

Liskeard Town Council

01579 559560
9am – 5pm
E-mail:
townclerk@liskeard.gov.uk
www.liskeard.gov.uk



Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

18th February 2026

Dear Councillor

TAKE NOTICE THAT A MEETING of the TOWN COUNCIL will be held in the EMILY HOBHOUSE ROOM at 7.30 pm on TUESDAY 24th FEBRUARY 2026 which you are hereby summoned to take part.

Yours faithfully
Steve Vinson
Town Clerk

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

AGENDA

1. **Apologies**
2. **Declarations of Members' interests Registerable and Non-Registerable**
3. **Mayor's Remarks**
4. **To receive and approve the minutes of the 27th January 2026 Council Meeting**
5. **Police Update (first to allow officers to be released for duty) - Public Participation –**
No Other Public Speakers at the time of writing.
6. **Grant Application** – None.
7. **Town Clerk's Update** – Taking account of the discussions at the current and previous budget and precept setting meetings going back several years, the Town Council included that issue in the "Strategic Direction, Capacity and Staff Review" carried out by the Local Council Consultancy (LCC). They have recommended the Town Council adopt a "5-year Precept Strategy". The RFO has drafted a template. The Town Clerk has drafted a Devolution Assessment template looking at the initial transfer costs, the ongoing operating costs and the costs of new projects and improvements.
8. **Committee Meetings – To Approve the Minutes:**
 - a.) To note the minutes of the 22nd January 2026 Communication & Engagement Committee
 - b.) To note the minutes of the 9th February 2026 Planning Committee.
9. **RFO Reports** – (for information – bank balances)

10. **Schedule of Payments** - To review and approve the Schedule of Payments totalling £56,807.27 gross.
11. **Aged Debtors** – To receive a report of aged debtors’ and agree any necessary action.
12. **Budget Monitoring 2025/2026** – To receive and accept a budget report to 31 January 2026 for monitoring purposes.
13. **Elections Office, Cornwall Council – Liskeard Town Council - Central Ward Vacancy (a.)** – a). To note that the Elections Office, Cornwall Council has received a valid petition requesting the holding of an election. A “Notice of Election” (a) has been received indicating the arrangements. (If contested the election would be held on 26th March 2026). b). To note should there be a contested election the Elections Office, estimate of £14,000 with Poll Cards and Postage and £9,000 without Poll Cards, the decision required by 14th February 2026, the Town Council confirmed by e-mail poll not to include Poll Cards.
14. **HM Government – Consultation on the Private Housing Developer Completion of Developments** – To respond to the consultation and outline the Town Council’s experience in dealing with trying to adopt play areas, footpaths on green spaces, new and replacement grit-bins, allotments and sports pitches and associated toilet and changing facilities.
15. **Grit Bins - Request for Joint Provision on Bovey Drive (Facilities Committee 20th January 2026. Minute 373 / 25 – The Committee requested further information from the Town Clerk on the Town Council’s legal obligations in relation to the provision of new grit bins, as well as guidance on how to request that developers install grit bins on new estates and housing developments)** – To receive feedback from the experience of other Town and Parishes Councils. To receive any suggestions and observations from Cornwall Council Highways and Treveth Holdings.
16. **Santander – Notification of Branch Closure – 20th May 2026** – To sadly note the closure of the current branch which is the last bank in the town. To consider whether to approve investigating the possibility of locating a banking hub in the town.
17. **Cornwall Council – LI26/000481 Application for a Pavement Licence – Bean Café Shop, 6 Fore Street, Liskeard – (attached)** – To consider the application to allow furniture (as detailed in the application) on the “highway” to be used for the consumption of food and non-alcoholic drink. (27th February 2026 – Cornwall Council deadline for the receipt of comments.)
18. **Liskeard Renewal Partnership (Board) (a.b.c.)** – a). To report back on the 4th February 2026 Liskeard Renewal Partnership session (attached a). b). To update the Terms of Reference (b) and Membership (c) as attached.
19. **Communications & Engagement Committee – Membership** – To note that Councillor Nick Craker has stood down as a member of the Committees & Engagement Committee.
20. **Community Highways Improvement Programme – Fore Street Bollards** – To consider supporting the application.
21. **Cornwall Councillor Updates** –

- 22. Cornwall Council Planning Decisions** – as per addendum
- 23. Correspondence** – 18th February 2026 – Pulse Hub – Ollie Smith – Town Council Letter of Support M324/25 – correct application.
- 24. Diary Dates for Council Events** – To note the dates of forthcoming Council events – 6th March Cancer Research Exhibition Official Opening 7.00pm Public Hall, Community Fair Saturday 21st March 2026. 10.00am – 1.00pm Public Hall. 20th April 2026 Annual Town Meeting 7.00 pm Public Hall. “Beating the Bounds” 17th May 2026 all day.
- 25. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following items of business.**
- 26. Sports Pitches and Associated Infrastructure Project at Roundbury** – To receive an update and propose the next steps.
- 27. Employment Tribunal – (Notice of Claim - attached)** – To note the receipt of the claim and the advice of the solicitor regarding the next steps.
- 28. Staffing Review – Job Evaluation (Phase 1 Report – attached)** – To receive and approve the timetable (page 9) for the job evaluation exercise being undertaken by the Local Council Consultancy (LCC) the recommendations of which would go to 31st March 2026 Council meeting.
- 29. Civic Regalia Policy (attached)** – To review and amend the existing policy to meet the new arrangements for transporting and storing the regalia in accordance with specialist advice and maintain and meet the requirements of the Councils insurers.
- 30. Liskeard Redevelopment Working Group (attached)** – To note the minutes of the 16TH December 2025 meeting.