE** held on Tuesday 9 August 2016

8. Annual Governance Statement 2015/2016  
To re-approve the Annual Governance Statement
9. Heartswell South West Charity – Defibrillator  
To receive and consider a request to accept a defibrillator for the Public Hall with annual Ambulance support costs covered by the Charity
10. Looe Valley Trail – Feasibility Study  
To receive and consider a request to have a Councillor on the Steering Group
11. Cornwall Council Planning Decisions  
As per Addendum 1 – on table for information only
12. Accounts  
To approve Accounts for payment per addendum 2 – as circulated
13. Cornwall Council Councillor Updates
14. Other Reports
15. Correspondence

**Date of the next Town Council Meeting**

Tuesday 25 October 2016 at 7.00pm in the Council Chamber

16. PART II

Facilities Team Review – To Receive and Consider the Report of the Facilities Manager

- a) To receive and consider the report of the Facilities Manager
- b) To receive and adopt the Part II Minutes of the 21 June 2016 Town Council Meeting
- c) To receive and adopt the recommendations of the Part II Minutes of the 27 July 2016 Finance Committee