

# Liskeard Town Council

**AT A MEETING** of the **TOWN COUNCIL** held in the Emily Hobhouse Room at Public Hall on Tuesday 26 May 2026 at 7.30 p.m. there were present:

The Mayor – Councillor Christina Whitty – in the chair

Councillors Graham Berry, Sylvia Berry, David Braithwaite, Rachel Brooks, Kerry Cassidy, Richard Dorling and Martin Symonds.

Town Clerk – Steve Vinson

Mayor's Chaplain – Mark Wade - Apologies

## **589 / 25 APOLOGIES**

Councillors Simon Cassidy, Nick Craker, Annette Lee, Jane Pascoe, Tony Powell, Lori Reid, Naomi Taylor,

## **590 / 25 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON-REGISTERABLE**

None

## **591 / 25 MAYOR'S REMARKS**

The Mayor updated on the following:

- Friday 8<sup>th</sup> May – we welcomed the Chess group from Quimperle joining them for Fish and Chips at the Cuddy Shack” with myself and fellow Cllrs Jane Pascoe, David Braithwaite, Sylvia and Graham Berry along with Paul Pascoe and other family members.
- Saturday 9<sup>th</sup> May – myself and the other Councillors joined the Chess Group in the afternoon and shared a cream tea before waving them off to catch the ferry home.
- Sunday 10<sup>th</sup> May – myself, Cllrs. Simon Cassidy, David Braithwaite, Sylvia Berry, Kerry Cassidy and the Town Clerk joined the Congregation for Mass at the Catholic Church.
- Sunday 10<sup>th</sup> May – VE Day myself, Councillors Braithwaite, Pascoe, K Cassidy, S Cassidy, S Berry, joined the residents of Liskeard for a short service at the War Memorials laying wreaths.
- Thursday 14<sup>th</sup> May – I attended Bodmin Mayor Choosing.
- Sunday 17<sup>th</sup> May – Annual Beating the Bounds. 12 walkers started 8 completed the 10.5-mile walk.
- Wednesday 20<sup>th</sup> May – I attended the Looe Mayor Choosing
- Thursday 21<sup>st</sup> – I attended Launceston Mayor Choosing in the in the afternoon and Torpoint Mayor Choosing in the evening. Tomorrow I will be attending St Austell Mayor Choosing.
- Tuesday 28<sup>th</sup> May – today I attended the 20<sup>th</sup> Anniversary of the “Breathers” along with Steve, Yvette and Mandy. The nurse in her speech thanked Joe for the 5 TV's he had provided which were the ones purchased with the grant from the Town Council.

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**592 / 25 MINUTES OF MEETINGS HELD ON 31<sup>st</sup> MARCH and 28<sup>th</sup> APRIL 2026**

Councillor Braithwaite proposed, Councillor Brooks seconded, and the Council **RESOLVED** to **ADOPT** the minutes of the 31<sup>st</sup> March. Councillor Dorling proposed, Councillor Braithwaite and the Council **RESOLVED** to **ADOPT** the minutes of the 28<sup>th</sup> April 2026 meetings.

**593 / 25 PUBLIC PARTICIPATION**

Police Update – Apologies were noted as was the Police Update. It was felt that the style of report did not allow trends over time to be observed as had previously been requested.

**594 / 25 TOWN CLERK'S UPDATE**

Noted.

**595 / 25 DEVOLUTION UPDATE**

Councillor Braithwaite proposed, Councillor S Berry seconded and the Council **RESOLVED** to **APPROVE** the list of Cornwall Council sites as the basis of the Devolution Package.

**596/ 25 COMMITTEE MEETINGS- TO APPROVE THE MINUTES:**

- a) Councillor G Berry proposed, Councillor Braithwaite seconded, and the Council **RESOLVED** to note the minutes of the Planning Committee held on 5<sup>th</sup> May 2026.
- b) Councillor Brooks proposed, Councillor G Berry seconded, and the Council **RESOLVED** to note the minutes of the Communications & Engagement Committee held on 14<sup>th</sup> May 2026. 127/25

**597 / 25 COMMITTEE MEMBERSHIP**

Councillor Brooks proposed, Councillor G Berry seconded and the Council **RESOLVED** to confirm Martin Symonds as a member of the Facilities Committee.

