

LISKEARD TOWN COUNCIL

AT A MEETING of the **FACILITIES COMMITTEE** held in the Council Chamber on Tuesday 10th September 2019 at 7.30 pm there were present:

Committee Members – The Mayor Councillor Rachel Brooks (Ex Officio), Councillors Ian Goldsworthy, Julian Smith, David Ambler, Sally Hawken, Christina Whitty, Jane Pascoe & Anna Clarke.

Facilities Manager - Tony Misson

Members of Public – Representatives from the Pengover Road Allotments: D Turner, J Ede, J Grist, T Grist, T Andrew & D Dennison.

The Chair, Councillor Ian Goldsworthy, opened the meeting and advised those present of Housekeeping matters.

159/19 APOLOGIES

Apologies were received from Councillor T Powell.

160/19 DECLARATIONS OF INTEREST BOTH REGISTERABLE AND NON-REGISTRABLE

None

161/19 MINUTES OF THE MEETING HELD ON 09 JULY 2019

Councillor Clarke proposed, Councillor Smith seconded, and the Committee **APPROVED** the Minutes of the Facilities Committee meeting held on the 09 July 2019.

162/19 PRESENTATION OF THE PENGOVER ALLOTMENTS CUPS 2019

The Mayor, Councillor Rachel Brooks, was pleased to present the 2019 Pengover Allotments Cup for Best Kept Plot to Mr & Mrs J Grist of plot E.1 and the cup for Best Raised Beds to Mr J Ede of plot A.4

The Mayor expressed her thanks to all the allotment plot holders and to Mr Derek Turner, the Chair of the Allotments Association, on her recent visit to view the allotments.

163/19 PUBLIC PARTICIPATION

There were six representatives from the allotments present and on their behalf Mr Derek Turner thanked the Facilities Committee for their continued support. It was agreed that a more formal meeting would be scheduled shortly with the Chair, Vice Chair of the Facilities Committee, and the Facilities Manager.

164/19 FACILITIES MANAGER'S REPORT

The Facilities Manager's report, as presented, was noted by the Committee and the Facilities Manager gave a brief update on the latest progress of some of the items.

165/19 BUDGET REPORT TO 30th JUNE 2019

The budget report, as presented, was considered by the Committee. Councillor Goldsworthy questioned the allocation of some items in the new budget format and requested that the Facilities Manager, in conjunction with the R.F.O. investigate this further.

166/19 PARKS AND OPEN SPACE WORKING GROUP

The draft terms of reference for the Parks and Open spaces, were presented by Councillor Smith. Councillor Goldsworthy outlined some possible additional items for inclusion, which were discussed by the Committee. It was agreed to **DEFER** this item for re-drafting at the Working Group meeting to be held on Thursday 12th September 2019, which could then to be re-presented to this Committee.

167/19 DISPOSAL OF REDUNDANT ASSET

With the installation of the new ceiling hoist in the Changing Places toilet, the mobile hoist is no longer required, and the Facilities Committee wish to seek Council approval to dispose of it. The current market value, and demand, for this item was unclear and more research was required.

Councillor Goldsworthy Proposed, Councillor Hawken Seconded, and the Committee **APPROVED** a recommendation to **COUNCIL** that the Facilities Manager endeavours to seek expressions of interest in the mobile hoist, pending a final recommendation to Council to dispose.

168/19 TOWN COUNCIL FACILITIES BOOKING FORMS & HIRING REGULATIONS

Updated versions of the Public Hall and Parks facilities booking forms and hiring regulations were presented for approval. The Committee considered the forms in detail, suggesting some minor alterations. The impact of VAT on hire fees was also discussed and it was agreed to **DEFER** this item pending further investigation and a revised proposal.

169/19 PUBLIC HALL REFURBISHMENT PROJECT, KITCHEN ADDITIONS

Councillor Smith proposed, Councillor Ambler seconded, and the Committee **APPROVED** the purchase of additional catering equipment for the Public Hall kitchen, as presented by the Facilities Manager to a value of £2115.67 + VAT.

170/19 LAND AT DEAN STREET AND POUND STREET

Councillor Goldsworthy proposed, Councillor Hawken seconded, and the Committee **RESOLVED TO RECOMMEND TO COUNCIL** that it progress with the option to devolve the ownership of these four sections of land, currently in the ownership of Cornwall Council and the Highways Agency.

171/19 COMMITTEE SCHEME OF DELIGATION AND TERMS OF REFERENCE

The Committee considered the draft scheme of delegation and terms of reference for its Committee and agreed a number amendments.

Councillor Goldsworthy proposed, Councillor Ambler seconded, and the Committee **RESOLVED TO RECOMMEND TO COUNCIL** a revised set of terms of reference as agreed by this Committee.

172/19 PERIOD POVERTY

Councillor Ambler presented the details and background of his concerns over Period Poverty within the Town, and his request to trial a project of free sanitary products to be made available within one of the Town Council operated female toilets. Councillor Ambler suggested that the trial could run in the weeks leading to, and just after, Christmas.

The Committee considered some of the issues regarding how the scheme may operate and how similar schemes are currently tackling the problem within the Town.

The Committee requested that, in conjunction with the Facilities Manager, a more detailed and costed proposal be put for consideration.

173/19 CORRESPONDENCE

Correspondence had been received from Cornwall Councillor Craker regarding a possible allocation of allotment space within phase 4 of the Persimmon Trevethan Meadows development and enquired regarding the Town Council's view on the future operation of any allotments site. Councillor Craker also advised that he understood Persimmon were open to discussions regarding this.

The Committee considered this correspondence and requested that the Facilities Manager thank Councillor Craker for his input and ask that he facilitates a future meeting with Persimmon to explore this opportunity further.

174/19 DATE OF NEXT MEETING

The date of the next Facilities Committee meeting was to be 12th November 2019 at 7.30 PM in the Council Chamber.