

# LISKEARD TOWN COUNCIL

**AT A MEETING** of the **TOWN COUNCIL** held in the Council Chamber on Tuesday 27<sup>th</sup> August 2019 at 7.30 p.m. there were present:

The Mayor – Councillor Rachel Brooks – in the chair.

Councillors – David Ambler, Ian Barlow, Simon Cassidy, Ian Goldsworthy, Sally Hawken, Jane Pascoe, Tony Powell, Sue Shand, Naomi Taylor, and Christina Whitty.

Town Clerk – Steve Vinson                      In Lieu of the Mayors Chaplain – Helen Gardner

Members of the Public – Tristram Besterman – Megan Evans (both Plastic Free Liskeard)

Helen Gardner lead the council and members of the public in prayers. Everyone was informed as to fire regulations and that the meeting was being recorded.

**145/19 APOLOGIES** – The Deputy Mayor, Councillors Tyler Bennetts, Anna Clarke and Julian Smith. Mayors Chaplain – Rebecca Bell. Cornwall Councillor Nick Craker.

**146/19 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON-REGISTERABLE** – The Mayor Agenda Item 16 Schedule of Payments 645 Councillor Goldsworthy in Agenda Item 16 Schedule of Payments 638 and 688. Councillor Cassidy in Agenda Item 11 GWR Customer and Communities Improvement Fund.

**147/19 MAYOR'S REMARKS** – The Mayor updated Councillors:

Mayor's Engagements - opening Pensilva Carnival, speaking at the Liskeard Show, going to the Lostwithiel mayor making and civic service, meeting the Britain in Bloom judges, Crying the Neck and the fire station open day.

Expression of Interest for the Cattle Market Makers project - meeting local organisations and individuals and feeding into the application coordinated by the Town Clerk. The outline was agreed by Finance Committee and it was sent off last week. It will be considered by the Local Action Group on 5 September.

Cattle Market WP met this morning and we have some encouraging news about Cornwall Council's bid for European Regional Development Fund grant which Sally Hawken will say more about later.

Employment Sites very useful meeting with our Cornwall Councillors and Town Clerk and met with a developer who is interested in investing in employment sites in Liskeard. We are meeting Phil Mason, the Head of Property for Cornwall Council on 20 September to discuss their involvement. This is particularly urgent given the imminent loss of the Trevecca site.

Climate Emergency Event 1<sup>st</sup> September 2019 On Sunday, the Mayor will be opening the Climate Emergency event, which a number of our councillors have helped to organise. It is hoped that as many as possible will be able to take part. Immediately, thereafter the Mayor will be attending the induction of the new Methodist Minister.

Future Engagements 3 September the Mayor will be attending the opening of Kresen Kernow.

Liskeard Unlocked September 13<sup>th</sup> – 21<sup>st</sup> - Many partners are involved with Liskeard Unlocked.

### **148/19 TO RECEIVE AND ADOPT THE MINUTES OF THE 25TH JUNE 2019 COUNCIL**

**MEETING:** – The Mayor proposed, Councillor Hawken seconded, and the Council **RESOLVED** to **ADOPT** the minutes of the Council meeting held on 25th June 2019.

**149/19 PUBLIC PARTICIPATION** – Tristram Besterman spoke to the presentation which was attached to the agenda. The principal points being:

- Thank everyone in Liskeard for embracing the need to make an impact with Single Use Plastics and achieving the Surfers Against Sewage (SAS) Plastic Free Community status for Liskeard.
- There was a need to carry on the work on maintain the Plastic Free Liskeard status and continue to reduce Single Use Plastics.
- Plastic Free Liskeard as an organisation would be discontinued and the incorporation of the work into a new formal structure was needed. Page 3 of the presentation outlined a possible method and process by which this might be achieved.

The Mayor thanked Tristram for the presentation and invited him and Megan to stay for the discussion at item 8.

### **150/19 COMMITTEE MEETINGS – MINUTES:**

**a. PLANNING COMMITTEE HELD ON MONDAY 1<sup>ST</sup> JULY 2019** – Councillor Powell proposed, Councillor Hawken seconded and the Council **RESOLVED** to **NOTE** the minutes of the Planning Committee held on 1<sup>st</sup> July 2019.

