



Hire Charges

1st April 2022 - 31st March 2023

EXCLUSIVE HIRE OF THE PUBLIC HALL COMPLEX

Exclusive hire of the Public Hall (per day)

Public Hall, Wheal Phoenix Room, New Liskeard Room,

Quimperle Room, Emily Hobhouse Room, Council Chamber and kitchen

8:30am - 10:00pm

£525.30 / £298.30*

THE PUBLIC HALL

Floor 217m², stage 61m² Maximum Capacity: 217 Theatre style, 120 Cabaret style, 434 Standing

General Hire	8:30am - 12:30pm	1:00pm - 5:30pm	6:00pm - 10:00pm
	£83.40 / £41.70*	£83.40 / £41.70*	£83.40 / £41.70*

Other Hire

All-day hire (access from 8:30am—10:00pm)	£250.20 / £125.10*
Additional hour charge after 10:00pm (per hour)	£41.70 / £20.85*
Reservation of Public Hall preceding event / clearing after event (per session)	£41.70

WHEAL PHOENIX ROOM

Dimensions: 54m²

Maximum Capacity: 35 Theatre style,

20 Boardroom, 40 Café style

The Wheal Phoenix Room is located on the first floor, disabled access via a platform lift. The room benefits from a kitchenette and direct access to the semi-commercial kitchen. This room is fantastic for café style bookings.

EMILY HOBHOUSE ROOM

Dimensions: 57m²

Maximum Capacity: 35 Theatre style,

26 Boardroom, 30 Café style

The Emily Hobhouse Room is located on the ground floor with disabled access. The room benefits from a small kitchen.

General Hire	8:30am - 12:30pm	1:00pm - 5:30pm	6:00pm - 10:00pm
	£19.60/£11.70*	£19.60/£11.70*	£19.60/£11.70*

Other Hire

All-day hire (access from 8:30am—10:00pm)	£52.50/£31.50*
Additional hour charge after 10:00pm (per hour)	£9.80/£5.85*

QUIMPERLE ROOM		COUNCIL CHAMBER		NEW LISKEARD ROOM	
Dimensions: 48m ²		Dimensions: 50m ²		Dimensions 38m ²	
Maximum Capacity: 40 Theatre style, 20 boardroom		Maximum Capacity: 20 boardroom		Maximum Capacity: 20 boardroom	
Disabled access via platform lift and secondary chair lift. Offers kitchenette facilities. This room has a piano available - fantastic for musical groups.		Disabled access via a platform lift. Historic room with a large table and television available - perfect for training sessions or meetings. No refreshment facilities.		No disabled access. Kitchenette facilities available. This room is accessed by a separate entrance to the main foyer, suitable for more private meetings.	
General Hire	8:30am - 12:30pm	1:00pm - 5:30pm	6:00pm - 10:00pm		
	£18.50/£11.10*	£18.50/£11.10*	£18.50/£11.10*		
Other Hire					
All-day hire (access from 8:30am—10:00pm)				£50.50/30.30*	
Additional hour charge after 10:00pm (per hour)				£9.80/£5.85*	
SEMI COMMERCIAL KITCHEN					
To include use of two portable induction hobs (require suitable pans), turbo fan oven, gastronorm trays, dishwash sink, handwash sink and workbench. Anyone using the kitchen needs to have instructions for use before hire. Price inclusive of VAT at the current rate (20%).					
£19.20 per session					
ADDITIONAL HIRE CHARGES					
All room hire charges includes complimentary Wi-Fi, tables, chairs, & basic set up of rooms as requested on booking form.					
All Additional Hire charges are inclusive of VAT at the current rate (20%).					
Bar for the sale of intoxicating liquor				£14.40	
Performing Rights Fee				£14.40	
Smart TV (located in the Council Chamber)				£14.40	
Portable screen and projector				£12.00	
Public Hall screen and projector				£14.40	
Blunther Grand Piano				£12.00	
Piano in the Quimperle Room				£4.20	
Flipchart pack (Includes paper, easel and pens)				£9.60	
Wine glasses (250 max)				£1.20 per box of 12	
Tea & Coffee (<u>Not vatable</u>)				£1.20 per head	
Removal of waste (over and above one bag of general waste and one bag of recyclables)				£12.00	
DISCOUNTS, DEPOSITS & CANCELLATIONS					
Discounts	The first price is for non-local or commercial organisations *The second price applies to a community group run entirely by volunteers or an individual (for the purposes of a party or celebration, NOT wedding) residing within the parish of Liskeard; a not-for-profit organisation that must be either a charitable trust OR a charitable incorporated organisation (CIO). This includes community interest companies (CICs), or companies limited by guarantee, if not for profit and all surplus income is invested back into the organisation; or education (NOT Cornwall Adult Education).				
Deposits	To secure a booking of the main hall a 50% deposit (minimum £50.00), or payment of the full invoice if less than £100.00, is required.				
Cancellations	Public Hall: One month notice Other Rooms: One week notice				
Hirers must leave rooms in the condition they were found. Cleaning after an event will be charged at £20.00 per hour.					