**598 / 25 COUNCIL AND COMMITTEE SCHEME OF DELEGATIONS AND TERMS OF REFERENCE AND COMMITTEE MEMBERSHIP 2026/2027**

Noting that it had been updated at the last Town Council meeting, Councillor Braithwaite proposed, Councillor G Berry seconded, and the Council **RESOLVED** to **APPROVE** the Council and Committee Scheme of Delegation and Terms of Reference. Councillor Braithwaite proposed, Councillor G Berry and the Council **RESOLVED** to **APPROVE** the Committee membership.

**599 / 25 COUNCILLOR REPRESENTATION ON OUTSIDE BODIES 2026/2027**

Councillor Brooks proposed, Councillor Braithwaite seconded, and the Council **RESOLVED** to **APPROVE** councillor representation on outside bodies.

**600/ 25 LOCALISM ACT 2011 – GENERAL POWER OF COMPETENCE**

Councillor Braithwaite proposed, Councillor Brooks seconded, and the Council **RESOLVED** to retain its General Power of Competence as defined by the Localism Act 2011 s1(1) and S8 and defined further in statutory instrument Parish Council (General Power of Competence) (Prescribed Conditions) Order 2012. 130/25

#### 601 / 25      **STANDING ORDERS AND FINANCIAL REGULATIONS**

Councillor Brooks proposed, Councillor Dorling seconded, and the Council **RESOLVED** to **APPROVE** the Standing Orders. Councillor S Berry proposed, Councillor Brooks seconded and the Council **APPROVE** the Financial Regulations.

#### 602 / 25      **CIVILITY AND RESPECT PLEDGE**

Councillor Braithwaite proposed, Councillor G Berry seconded, and the Council **RESOLVED** to reaffirm the Council's commitment to the Civility and Respect Pledge and expect others outside of the Council to do the same.

#### 603 / 25      **RFO REPORTS**

Councillor Brooks proposed, Councillor Braithwaite seconded and the Council noted the report.

#### 604 / 25      **SCHEDULE OF PAYMENTS**

The Mayor proposed, Councillor Dorling seconded, and the Council **RESOLVED** to **APPROVE** the schedule of payments totalling £62,257.07.

#### 605 / 25      **INTERNAL AUDITOR'S REPORT**

The RFO and Accounts Clerk were thanked for their hard work in achieving another clear Internal Auditor's report in which there were no issues Councillor Brooks proposed, Councillor G Berry seconded, and the Council **RESOLVED** to receive, consider and accept the Internal Auditors report.

#### 606 / 25      **ANNUAL GOVERNANCE STATEMENT 2025/2026**

1. Councillor Dorling proposed, Councillor Braithwaite seconded, and the Council **RESOLVED** to answer Yes to "We have put in place arrangements for the effective financial management during the year, and for the preparation of the accounting statements"
2. Councillor Brooks proposed, Councillor S Berry seconded, and the Council **RESOLVED** to answer Yes to "We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness".
3. Councillor Dorling proposed, Councillor Braithwaite seconded, and the Council **RESOVLED** to answer Yes to "We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances."
4. Councillor S Berry proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to answer Yes to "We provided proper opportunity during the year for the exercise of electors right's in accordance with the requirements of the Accounts and Audit Regulations".

