

## LISKEARD TOWN COUNCIL

**AT A MEETING** of the **COMMUNICATIONS AND ENGAGEMENT COMMITTEE** held remotely at 7.30 pm on Tuesday 8 September 2020 there were present:

Committee: Councillors Simon Cassidy (in the chair), Ian Barlow, Rachel Brooks, Anna Clarke, Sandra Mitchell and Christina Whitty

Also in attendance: Councillor Naomi Taylor

Deputy Town Clerk: Yvette Hayward

Tourist Information Centre Manager: Vicky Cutts

Museum Coordinator: Karen Partington

### **128/20 Apologies**

Councillor David Ambler

### **129/20 Declarations of Interest Registerable or Non-Registerable**

None

### **130/20 Minutes of the Meeting held on Tuesday 10 March 2020**

Councillor Brooks proposed, Councillor Cassidy seconded, and the Committee **RESOLVED** that the Minutes of the meeting held on Tuesday 10 March 2020 were adopted as correct.

### **131/20 Public Participation**

None

### **132/20 DEPUTY TOWN CLERK'S UPDATE**

#### **Report on items from 10 March 2020 committee meeting not already on the agenda – For Information**

Written report circulated.

### **133/20 MUSEUM REPORT**

#### **a) To receive the museum report**

Noted – consideration was being given to relocating some of the existing exhibits within the museum to allow volunteers to work in the Daniel Gumb room which can be separated from public areas.

#### **b) To approve the Forward Plan 2020 – 2024 required to complete accreditation**

Councillor Brooks proposed, Councillor Clarke seconded, and the Committee **RESOLVED** to approve the Forward Plan 2020 – 2024.

### **134/20 TOURIST INFORMATION CENTRE (TIC) REPORT**

#### **To receive the TIC report**

Noted – it was reported the Alan Kingwell exhibition had increased footfall and sales and had now been extended.

34/20

**135/20 BUDGET MONITORING****a) To receive a budget report to 31 July 2020 and Events breakdown**

Noted and accepted

**b) To consider budget requirements for 2021/22 to assist with drafting the budget at the next meeting**

It was suggested the budget setting process would be challenging and should reference actual spend for both 2020/21 and 2019/20.

**136/20 EVENTS****a) Ploughman's Fair – To receive a verbal report on the event**

All staff and Councillors who were able to help on the day were thanked. The event had been successful while working within all the current restrictions. It was noted that future events in the cattle market would benefit from more signage in the town centre and carparks on the day.

**b) VJ Day – To receive a verbal report on the event**

This event had been well attended while socially distanced.

**c) Liskeard Unlocked 2020 – To receive details of the events and complete the rota**

Mandy was thanked for all her work coordinating the event. Despite the restrictions all those involved had managed to work together to organise a great event. Anybody else who could help on Saturday was asked to contact the office.

**d) Remembrance Day – To receive details of this year's arrangements**

Arrangements would be made for placing poppy crosses on the war graves in the town as per last year.

**e) Nadelik Lyskerrys – To consider a project for an online singing activity, applying for FEAST funding of £1,000 with a Town Council matched funding contribution of £500**

Councillor Mitchell proposed, Councillor Clarke seconded, and the Committee **RESOLVED** to submit a FEAST application for Kana Nadelik, with a Town Council matched funding contribution of £500 if agreed.

*The Chair agreed to consider the PART II item next as it was related to the last discussion*

Councillor Brooks proposed, Councillor Clarke seconded, and the Committee **RESOLVED** to go into PART II

**137/20 PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business:**

**Lead Artist for Kana Nadelik project** – to select a lead artist for the project

35/20

**138/20 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public were readmitted to the meeting.**

Councillor Brooks proposed, Councillor Barlow seconded, and the Committee **RESOLVED** to **APPROVE** the decision made in PART II and appoint Rosie Fierek as the lead artist for the project.

**139/20 Christmas activities in the town – to consider how the Council may be able to support other festive activities in the town**

The Lights Up committee had advised that due to social distancing rules and finances they were unable to proceed with the usual Christmas lights and Lights Up parade activities. The event usually cost approximately £5 – 6,000 and as they had been unable to undertake fundraising activities only had £390.

There was an aspiration within the committee to support some smaller scale activities within the town. It was known that other organisations such as the Methodist church wanted to proceed with their usual activities.

Councillor Cassidy proposed, Councillor Mitchell seconded, and the Committee **RESOLVED** to set up a working group led by Councillor Cassidy to meet with town organisations before the next meeting of Council where they would report with recommendations.

**140/20 Safety Equipment for events – to agree to the purchase of barriers, cones and signs for the safe management of outdoor events**

Councillor Brooks proposed, Councillor Barlow seconded, and the Committee **RESOLVED** to agree to the purchase of barriers, cones and signs for the safe management of outdoor events subject to a maximum budget of £500.

**141/20 Community Champion Awards – to consider how the nominations for this year should be recognised**

Councillor Cassidy proposed, Councillor Mitchell seconded, and the Committee **RESOLVED** to hold the nominations over to 2021 when it was hoped they could be properly celebrated.

**142/20 Wall of remembrance at the war memorial – to provide an update on the community group activity to erect a wall of remembrance**

A community group of young veterans were proposing to build a wall to retain the bank on the approach to the war memorial, which would be visible from Castle Street and covered with a mural depicting images to recognise modern conflicts. Local businesses had offered money and skills to assist, and a planning preapplication was to be submitted.

**143/20 Footpaths and Cycling - to receive the notes from the site's visit meeting on 24 August 2020 and agree the priorities recommended**

The committee thanked David Orr for his valuable contribution to works to design safe pedestrian and cycle routes around the town.

Installation on the new cycle stands on the Parade was scheduled to take place on 18 September 2020. It was agreed the next priorities were to provide cycle parking at the Guildhall end of Fore Street, Baytree Hill and the rear of the Co-op in Westbourne carpark.

Councillor Brooks proposed, Councillor Barlow seconded, and the Committee **RESOLVED** to research appropriate stand designs for each location, with costings and other associated costs.

#### **144/20 Printed Communications with the Community**

**a) To consider whether another printed communication is needed before the end of the year**

**b) To consider how we communicate with the community in the future**

It was reported that LAMB had applied for a lottery grant, and if successful would produce an edition of Lyskerrys before Christmas, requesting the Town Council's usual contribution of £1,000. It was therefore agreed both parts of this item would be deferred until a decision on the bid had been received and more information was available on the future of the Lyskerrys magazine.

#### **145/20 Public Consultation on Recycling Banks – to consider how to collect public opinion on the inclusion of recycling banks within our budgeting for 2021/22**

To assist with monitoring the impact of the removal by Cornwall Council of recycling banks in the town centre, it was agreed it would be useful to obtain feedback from residents in the town centre, who are most likely to use them at present, on how they currently recycle, and any facilities/arrangements that may be helpful in the future once the banks are removed. This could be used in discussion with Cornwall Council to find solutions to a problem that will be faced by town centres across Cornwall.

A small group including Councillors Brooks and Mitchell would work on drafting an appropriate survey and method for delivery, to take forward to the wider discussion by Council on monitoring.

#### **146/20 CORRESPONDENCE**

None

#### **147/20 DATE OF NEXT MEETING**

The next meeting of the Communications and Engagement Committee will be on Tuesday 10 November 2020 at 7.30 pm.