

LISKEARD TOWN COUNCIL

AT A MEETING of the **TOWN COUNCIL** held in the Long Room on Tuesday 30 October 2018 at 7.30 p.m. there were present:

The Mayor – Councillor Christina Whitty – in the chair. Deputy Mayor – Councillor David Ambler.

Councillors – Tyler Bennetts, Rachel Brooks, Simon Cassidy, Anna Clarke, Ian Goldsworthy, Sally Hawken, Roger Holmes, Sandra Mitchell, Jane Pascoe, Sue Shand, Julian Smith and Tony Powell.

Town Clerk – Steve Vinson

Mayor's Chaplain – Kevin Grant

Members of the Public – Adam Birchall (Head of Sustainable Growth and Innovation - Cornwall Council) and David Read (Liskeard / Looe Community Link Officer - Cornwall Council).

The Mayor's Chaplain led the council and members of the public in prayers.

The Mayor advised the Councillors and the public of housekeeping matters.

240/18 APOLOGIES – Councillor Taylor.

241/18 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON REGISTERABLE - Councillor Pascoe non-registerable interest Agenda Item 6 Former Cattle Market – Councillor Goldsworthy registerable interest Agenda Item 7 Agri-hub and Employment Land Demand Assessment and Agenda Item 10 Christmas Car Parking and Agenda Item 14 BACS payment 291. The Mayor non-registerable interest Agenda Item 19 (member of the RBL). Councillor Brooks Agenda Item 14 cheque 103317. Councillor Hawken Agenda Item 6 (Liskerrett Centre board member) and Councillor Shand Agenda Item 6 (Liskerrett Centre board member). Councillor Cassidy Agenda Item 18 (employment).

242/18 MAYOR'S REMARKS - The Mayor updated Council on her engagements and activities since the last meeting - the more significant of which were:

Heritage Week – The Mayor thanked Councillor Brooks for coordinating the organisation of the excellent series of events and open days. Councillor Brooks indicated that there had been much support from the office.

Liskeard in Bloom – The Mayor had presented certificates to those volunteers and traders that had helped the town win a number of categories in the recent in bloom inspections.

Liskeard Memory Café – Morwellham Quay Trip – The Mayor had attended the event, which Councillor Mitchell had helped to organise.

Neighbourhood Plan – Coop and Morrisons – over several weeks, a number of councillors had helped out with the Neighbourhood Plan stand. The Mayor thanked them, and in particular, Councillor Mitchell for enabling the Coop store to be used.

243/18 TO RECEIVE AND ADOPT THE MINUTES OF THE COUNCIL MEETING HELD ON

MONDAY 3 SEPTEMBER 2018 – The Mayor proposed, Councillor Brooks seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Council meeting held on Monday 3 September 2018.

244/18 PUBLIC PARTICIPATION – The Town Clerk had previously circulated an e-mail received from Jane Milligan Liskeard Job Centre+ which had been received earlier that day. It asked for a postponement of their presentation to a later date.

245/18 FORMER CATTLE MARKET SITE – MEMORANDUM OF UNDERSTANDING WITH CORNWALL COUNCIL

– Adam Birchall (Head of Sustainable Growth and Innovation – Cornwall Council) and David Read (Liskeard / Looe Community Link Officer – Cornwall Council). It was agreed that the report would be in PART I unless “Commercial in Confidence” issues arose necessitating it being transferred into PART II. The Town Clerk reminded that the town council was currently represented on the Cornwall Council cattle market working group. That the Memorandum of Understanding would provide the framework for ongoing joint working. That progress reports would go to the Town Council’s Planning Committee (depending on content) in PART II.

Councillor Smith proposed, Councillor Holmes seconded and the council **RESOLVED** to adopt the Memorandum of Understanding for joint working with Cornwall Council on the redevelopment and regeneration of the former cattle market site.

Adam Birchall set the context and rationale of the Cattle Market Working Group.

He drew attention to certain elements in an indicative plan of the former cattle site:

- The purchase of the former ATS building by Cornwall Council to enable road access and visibility improvements and a potential expansion of the doctors’ surgery.
- The need to maintain a protected corridor to access the Liskerrett Centre.
- The location of a site for 1,000 square metre workspace project (which the Town Council had indicated an interest in making a £100,000 investment in a joint project with Cornwall Council).
- The location of a supermarket or later living.
- The potential location of a community / arts centre. Cornwall Council having found funding for a viability appraisal.