**b. COMMUNICATIONS & ENGAGEMENT COMMITTEE HELD ON TUESDAY 2<sup>ND</sup> JULY 2019** – Councillor Cassidy proposed, Councillor Whitty seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Communications & Engagement Committee held on 2<sup>nd</sup> July 2019.

**c. FACILITIES COMMITTEE HELD ON TUESDAY 9<sup>TH</sup> JULY 2019** – Councillor Goldsworthy proposed, Councillor Hawken seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Facilities Committee held on 9<sup>th</sup> July 2019.

**d. PLANNING COMMITTEE HELD ON MONDAY 22<sup>ND</sup> JULY 2019** – Councillor Powell proposed, Councillor Cassidy seconded and the Council **RESOLVED** to **NOTE** the minutes of the Planning Committee held on 22<sup>nd</sup> July 2019.

**e. FINANCE, ECONOMIC DEVELOPMENT & GENERAL PURPOSES COMMITTEE HELD ON TUESDAY 23<sup>RD</sup> JULY 2019** – The Mayor proposed, Councillor Cassidy seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Finance, Economic Development & General Purposes Committee held on 23<sup>rd</sup> July 2019.

**151/19 TOWN CLERK'S UPDATE – ITEMS FROM THE 30<sup>TH</sup> APRIL 2019 COUNCIL NOT ALREADY ON THE AGENDA** – The updates on the Lyskerrys magazine and from the Responsible Financial Officer were noted.

**152/19 ENVIRONMENT WORKING PARTY** – Considering the presentation earlier in the meeting, the Mayor proposed, Councillor Taylor seconded, and the Council **RESOLVED** to thank Tristram Besterman and the Plastic Free Liskeard team for all the hard work and achievements to date and agree that the efforts be carried forward into the new Climate Emergency / Environment theme.

The Climate Emergency / Environment event being held on 1<sup>st</sup> September would better inform the Council, as to the range of potential partners and active interest groups. This will assist the Council in framing its approach, including supporting continuing work on making Liskeard plastic free. The council will be setting up its own Environment Working Party and will want to liaise closely with other groups.

**153/19 REVIEW OF FINANCIAL REGULATIONS** – Following a page by page consideration of the draft Financial Regulations, the Mayor proposed, Councillor Cassidy seconded and the Council **RESOLVED** to adopted the draft Financial Regulations.

**154/19 REVIEW OF THE TREASURY MANAGEMENT STRATEGY** - Councillor Cassidy proposed, Councillor Hawken seconded and the Council **RESOLVED** to adopt the Treasury Management Strategy.

20.18 Councillor Cassidy left the room.

**155/19 GWR – CUSTOMER AND COMMUNITIES IMPROVEMENT FUND** – Subject to considering the possibility of including an e-bike charging point, Councillor Ambler proposed, Councillor Whitty seconded and the Council **RESOLVED** to support a bid to the GWR Customer and Communities Improvement Fund.

20.21 Councillor Cassidy returned to the room.

**156/19 COMMITTEE MEMBERSHIP – COUNCILLOR DAVID AMBLER** – The Mayor proposed, Councillor Cassidy seconded, and the Council **RESOLVED** to approve Councillor David Ambler as a member of the Facilities Committee and the Finance, Economic Development and General Purposes Committee.

**157/19 CCTV UPGRADE - PROVISION OF A REPLACEMENT CCTV SYSTEM (a. CCTV Equipment Quote b. live monitoring options and c. maintenance options)** – The Town Clerk reported that he had that day received a response from Cornwall Council that they would cover the purchase and installation costs of the two CCTV cameras covering the former cattle market site which they own. The amount being £11,000. This was subject to:

- no ongoing funding for the live monitoring and repair and maintenance will be forthcoming from Cornwall Council.
- that the Town Council will own the cameras.
- that as the former cattle market site becomes developed out, it will be possible to add further cameras and if, necessary amend the router layout.

This would modify the table at paragraph 13.2 on page 4 of the Clerk’s Report to:

Gross CCTV Replacement Cost – covered as follows:	£72,541.71
Town Council – Nominated CCTV replacement reserve	£27,000
Office of the Devon & Cornwall Police & Crime Commissioner grant	£15,000
Cornwall Council -	£11,000
Town Council – General Reserve	£19,541.71

**a). CCTV Equipment Quote** Following discussion, Councillor Cassidy proposed, Councillor Shand seconded and the Council **RESOLVED** to accept and approve the finalised CCTV capital replacement cost at £72,542.

