

## LISKEARD TOWN COUNCIL

**AT A MEETING** of the **COMMUNICATIONS AND ENGAGEMENT COMMITTEE** held in the Council Chamber at 7.30 pm on Tuesday 2 July 2019 there were present:

Committee: Councillors Rachel Brooks, Tyler Bennetts, Simon Cassidy, Anna Clarke, Sandra Mitchell, Susan Shand and Christina Whitty

Also in attendance: Councillor Naomi Taylor

Deputy Town Clerk: Yvette Hayward

Museum Co-ordinator: Karen Partington

The Chair advised of housekeeping matters and that the meeting was being recorded.

### **64/19 Election of Chair for the year 2019/2020**

Councillor Bennetts nominated, Councillor Mitchell seconded the nomination and the Committee **RESOLVED** to elect Councillor Simon Cassidy as Chair for the 2019/2020 year.

### **65/19 Election of Deputy Chair for the year 2019/2020**

Councillor Shand nominated, Councillor Bennetts seconded the nomination and the Committee **RESOLVED** to elect Councillor Anna Clarke as Deputy Chair for the 2019/2020 year.

### **66/19 Apologies**

Councillors Ian Barlow and Jane Pascoe

### **67/19 Declarations of Interest Registerable or Non-Registerable**

None

### **68/19 Minutes of the Meeting held on Monday 13 May 2019**

Councillor Shand proposed, Councillor Clarke seconded, and the Committee **RESOLVED** that the Minutes of the meeting held on the 13 May 2019 were adopted as correct.

### **69/19 Public Participation**

None

### **70/19 DEPUTY TOWN CLERK'S UPDATE**

**Report on items from 13 May 2019 committee meeting not already on the agenda – For Information**

Written report circulated. A response had just been received from Highways England, advising that they would not give permission for the new town welcome sign at Island

28/19

Shop to be located at the top of the slip road from the west bound carriageway, due to safety concerns. An alternative location was suggested on the offside verge of the A390 between the first and second roundabouts after existing the A38. Advice would be sought from Paul Allen from the local highway team on this or an alternative location.

The Chair updated the committee on ideas for displays within the rooms in the Public Hall complex, and a meeting of the working group would soon be taking place to develop these further.

### **71/19 MUSEUM REPORT**

#### **a) To receive the museum report**

The committee welcomed the appointment of volunteer Keith Charman to the management committee, and the involvement of a young person in the museum's development.

The museum had now received the expected invitation to renew accreditation, and their submission was due by October 2019.

The planned new 50s and 60s exhibition would replace the current medical exhibition.

#### **b) To receive an updated budget report to 30 April 2019**

Included within committee budget update at item 10.

### **72/19 TOURIST INFORMATION CENTRE (TIC) REPORT**

#### **To receive the TIC report**

Noted

### **73/19 BUDGET UPDATE**

#### **To receive an updated budget report to 30 April 2019 and an overview of the new style of reporting**

Noted – the new style report was welcomed as an improved, more easily understandable format than previously in use.

### **74/19 OBJECTIVES**

#### **To receive reports on the development of 2019/2020 objectives, to enable actions and budgets to be agreed where applicable.**

- 1) Work with other organisations to develop a Culture and Heritage Strategy, trying out enhancements to existing events and new activities. – To report on joint working with the Lions on carnival week

The whole event had gone very well. The dance workshops had been most effective working directly with organisations. Attendance at both the bingo and quiz were up

on the previous year, and the attempt, organised by another member of the community, to break a record for the number of wheelbarrows in the town had added a fun dimension and increased attendance at the carnival.

The Lions would shortly be welcoming a new president, Martin Symonds, and the Mayor would be meeting with him to discuss continued working together and support for the Lions in their community events.

The Council would write to congratulate the Lions on the success of the event and thank them for their hard work on behalf of the town.

2) Work with youth organisations to set up a youth council and improve collaboration – To update on progress on the Youth Council and Youth Network

A consultation with young people would begin at Liskeard Show, and would be taken into schools with a launch in September.

Youth organisations involved in the earlier youth survey would be invited to join the Youth Network, with the aim of connecting them with support and training providers and facilitating joint working and sharing of knowledge and resources between organisations. Rachel at Volunteer Cornwall will be asked for help as her remit covers a similar brief.

3) Build on the improved accessibility at the Public Hall to work with others to promote inclusivity and accessibility in Liskeard – To report from the Disability Confident meeting on 13 June

Work was taking place on the production of a leaflet explaining Disability Confident. It would be aimed at employers and organisations with customers and highlight training available, which would be ready for Liskeard Show.

In the medium term it was hoped to hold an event with stalls from people who provide various services and invite employers and organisations to come along to make connections.

4) Promote walking and cycling in and around Liskeard, including reviewing and improving signage and establishing new trails – To report on cycle parking in the town

Councillor Barlow was not available for the update.

5) 2017/2018 Objective carried forward – Development of a community emergency plan (aim to complete by 30 September 2019) – To receive an update on progress

Good progress was now being made, and links forged with other groups who can help, for example the Red Cross who can provide DBS checks, training and insurance, in addition to volunteers. The Red Cross Emergency Volunteering Scheme currently only has 4 signed up volunteers in the Liskeard/Looe area and helping them promote this will be of benefit. A profile in Lyskerrys magazine and social media coverage locally could be arranged. They could also be asked to present to this committee to help

Councillors gain a wider understanding of the scheme. Councillor Shand will be meeting with Churches Together to discuss how they can get involved and help.

### **75/19 EVENTS**

#### **a) Liskeard Show – 13 July 2019 – To note arrangements and complete rota**

Rota was completed – anybody else who can help was asked to contact Mandy.

#### **b) Liskeard Unlocked 2019 – 13-15 September 2019**

##### **(i) To receive the notes from the working group for information**

Noted

##### **(ii) To agree to retain the £500 match funding contribution for a FEAST grant application for a children's strike play to fund this project and seek other funding**

The Mayor advised that following the unsuccessful application to FEAST, the budget had been reworked, and a bid was now being made to Cornwall Heritage Trust for a reduced amount of funding.

Councillor Brooks proposed, Councillor Shand seconded, and the Committee **RESOLVED** to agree to retain the previously agreed £500 match funding contribution for this project.

##### **(iii) To complete the rota**

Completed – anybody else who can help was asked to contact Mandy.

#### **c) Nadelik Lyskerrys – 30 November 2019**

##### **(i) To receive the notes from the working group for information**

Noted

##### **(ii) To agree a £1,000 contribution from the events budget**

Councillor Clarke proposed, Councillor Bennetts seconded, and the Committee **RESOLVED** to agree a £1,000 contribution from the events budget.

#### **d) VE Day 75 – 8 May 2020 – To consider participation in the national celebrations**

It was noted that the museum has some plans around this event. The brief for the national event could include many local organisations. Councillor Whitty would speak to her contacts at the RBL, RNA and SSAFA to enquire about what they may be planning for the event. The Town Council could offer to facilitate a meeting to bring all interested parties in the town together to coordinate activities. If necessary, a working group would be set up to organise any events led by the Town Council.

**76/19 CORRESPONDENCE**

None

**77/19 DATE OF NEXT MEETING**

The next meeting of the Communications and Engagement Committee will be on Tuesday 3 September 2019 at 7.30 pm in the Council Chamber.