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5. Councillor Braithwaite proposed, Councillor Dorling seconded and the Council **RESOLVED** to answer Yes to “We carried out an assessment of the risks to this authority and took appropriate steps to manage those risks, including the introduction of internal controls/and or external insurance cover where required.”
6. Councillor Brooks proposed, Councillor Dorling seconded and the Council **RESOLVED** to answer Yes to “We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.”
7. Councillor S Berry proposed, Councillor Brooks second and the Council **RESOLVED** to answer Yes to “We took appropriate action on all matters raised in reports from internal and external audit”.
8. Councillor S Berry proposed, Councillor Dorling seconded and the Council **RESOLVED** to answer Yes to “We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end have a financial impact on this authority and where appropriate, have included them in the Accounting Statements”
9. Councillor Symonds proposed, Councillor Brooks seconded and the Council **RESOLVED** to answer Yes to “Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s) and assets, including financial reporting and, if required, independent examination or audit”.
10. Councillor Dorling proposed, Councillor Braithwaite second and the Council **RESOLVED** to say Yes to “We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.

#### **607/ 25          ACCOUNTING STATEMENTS 2025/2026**

Councillor Braithwaite proposed, Councillor G Berry seconded, and the Council **RESOLVED** to consider and **APPROVE** the Accounting Statements for 2025/2026 signed by the RFO (Section 2 – Page 5).

#### **608 / 25          EXERCISE OF PUBLIC RIGHTS**

Councillor Braithwaite proposed, Councillor K Cassidy seconded, and the Council **RESOLVED** to confirm the dates for the statutory 30 working day period when the Authorities records are available for public inspection – commencing Friday 12 June to Thursday 23 July 2026 inclusive (date of announcement Thursday 11 June 2026).

#### **609/ 25          CORNWALL COUNCILLOR UPDATES**

Councillor Jane Pascoe, Liskeard South & Dobwalls Division

“Cornwall Council are introducing NO CASH parking in the towns.

They have identified ONE car park only in each town and have nominated WESTBOURNE CAR PARK for Liskeard.

I don’t consider this is satisfactory for the residents in the Liskeard area and have put in a formal request for the CATTLE MARKET to receive cash payments in addition to Westbourne.

My reason is that the Cattle Market is well used by shoppers and patients for the surgery.

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I joined the Mayor on Saturday at the Cancer Research Relay. We walked around the field with the survivors. Despite the heatwave the event was well attended.

The Liskeard and District Twinning Association AGM was held and it was very well attended. Lots of new faces, enthusiasm and fresh ideas. Quimperle sent their best wishes and are looking forward to more exchanges with Liskeard group”.

#### 610 / 25      CORNWALL COUNCIL PLANNING DECISIONS

Noted.

#### 611 / 25      CORRESPONDENCE

It had been reported that the cash machine had run out of cash for a couple of days of the extended Bank Holiday weekend. It might have been that this was partly due to the Bank Holiday. It might become a pattern in provision in which case this would need looking at again.

#### 612/ 25      DIARY DATES FOR COUNCIL EVENTS

Mayor Choosing 1<sup>st</sup> June 2026 7.00pm, Sunday 23<sup>rd</sup> August 2026 “Freedom of the Town” Civic Parade 1.00pm to mark the 40<sup>th</sup> anniversary of the Liskeard branch of the Royal Naval Association RNA.

#### 613 / 25      DATE OF THE NEXT TOWN COUNCIL MEETING

30<sup>th</sup> June 2026 at 7.30pm

#### 614/25      CHRISTMAS LIGHTS

Noting, during the current contract period the Council had provided a number of new electricity supplies to premises. In some cases, businesses provided the power supply which might need to be worked around should there be a change in operational circumstances. Liskeard Traders were apparently keen to start as early as possible. The RBL Chair had not seen a problem with the lights being on Remembrance Day, Councillor S Berry proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to **APPROVE** the Tender Panel recommendation that Event Power Engineering are **APPOINTED** to provide the Christmas Lights (including hire, installation, removal and storage) for a three year period at a cost of £19,500 per annum.

#### 615 /25      SPORTS PITCHES AND ASSOCIATED INFRASTRUCTURE PROJECT AT ROUNDURY

Councillor G Berry proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to support the Cornwall Council proposal to use a consultant under their “Framework Arrangement” to work out the issues outline the report and seek early involvement and feedback to assist the Town Council forward planning.

On behalf of the whole Council, the Deputy Mayor thanked the Mayor for all of her hard work over the last two years and many before that.

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