

LISKEARD TOWN COUNCIL

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Steve Vinson
Town Clerk
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COMMUNICATIONS AND ENGAGEMENT COMMITTEE **TUESDAY 5 NOVEMBER 2019 AT 7.30 PM** **TO BE HELD IN THE COUNCIL CHAMBER AT THE PUBLIC HALL**

Members of the public are invited to attend and take part in the meeting
The Chair will advise those present of Housekeeping matters

AGENDA

1. Apologies

2. Declarations of Members' Interests, Registerable and Non-Registerable

3. Minutes of Previous Meeting

To confirm the Minutes of the Committee meeting held at 7.30pm in the Council Chamber on Tuesday 24 September 2019 as a true record of the meeting.

4. Public Participation

5. Deputy Town Clerk's Update

Report on items from 24 September 2019 committee meeting not already on the Agenda – For Information

6. Objectives

- a) To receive reports on the development of 2019/2020 objectives, to enable actions and budgets to be agreed where applicable.
- b) To consider objectives and projects for 2020/21 to inform budget setting
 - 1) Work with other organisations to develop a Culture and Heritage Strategy, trying out enhancements to existing events and new activities – to receive an update on the Emily Hobhouse Craftivism project, and the Dancing in the Landscapes project (RB)
 - 2) Work with youth organisations to set up a youth council and improve collaboration – To update on progress on the Youth Council and Youth Network (AC, NT, RB)
 - 3) Build on the improved accessibility at the Public Hall to work with others to promote inclusivity and accessibility in Liskeard – To receive the notes from the Disability Confident meeting on 23.10.19 for information (SS)
 - 4) Promote walking and cycling in and around Liskeard, including reviewing and improving signage and establishing new trails – To receive the notes from the working group for information

- 5) 2017/2018 Objective carried forward – Development of a community emergency plan (aim to complete by 30 September 2019) – To receive an update on progress (SS)

7. Budget Monitoring and setting

- a) To receive a budget report to 30 September 2019
b) To draft a budget for 2020/21

8. Events

- a) Liskeard Unlocked – To receive feedback on the event
b) Remembrance Day Parade – Sunday 10 November at 10.30am – all to attend
c) Nadelik Lyskerrys – 30 November 2019 - To receive the notes from the working group for information
d) VE Day 75 - 8 May 2020 – To receive a verbal report on the 30 October meeting (SC)
e) Community Fair – 21 March 2020 – To set up a working group to commence planning
f) Annual Town Meeting and Community Champion Awards – TBC – To set up a working group to commence planning

9. Signage

To agree the location of the new town welcome sign at Island Shop

10. Town Council Christmas/greetings card

To consider the purchase of Liskeard Town Council Christmas/greetings cards

11. Parks and Open Spaces Consultation

To set up a working group to plan a public consultation on current and future uses of Rapson's Field

12. Museum Report

To receive the museum report

13. Tourist Information Centre (TIC) Report

To receive the TIC report

14. Correspondence

15. Date of Next Meeting

It is proposed that the next meeting of the Communications and Engagement Committee will be on Tuesday 7 January 2020

16. PART II – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of business.

17. Museum Coordinator

To agree the future arrangements for the Museum Coordinator role

TOWN CLERK

Steve Vinson

30 October 2019