

LISKEARD TOWN COUNCIL

MINUTES of the **MUSEUM MANAGEMENT COMMITTEE** held in The Council Chamber, West Street, Liskeard on Tuesday 8 September 2015 at 6.30 pm.

PRESENT

The Mayor, Councillor Phil Seeva Ex-Officio

The Deputy Mayor, Councillor Jane Pascoe Ex-Officio

Councillor Hella Tovar - in the Chair

Councillors, Anne Purdon, Sue Pike, Rachel Brooks and Ian Goldsworthy

Old Cornwall Society Representative; Duncan Mathews

Museum Mentor, Stephanie Meads

Volunteer Gordon Stokes

Town Clerk Steve Vinson

The Chairman advised those present of Housekeeping matters

245/15 APOLOGIES

None

246/15 DECLARATIONS OF INTEREST

None

247/15 MINUTES OF THE MUSEUM MANAGEMENT COMMITTEE HELD ON TUESDAY 28 JULY 2015

The Mayor proposed, the Deputy Mayor seconded and the Committee **APPROVED** the minutes of the meeting held in the Council Chamber at 6.45 p.m. on Tuesday 28 July 2015.

248/15 PUBLIC PARTICIPATION

None

249/15 OPTIONS TO TENDER FOR A MUSEUM CONSULTANT

Following discussion, Councillor Goldsworthy proposed, the Mayor seconded and the Committee **RESOLVED** to move into PART II to discuss the Options to Tender.

Stephanie Meads left the meeting at 6.42 p.m. and returned at 6.53 p.m. Following consideration of the item the Committee resolved to come out of PARTII.

250/15 UPDATE ON ACTIVITIES SINCE THE LAST MEETING

The Chair updated regarding, accreditation, the volunteers, an Access Policy, documentation, museum mentoring and leaflets.

251 /15 DISPOSAL OF SURPLUS EQUIPMENT TO IMPROVE STORAGE SPACE

Councillor Goldsworthy proposed, the Deputy Mayor seconded and the Committee **RESOLVED** to dispose of the items with the Chair and Town Clerk to obtain best value.

Councillor Brooks left the meeting at 7.01 p.m.

252/15 WINTER CLOSURE PROPOSAL

Following discussion, Councillor Goldsworthy proposed, Councillor Pike seconded and the Committee **RESOLVED** to allow for this year, the museum to close, from the end of the autumn half term to the beginning to the spring half term. The museum would still open for special school based events.

253/15 PROVISION OF MODES, COMPUTERS, TRAINING AND Wifi

Following discussion, Councillor Goldsworthy proposed, the Mayor seconded and the Committee **RESOLVED** to **RECOMMEND TO COUNCIL** that a budget of up to £5,000 be vired from the underspend on the Museum Committee budget to allow the funding for the purchases and licenses outlined in the report.

254/15 DATE OF NEXT MEETING

The next meeting of the Museum Management Committee will be at 6.45 pm on **TUESDAY** 13 October 2015