

# LISKEARD TOWN COUNCIL

**AT A MEETING** of the **FACILITIES COMMITTEE** held in the Council Chamber on Tuesday 2nd April 2019 at 7.30 pm there were present:

Councillor Ian Goldsworthy (Chair)  
Councillor Julian Smith (Vice Chair).

Committee Members – The Mayor Christina Whitty (Ex Officio) The Deputy Mayor David Ambler (Ex Officio), Councillors Sally Hawken, Simon Cassidy, Tony Powell, Naomi Taylor, Sandra Mitchell, Ian Barlow and Anna Clarke.

Facilities Manager - Tony Misson

Members of Public – Jackie Long representing 3 Bags Full

Councillor Goldsworthy advised those present of Housekeeping matters.

## **522/18      APOLOGIES**

Apologies were received from Councillor J Pascoe.

## **523/18      DECLARATIONS OF INTEREST BOTH REGISTERABLE AND NON-REGISTRABLE**

None

## **524/18      MINUTES OF THE MEETING HELD ON 15 JANUARY 2019**

Councillor Smith proposed, Councillor Whitty seconded, and the Committee **APPROVED** the Minutes of the Facilities Committee meeting held on the 15 January 2019.

## **525/18      PUBLIC PARTICIPATION**

Jackie Long, representing the 3 Bags Full group, informed the Committee of the success of last year's 3 Bags Full event where more than 600 people attended. Planning for the 2019 event was well underway and numerous trade stands had booked for the event. 3 Bags Full hire every room within the Public Hall complex and were under the impression that they would again be able to use the Council Chamber, for which they already had trade reservations. Referring to item 6 on this agenda Mrs. Long urged the Committee to consider removing the large Council table to enable this room to be used for their, and other, events. The Chair thanked Mrs Long for her comments and acknowledged that this would be considered as part of the debate in item 6.

## **526/18 FACILITIES MANAGER'S REPORT**

The Facilities Managers' report, as presented, was noted by the Committee.

## **527/18 FACILITIES BUDGET REPORT TO DECEMBER 28 FEBRUARY 2019 – FOR INFORMATION**

The budget report was considered and noted by the Committee. The Chair gave a summary of the year to date budget and the Public Hall refurbishment lines, noting that we were on target to meet the year end totals.

## **528/18 COUNCIL ROOMS WORKING GROUP**

Councillor Goldsworthy presented a report on the meeting of the Council Rooms working group which had looked at the current use and layout of the Council Chamber, Mayors Parlour and Members Room. The report offered two proposals and, following a debate on the findings, two resolutions were made:

- A) Councillor Hawken proposed, Councillor Clark seconded, and the Committee **APPROVED** that the working group would investigate the practicality and cost of removing the plinth and top table together with the two smaller tables at the rear, to provide more seating room. The provision of additional power points, a projector or large display screen and general redecoration befitting the Council Chamber. Councillor Ambler also requested that audio and visual accessibility be considered. It was further agreed that a system of modular furniture would also be considered and costed as an alternative.
- B) Councillor Hawken proposed, Councillor Powell seconded, and the Committee **APPROVED** that the working group investigate the practicality and cost of enlarging the Mayors Parlour by removing the partition wall between it and the Members Room, together with redecoration and carpeting.

## **529/18 SEAGULL AWARENESS**

- A) Councillor Ambler proposed, Councillor Powell seconded, and the Committee **APPROVED** the production of a seagull awareness pavement sign to be used at shows and events, to the design as submitted by the Facilities Manager.
- B) Councillor Goldsworthy proposed, Councillor Hawken seconded, and the Committee **RESOLVED** to adopt as list of priorities the upgrading of waste bins, to be seagull proof, sited on the Parade (Webb's House), Westbourne Car Park toilets, Cattle Market car park (Varley La. Entrance) West St. (MP's office)

### **530/18 WESTBOURNE GARDENS**

Councillor Smith presented a report on the two potential projects at the Westbourne gardens, a.) the provision of a gated service vehicle access, and b.) the provision of water and electricity supplies for events use.

- A) Councillor Smith proposed, Councillor Hawken seconded, and the Committee **RESOLVED NOT** to proceed with the new entrance project at this time.
- B) Councillor Smith proposed, Councillor Hawken seconded, and the Committee **RESOLVED** to **PROCEED** with the project to provide water and electricity supplies to Westbourne Gardens, subject to the required permissions.
- C) Councillor Goldsworthy proposed, Councillor Ambler seconded, and the Committee **APPROVED** the allocation of the £10,000 unspent 2018/19 budget for Westbourne Gardens access works to be a nominated reserve for the work in item B) above, in the 2019/20 financial year.

### **531/18 NEIGHBOURHOOD DEVELOPMENT PLAN PROJECTS**

Councillor Powell proposed, Councillor Ambler seconded, and the Committee **RESOLVED** that the Facilities Committee note that they will have a roll in the relevant Neighbourhood Development Plan Projects, as presented, and commit to assist where and when required.

### **532/18 PAVEMENT WEED SPRAYING 2019**

The Committee considered the areas currently covered by the weed spraying contract and any possible additions or removals. Councillor Goldsworthy questioned the accuracy of the maps presented which were to be verified by the Facilities Manager. The final list for addition was Charter Way from the A390 roundabout to Peppers Park, and Grove Park. Other areas discussed have since been confirmed as already covered.

Councillor Goldsworthy proposed, Councillor Hawken seconded, and the Committee **APPROVED** the addition of the new areas to the weed spraying contract for 2019, as above.

### **533/18 CORRESPONDENCE**

Email correspondence had been received from the Town Forum requesting the Committee's permission for members of the Forum to explore the regeneration of the Fountain, and possible installation of drinking fountains in locations around the Town.

Councillor Goldsworthy proposed, Councillor Smith seconded, and the Committee **RESOLVED** to support the Town Forum's request to explore the feasibility of their plans for the Fountain and for other drinking fountains, which can then be brought before this committee.

### **534/18 DATE OF NEXT MEETING**

The date of the next Facilities Committee meeting was to be 14<sup>th</sup> May 2019 at 7.30 PM in the Council Chamber.

**535/18      PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Councillor Goldsworthy proposed, Councillor Hawken seconded, and the Committee **RESOLVED** that;

Pursuant to section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the Confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of business.

There were no members of public present.

**536/18      PAVEMENT WEED SPRAYING CONTRACT**

Councillor Goldsworthy proposed, Councillor Hawken seconded, and the Committee **APPROVED** the appointment of Complete Weed Control (South West) for the 2019 pavement weed spraying contract, subject to the receipt of satisfactory insurance and health and safety documentation.

**537/18      GUILDHALL FIRE DOORS**

Councillor Goldsworthy proposed, Councillor Ambler seconded, and the Committee **RESOLVED** to **RECOMMEND** to Council the appointment of West Devon Fire Protection for the specialist upgrading work on the Guildhall fire doors, subject to satisfactory trade references and pending the requirements of the planning officer with respect to the buildings Grade II\* listing.

**538/18      PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Councillor Goldsworthy proposed, Councillor Hawken seconded, and the Committee **RESOLVED** that;

Pursuant to section 1(2) of the Public Bodies (admission to meetings) Act 1960 members of the Press and Public be re-admitted to the meeting.

The meeting was closed.