

LISKEARD TOWN COUNCIL

AT A MEETING of the **TOWN COUNCIL** held in the Council Chamber on Tuesday 18 December 2018 at 7.30 p.m. there were present:

The Mayor – Councillor Christina Whitty – in the chair. Deputy Mayor – Councillor David Ambler.

Councillors – Simon Cassidy, Anna Clarke, Ian Goldsworthy, Sally Hawken, Jane Pascoe, Sue Shand, Julian Smith, and Naomi Taylor.

Town Clerk – Steve Vinson

Mayor's Chaplain – Kevin Grant

Members of the Public – Ffion Stanton – Area Facilitator (South & East Cornwall Local Area Action Group), Nick Craker (Liskeard North - Cornwall councillor) and Roger Holmes.

The Mayor's Chaplain led the council and members of the public in prayers.

The Mayor advised the Councillors and the public of housekeeping matters.

334/18 APOLOGIES – Councillors Bennetts, Brooks and Powell.

335/18 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON REGISTERABLE – None.

336/18 MAYOR'S REMARKS - The Mayor outlined her engagements and activities since the last meeting - the more significant of which were:

Field of Remembrance and the Remembrance Day Parade – further to the events to mark the end of the 1914-1918 war, the Mayor also attended a plaque unveiling ceremony at the railway station. This was organised by Councillor Cassidy. It commemorated the deaths of 6 GWR employees from Liskeard during the 1914-1918 war.

British Heart Foundation Swimathon – The Mayor thanked, the Deputy Mayor and Councillor Smith in joining her two grandchildren to help raise £4,000 in sponsorship.

Liskeard Lights Up – the Mayor thanked all those involved in making such a great success of the 1st December Liskeard Lights Up, including the 150 Father Christmases on motorbikes, the main feature of the lantern parade through the town and the evening event in the Public Hall.

337/18 TO RECEIVE AND ADOPT THE MINUTES OF THE COUNCIL MEETING HELD ON

TUESDAY 30 OCTOBER 2018 – The Mayor proposed, Councillor Cassidy seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Council meeting held on Tuesday 30 October 2018.

338/18 PUBLIC PARTICIPATION – Ffion Stanton – Area Facilitator (S&ECLAAG) gave a presentation and answered questions. The key points being:

- £2.8 million has been allocated to the South and East Cornwall Local Area Action Group (S&ECLAAG) to allocate up to 2022.
- Eligible areas are quite targeted – For example, projects and beneficiaries need to be within the three Lower Super Output Areas (LSOAs) within Liskeard, that are in the worst 20% of areas nationally. (see attached).
- Applications can come from businesses – (e.g. seeking to improve productivity) and individuals (seeking to return to employment and needing support not currently available from other sources)
- The fund is pre-matched European with Government and is protected until 2022.
- The maximum grant under the Small Business Scheme is £9,999 with a potential 70% grant.
- A new Community Small Grants Fund should hopefully be approved for commencement in the New Year.

339/18 COMMITTEE MEETINGS

a. COMMUNICATIONS & ENGAGEMENT COMMITTEE HELD ON TUESDAY 6 NOVEMBER

2018 - Councillor Clarke proposed, Councillor Hawken seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Communications & Engagement Committee held on Tuesday 6 November 2018.

MOTION: MINUTE 270/18 – Councillor Clarke proposed, Councillor Hawken seconded and the Council **RESOLVED** to **APPROVE** That the museum coordinator role is retained for another year, with a refined job description and specific goals set.

b. PLANNING COMMITTEE HELD ON TUESDAY 13 NOVEMBER 2018 - Councillor Shand proposed, Councillor Cassidy seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Planning Committee held on Tuesday 13 November 2018.

c. FACILITIES COMMITTEE HELD ON TUESDAY 20 NOVEMBER 2018 – Councillor Goldsworthy proposed, Councillor Hawken seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Facilities Committee held on Tuesday 20 November 2018.

d. FINANCE & GENERAL PURPOSES COMMITTEE HELD ON TUESDAY 27 NOVEMBER 2018 –

The Mayor proposed, the Deputy Mayor seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Finance & General Purposes Committee held on Tuesday 27 November 2018.

e. PLANNING COMMITTEE HELD ON TUESDAY 4 DECEMBER 2018 - Councillor Shand

proposed, Councillor Taylor seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Planning Committee held on Tuesday 4 December 2018. **MOTION: MINUTE 332/18** That the Chair of the Planning Committee be appointed a Town Council representative to the Cattle Market Working Party – This item is dealt with at Agenda Item 10.

340/18 TOWN CLERK'S UPDATE – ITEMS FROM THE 30th OCTOBER 2018 COUNCIL NOT

ALREADY ON THE AGENDA – The “Disability Confident and Dementia Friendly” presentation was rescheduled for the 22nd January 2019 Finance Committee. The meeting time start time would be moved forward to 7.00 p.m. to accommodate the 4 speakers. All councillors were welcome to attend.

341/18 COUNCILLOR ROGER HOLMES – LISKEARD NORTH WARD – The Town Clerk informed councillors that Cornwall Council had supplied the ‘Notice of Vacancy’. This would run from 17th December 2018 – 10th January 2019.

The Mayor thanked Roger Holmes for his over 50 years’ service on the Town Council. Councillor Smith called for and received from the councillors and Town Clerk a round of applause for Roger Holmes’ contribution to Liskeard.