**b). Live Monitoring Options** Following confirmation, that the PARTII report at agenda item CCTV Live Monitoring proposal, included the ability to add cameras, Councillor Goldsworthy proposed, the Mayor seconded and the Council **RESOLVED** to accept the 44 hours per week live monitoring option.

**c). Maintenance Options** Following discussion, the Mayor proposed, Councillor Ambler seconded and the Council **RESOLVED** to ask, as to the length of the warranty, and what had been the experience of the equipment failure rate in other town centre based systems. The report to come to the next meeting (17<sup>th</sup> September 2019) of the Finance, Economic Development and General Purposes Committee. Or a special purpose Council meeting could be called immediately before the 10<sup>th</sup> September 2019 Facilities Committee.

**158/19 COUNCIL AND COMMITTEE SCHEME OF DELEGATION AND TERMS OF REFERENCE –**

It was reported that the Town Clerk had that day received a model set of terms of reference from the Cornwall Association of Local Councils (CALC) for a Staff Committee. Following discussion, it was agreed that the Mayor and Chairs meeting would consider the Staff Committee Term of Reference forwarded by CALC and the service committee terms of reference should be referred to them for consideration.

**159/19 COMPLAINTS AND UNREASONABLE BEHAVIOUR AND VEXATIOUS COMPLAINTS**

**POLICY** – Following discussion, Councillor Powell proposed, Councillor Cassidy seconded and the Council **RESOLVED** to adopt the “Complaints and Unreasonable Behaviour and Vexatious Complainants Policy”.

The Mayor indicated that the Town Clerk should notified of incidents when they occurred.

**160/19 SCHEDULE OF PAYMENTS** – The Mayor proposed, Councillor Cassidy seconded, and the Council **RESOLVED** to approve the schedule of payments.

**161/19 CORNWALL COUNCIL PLANNING DECISIONS** – noted.

**162/20 CORNWALL COUNCIL COUNCILLOR UPDATES – Sally Hawken –**

**Cattle Market - ERDF** – a first stage approval had been received from the European Regional Development Fund for grant towards the cost of the Cornwall Council workspace project. This would occupy part of the former cattle market space.

**Cattle Market – Vision Sharing Day with Business 12<sup>th</sup> September 2019** (starting at 3.30 pm at the Public Hall with an introduction and followed by a town walkabout. From 5.45 pm workshop sessions would be held.

**Maudlin Farm** – the amenity area was now being cut regularly and steps were being taken to assist with the transfer of the amenity site to the Town Council.

**Castle Park** – street lighting is being repaired. The Bull Stone area is being tidied up. Castle Park should benefit from the “Green Infrastructure for Growth” should that funding be secured.

**Jane Pascoe –**

**Climate Change** – Cornwall Council was developing a planning document to help to reflect bio-diversity and other climate change matters relevant to the construction standards.

**Livestock Sales** – further well attended sheep sales had taken place at Island Shop. The next sale is due for 28<sup>th</sup> September. There remains good support for the idea of providing a local livestock auction facility.

**163/19 CORRESPONDENCE** – 29<sup>th</sup> July 2019 – Sheryll Murray MP letter regarding the Winston Churchill Memorial Trust (previously circulated owing to the 17<sup>th</sup> September 2019 deadline). 23<sup>rd</sup> August 2019 – Cornwall Council – Community Governance Review Update Stage 2 – (opportunity to see other submissions made in relation to the local area and comment upon them by 4<sup>th</sup> October 2019.) The Liskeard, Menheniot, Dobwalls & Trewidland and St Keyne area public engagement will be undertaken 23<sup>rd</sup> Monday 2019, (6.30 pm for a 7.00 pm start with an aim to finish by 9.30 pm. to be held in the Public Hall – post meeting addition). The details will be circulated.  
23<sup>rd</sup> August 2019 – Judy Gluyas – Cornwall Council - update on library capital works including an approval for the cashflow agreement) – referred to PARTII.

**164/19 DATE OF THE NEXT MEETING** – Tuesday 29<sup>th</sup> October 2019.

The Mayor proposed, Councillor Ambler seconded, and the Council **RESOLVED** to move into PARTII.

**165/19 PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business:

**LIBRARY CAPITAL WORKS UPDATE** - regarding a cashflow agreement.

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public were readmitted to the meeting.