- The importance of maintaining the maximum amount of car parking.
- Experience had shown that when a town adopted an agreed and coordinated approach, Cornwall Council found it much easier to invest its resources in support of the town.

Next Steps

- November 2018 secure funding for the demolition of the former ATS building and structures at the proposed location of the workspace units.
- Commence the marketing of the site.
- December 2018 – the consultants at Keir – are due to report on their comparison of the relative merits of modular and traditional methods of construction on workspace options.
- January 2019 - review the marketing opportunities.

Councillor Powell proposed, the Deputy Mayor seconded and the Council **RESOLVED** to go into PARTII.

246/18. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.

Former Cattle Market site – “Commercial in Confidence” Discussions.

20.22 the Council came out of PARTII. It was agreed that:

- a). The Neighbourhood Plan sets a clear policy favouring town centre retail, and Cornwall Council strongly supports that
- b). The work that has been done on master planning the Cattle Market, plus the funding expected to be secured for part clearance, means that it represents a demonstrably deliverable site for retail
- c). The demand study conducted by the Town Council indicates a number of high quality employers wanting to locate or expand in Liskeard, and the Cattle Market is also a suitable site for those, such that is anticipated that we will have a healthy competition for space and uses on the site.
- d). The combination of significant demand evidenced for the town centre site, plus the clear policy steer in the neighbourhood plan, means we are hopeful of securing a good receipt for the site
- e). The priority of the Town Council and Cornwall Council is to ensure that marketing of parts of the site encourages high quality employers and or retail uses, and both Council’s remain receptive to all uses that will drive foot fall to the Town Centre.

247/18 AGRI-HUB AND EMPLOYMENT LAND DEMAND ASSESSMENT - Following discussion: Councillor Smith proposed, the Deputy Mayor seconded and the council **RESOLVED** with regards recommendation a). 15 – 20 acres employment site – to support Cornwall Council on the site acquisition and servicing of a significant employment site. Thereafter, to work with Cornwall Council and with suitable private sector partners to provide phases of built offices, workshops and factories to meet local and inward investing business need.

Councillor Smith proposed, the Deputy Mayor seconded and the council **RESOLVED** with regards recommendation b). the two smaller privately owned employment plots, to support the current owners in the development of these sites. As they will be in the short term, the stop gap to cover the time that the larger project will take to deliver.

Following discussion, Councillor Cassidy proposed, Councillor Powell seconded and the council **RESOLVED** with regards recommendation c). Agri-Hub – support the landowner and a local farming cooperative (Cornwall Quality Livestock Agricultural Producers) in the progression of the project.

Councillor Goldsworthy returned to the meeting.

248/18 COMMITTEE MEETINGS

a. PLANNING COMMITTEE HELD ON TUESDAY 4th SEPTEMBER 2018 - Councillor Powell proposed, Councillor Holmes seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Planning Committee held on Tuesday 4 September 2018.

b. COMMUNICATIONS & ENGAGEMENT COMMITTEE HELD ON TUESDAY 4 SEPTEMBER 2018 - Councillor Brooks proposed, Councillor Shand seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Communications & Engagement Committee held on Tuesday 4 September 2018.

c. FACILITIES COMMITTEE HELD ON TUESDAY 18 SEPTEMBER 2018 – Councillor Goldsworthy proposed, Councillor Clark seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Facilities Committee held on Tuesday 18 September 2018.

d. FINANCE & GENERAL PURPOSES COMMITTEE HELD ON TUESDAY 25 SEPTEMBER 2018 – The Mayor proposed, Councillor Cassidy seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Finance & General Purposes Committee held on Tuesday 25 September 2018.

e. PLANNING COMMITTEE HELD ON TUESDAY 2 OCTOBER 2018 - Councillor Powell proposed, Councillor Shand seconded, and the Council **RESOLVED** to **NOTE** the minutes of the Planning Committee held on Tuesday 2 October 2018.

249/18 TOWN CLERK'S UPDATE – ITEMS FROM THE 3RD SEPTEMBER 2018 COUNCIL NOT ALREADY ON THE AGENDA – None.