It was noted that at the next meeting of the Planning Committee, a new Vice Chair should be appointed. The following expressions of interest were received for the vacancies created on outside bodies:

- Caradon Heritage Partnership – none.
- Devon and Cornwall Rail Partnership (Looe Valley Line) – Councillor Smith.
- South East Cornwall Tourism Association (SECTA) – The Mayor.
- South and East Cornwall Local Action Group (SECLAG) – The Mayor.

Any further expressions of interest to the Town Clerk. (by 4th January 2019).

342/18 LISKEARD LIBRARY - UPDATE AND NEXT STEPS – Following discussions, it was agreed all ideas for supporting the maintenance of footfall to the town centre during the works (e.g. the potential for music sessions in the Museum and the Reading Challenge involving a town centre competition) be passed to the Deputy Mayor and Councillor Smith who would be attending the 8th January 2019 at 11.00 a.m. meeting with RIO. Other councillors with an interest were welcome to attend.

343/18 CORNWALL COUNCIL – CATTLE MARKET WORKING PARTY – Following discussion, Councillor Taylor proposed, Councillor Cassidy seconded and the Council **APPROVED** that Cornwall Council is requested to add to the membership of the Cattle Market Working Party, the Chair of the Town Councils Planning Committee.

344/18 ECONOMIC DEVELOPMENT WORKING PARTY – TERMS OF REFERENCE – Following confirmation, that working parties can not resolve a course of action or approve expenditure in their own right and that items for decision are required to appear on the agenda of a committee or Council for approval and actioning, Councillor Hawken proposed, the Deputy Mayor seconded and the council **RESOLVED** to **ADOPT** the Economic Development Working Party Terms of Reference:

1. To support the growth of local companies and inward investors that provide good quality jobs.
2. To promote and support the implementation of the Neighbourhood Plan employment land policies and relevant premises provision projects.
3. To identify and promote digital and web-based projects from capable local and inward investing companies, which will improve the competitiveness of the town's offer and raise prosperity.
4. To work closely with partners that share our aims and objectives and that can provide investment and support. Such as, Cornwall Council, the Chamber of Commerce, local businesses, the Cornwall and Isles of Scilly Local Enterprise Partnership, the Growth Hub, South and East Cornwall Local Area Partnership, Cornwall Development Company etc. Our partners can be co-opted as non-voting members and provide advice and support as required.
5. As a Working Party of the Council and Finance, Economic Development & General Purposes Committee, the Mayor will chair the meetings of the working party. The Town Clerk is responsible for setting the agenda in consultation with the Mayor.
6. As a working party of the Council and Finance, Economic Development & General Purposes Committee, all councillors may be members of the working party. Those wishing to participate actively should indicate this to the Town Clerk by Thursday 3rd January 2019.

345/18 SCHEDULE OF PAYMENTS AND REPORTING OF THE BANK BALANCES – The Mayor proposed, Councillor Cassidy seconded and the council **RESOLVED** to approve the schedule of payments.

346/18 OTHER REPORTS – POCKET PARKS – The Town Clerk gave further feedback on the guidance relating to the application process. The timescales were very tight (deadline for the submission of an application 25th January 2019 – deadline by which all the grant had to be spent 31st March 2019) and the difficulty of matching the criteria (our parks are not derelict and unused by the public). There were also serious post contract obligations. For example, the requirement to have applied for and achieved a Green Flag Community Award. This has significant ongoing cost and time implications. It was agreed that a Pocket Park would not be submitted.

347/18 CORNWALL COUNCIL PLANNING DECISIONS – noted.

348/18 CORNWALL COUNCIL COUNCILLOR UPDATES – **Nick Craker** – A38 Secretary of State for Transport was looking at proposals which would include an improvement to the Menheniot Junction and the Trerulefoot to Carkeel section.

Planning Area Based Teams – the pilot operated within the Liskeard/Looe area was now being applied to the rest of Cornwall.

Economic Growth and Development Directorate – Phil Mason and his team met recently in Liskeard and conducted site visits including to the proposed agri-hub site and the site of the Liskeard Business Park extension.

Car Parking Consultation – a consultation on the proposed new car parking fees and charges will be conducted in the new year.

Sally Hawken – Baytree Hill Parking – there had been a request for further business specific access and parking in Baytree Hill. It was anticipated that this would generate interest in the New Year.

Cattle Market – the Cabinet had approved the progression of the item within Investment Programme.

Maudlin Farm – would go out for consultation in the New Year. This would include the traffic and amenity land as well as the housing element.

Waste Management – proposals were to provide either a wheelie bin or seagull proof cover as per requirements of the residential property.

Jane Pascoe – Highways Budget (Community Network Panel) – this year, the Old Road/West Street project had not been successful. However, radar speed checks had been undertaken which supported the need for the project to be progressed.

Cornwall Housing Service Charges – these were being reviewed and for the residents there did not appear to be a direct link with delivery of services, such as, grass cutting.

Primestock Show – was very well supported.

349/18 CORRESPONDENCE – Local Government Boundary Commission 4th December 2018 –
Already circulated. Noted.

350/18 DATE OF THE NEXT MEETING – Tuesday 29th January 2019.

The PART II item was deferred to the next meeting cycle.