

# LISKEARD TOWN COUNCIL

**AT A MEETING** of the **FACILITIES COMMITTEE** held in the Council Chamber on Tuesday 9<sup>th</sup> July 2019 at 7.30 pm there were present:

Committee Members – The Mayor Councillor Rachel Brooks (Ex Officio), The Deputy Mayor Councillor Sandra Mitchell (Ex Officio), Councillors Ian Goldsworthy, Julian Smith, Sally Hawken, Christina Whitty & Anna Clarke.

Councillors - Susan Shand.

Facilities Manager - Tony Misson

Members of Public – None

The Mayor, Councillor Rachel Brooks, opened the meeting and advised those present of Housekeeping matters.

## **78/19 Election of Chair for the year 2019/20**

Councillor Smith nominated, Councillor Hawken seconded the nomination, and the Committee **RESOLVED** to elect Councillor Ian Goldsworthy as Chair of the Facilities Committee for the year 2019/20.

## **79/19 Election of Vice Chair for the year 2019/20**

Councillor Clark nominated, Councillor Whitty seconded the nomination, and the Committee **RESOLVED** to elect Councillor Julian Smith as Vice Chair of the Facilities Committee for the year 2019/20.

## **80/19 APOLOGIES**

Apologies were received from Councillors T Powell, J Pascoe, D Ambler and S Cassidy.

## **81/19 DECLARATIONS OF INTEREST BOTH REGISTERABLE AND NON-REGISTRABLE**

None

## **82/19 MINUTES OF THE MEETING HELD ON 14 MAY 2019**

Councillor Smith proposed, Councillor Whitty seconded, and the Committee **APPROVED** the Minutes of the Facilities Committee meeting held on the 14 May 2019.

## **83/19 PUBLIC PARTICIPATION**

There were no members of public present.

## **84/19 FACILITIES MANAGER'S REPORT**

The Facilities Manager's report, as presented, was noted by the Committee.

The Committee discussed the issues around some recent vandalism at both Thorn Park and Rapson's Field. The Parks and Open Space Working Group (approved at the May 21<sup>st</sup> 2019 Finance, Economic Development and General purposes Committee) had previously been discussed at the May 14<sup>th</sup> Facilities Committee, at which time Councillor Smith was proposed to lead the group and work with the soon to be formed Youth Council, to recommend the terms of reference for a wider review of the Towns parks and open spaces. Following this latest incident of vandalism, Councillor Goldsworthy requested that Councillor Smith call an early meeting of the working group to urgently review this latest issue.

## **85/19 FACILITIES BUDGET REPORT TO 30<sup>th</sup> April 2019 – FOR INFORMATION**

The new format budget report, produced from the Rialtas accounts software, was considered and noted by the Committee. It was discussed that the new layout was much improved and will be more meaningful as the data builds.

## **86/19 TO CONSIDER THE LATEST COSTED PROPOSAL FOR INSTALLING A POWER AND WATER SUPPLY TO WESTBOURNE GARDENS**

Estimates and quotations had now been received for the cost of providing a single-phase power supply and separate water supply, for events use, in Westbourne Gardens. The estimated final cost, including all connection charges and road closure fees was £12,000 + VAT.

The Committee discussed concerns over the electricity capacity required by any particular event and that a single-phase supply may still prove insufficient. However, upgrading further to a three-phase supply would increase costs significantly. It was further considered that generator hire could be more cost effective until the full demand for electricity can be assessed.

Councillor Smith proposed, Councillor Hawken seconded, and the Committee **RESOLVED** to defer this project for the immediate future and to consider it further as part of the wider Parks and Open Spaces review.

## **87/19 EASTERN AVENUE – SPRINGFIELD ROAD FOOTPATH LINK**

The Committee considered the latest design for a DDA, fully accessible, footpath across the open space linking Eastern Avenue with Springfield Road. The latest scheme had been designed to become adoptable by Cornwall Council, once constructed.

Councillor Goldsworthy proposed, Councillor Hawken seconded, and the Committee **RESOLVED** to proceed with this project and submit the new footpath design to the Cornwall Council infrastructure adoptions team for approval, with a fee of £1,600.

## **88/19 PUBLIC HALL REFURBISHMENT COMPLETION ITEMS**

The Facilities Managers report itemised areas of the 2018 Public Hall refurbishment project, which were deferred until the 2019/20 budget year, together with matters arising from the subsequent Fire Risk Assessment review.

Councillor Goldsworthy recommended that the Committee consider each item individually, with special attention to those relating to Health and Safety.

- A) **Fire Safety Improvements** – Councillor Smith proposed, Councillor Clark seconded, and the Committee **APPROVED** the provision of three Emergency Evacuation chairs (£1975 + VAT) plus an Emergency door release mechanism, allowing evacuation through the Main Hall (£425 + VAT)
- B) **Public Hall foyer inner entrance doors** – Councillor Smith proposed, Councillor Whitty seconded, and the Committee **APPROVED** the upgrading of the Public Hall foyer inner entrance doors to fully automated, push pad operated, glazed aluminium double doors at £5650 + VAT – this item was subject to final approval of colour and design visuals.
- C) **Kitchen and Catering Equipment** – This item was deferred until the September 2019 Committee meeting pending more detailed investigation.
- D) **Changing Places equipment** – Councillor Hawken proposed, Councillor Goldsworthy seconded, and the Committee **APPROVED** the purchase of a ceiling hoist and ancillary items (£3034.32 + VAT) to complete the registration of the new Changing Places facility.
- E) **Emily Hobhouse Room Floor** – The Committee deferred refurbishing the Emily Hobhouse Room floor as being currently unnecessary.

## **89/19 GUILDHALL TENANT REQUEST**

Councillor Goldsworthy proposed, Councillor Hawken seconded, and the Committee **APPROVED** the request from Guildhall shop unit 1 allowing them to make a formal application to Cornwall Council for a licence to sell alcoholic beverages as part of their local produce range. A letter of confirmation of the above to be annexed to their lease.

## **90/19 ENVIRONMENT EMERGENCY WORKING GROUP REPRESENTATION**

Councillor Smith and Councillor Whitty volunteered to represent the Facilities Committee on the Council wide, Environment Emergency Working Group.

**91/19            CORRESPONDENCE**

Correspondence had been received from a member of the Public expressing concerns over the Town Councils use of chemicals in weed spraying the town's pavements.

The committee discussed the type of chemical used and that the new method of spraying was much more targeted and greatly reduced unnecessary over spray. It was further discussed that weed spraying methods and alternatives would form part of the remit for wider investigation by the Environment Emergency Working Group for their consideration.

**92/19            DATE OF NEXT MEETING**

The date of the next Facilities Committee meeting was to be 10<sup>th</sup> September 2019 at 7.30 PM in the Council Chamber.