250/18 CORNWALL COUNCIL CHRISTMAS CAR PARKING – Following discussion, Councillor Shand proposed, the Deputy Mayor seconded and the council **RESOLVED** to follow up the previous requests for contributions from the Chamber of Commerce (which had confirmed a contribution, but not yet an amount), Traders Association and the Forum and the Town Council to contribute the shortfall amount necessary to fund the three Saturdays not already covered by Cornwall Council in December.

251/18 PUBLIC HALL UPDATE SPECIFICATION AND COSTINGS, ROOM NAMES AND WHETHER TO RETAIN THE CURRENT TABLE IN THE COUNCIL CHAMBER – a). Specification and Costings Update - Councillor Goldsworthy gave a verbal update, this included the need for the 2.5% retention sum to appear in the budget next year. Following discussion, Councillor Goldsworthy proposed, Councillor Smith seconded and the Council **RESOLVED** to note the modifications to the Public Hall project.

b). Room Names – Following confirmation that Phoenix referred to the Wheal Phoenix mine, Councillor Clark proposed, Councillor Brooks seconded and the council **RESOLVED** that the Long Room be renamed the Hobhouse Room. This to be in honour of Emily Hobhouse. The Refreshment Room be renamed the Wheal Phoenix Room.

c). Whether to Retain the Current Table in the Council Chamber – following discussion, Councillor Goldsworthy proposed, Councillor Cassidy seconded and the council **RESOLVED** that a report go to the Facilities Committee, which researches the history and the quality of the table, and the possible options for the future use of the table and the Council Chamber including:

- the retention of the current table, perhaps with the table in another location/layout in the current chamber –
- options which would include the cost of suitable* new furniture. (* smaller to improve hearing and enhance accessibility and space for the public to attend, but also wide enough for laptops etc and in a layout permitting eye contact).
- To further improve flexibility, there should also be an option to remove the step and create the same floor level across the whole of the chamber.
- The recommendations of the Facilities Committee would then be brought back to council for decision.

252/18 NEIGHBOURHOOD PLAN – REFERENDUM RESULT – Councillor Brooks proposed, Councillor Pascoe seconded and the Council **APPROVED** that a vote of thanks be formally recorded for the central and significant contribution of James and Lorna Shrubsole and Steve Besford-Foster in Neighbourhood Plan.

253/18 ECONOMIC DEVELOPMENT SUPPORT ROLE – The Town Clerk supplied the “Business & Economic Development Support Function” paper.

Following discussion, Councillor Cassidy proposed, Councillor Powell seconded and the council **RESOLVED** that with the inclusion of the role profile as circulated, the Council agrees to the “indicators” and the managerial and committee reporting line of the economic development support role as outlined in the report.

254/18 SCHEDULE OF PAYMENTS AND REPORTING OF THE BANK RECONCILIATION – Councillor Brooks proposed, Councillor Cassidy seconded and the council **RESOLVED** to approve the schedule of payments. The reconciliation will be deferred.

255/18 REPORTING OF THE CASH BALANCES AND INVESTMENT OPTIONS – Councillor Goldsworthy proposed, Councillor Powell seconded and the council **RESOLVED** to reinvest £107,000 in a 1 year bond with United Trust Bank.

Transfer £290,000 less payments due to Public Hall contractor by 31.12.18 from HSBC to Cornwall Council, with a standing instruction to transfer monies back to top up the HSBC account when the balance falls below £40,000 (one month’s linear expenditure) NB special consideration needed when making large payments i.e. to the contractor for works on the Public Hall refurbishment.

A standing instruction to transfer excess funds to Cornwall Council (in rounded multiples of £10,000) when the balance of the HSBC account exceeds £100,000 i.e. immediately after receipt of precept.

Report breakdown of all cash balances to the Finance and General Purposes committee every two months.

256/18 CORNWALL COUNCIL PLANNING DECISIONS – noted.

257/18 CORNWALL COUNCIL COUNCILLOR UPDATES – deferred.

10.21 Councillor Cassidy left the meeting

258/18 OTHER REPORTS – noted

10.22 Councillor Cassidy returned to the meeting.

259/18 CORRESPONDENCE – Royal British Legion – Request approved.

260/18 DATE OF THE NEXT MEETING – Tuesday 18th December 2018.