

LISKEARD TOWN COUNCIL

AT A MEETING of the **PROPERTY COMMITTEE** held in the Council Chamber on Tuesday 14 July 2015 at 7.30 pm there were present:

The Mayor- Councillor Phil Seeva Ex-Officio

The Deputy Mayor- Councillor Jane Pascoe Ex-Officio

Councillor Ian Goldsworthy - in the Chair

Councillors- Hella Tovar, Sue Pike, and Christina Whitty

Town Clerk- Mr Steve Vinson

Minute Clerk- Mr Stuart Houghton

Facilities Manager- Tony Misson

Members of the Public- None

The Chairman advised those present of Housekeeping matters

128/15 APOLOGIES

Apologies were received from Councillors Tony Powell and Sally Hawken

129/15 DECLARATIONS OF INTEREST

No declarations of interest, Registerable or Non-Registerable were made.

130/15 MINUTES OF MEETING HELD ON 9 JUNE 2015

Councillor Pike proposed, Councillor Whitty seconded and the Committee **RESOLVED** that the Minutes of the meeting held on the 9 June 2015 were **APPROVED**.

131/15 TO RECEIVE AN UPDATE ON ITEMS FROM THE LAST MEETING

The Town Clerk's report, attached, was noted.

132/15 PUBLIC PARTICIPATION

None.

133/15 RAPSONS MULTI USE GAMES AREA

The Mayor reported that he had visited Mr Colliass and had discussed the history of the current problem; he thought the current situation was causing Mr Colliass some stress.

He had explained the intentions of the Council and that the cost of fencing would be prohibitive to the Council. By the end of the discussion they had agreed that a compromise would be to erect a sign asking the users to respect the adjoining property, that it was private property and /or please do not kick balls over the hedge.

It was agreed to check the Council's liability in this matter and to obtain prices for the signs.

The Facilities Manager reported that he would be meeting a contractor to obtain costings do the coppice work on the hedge, this week and that the repairs to the skate equipment had been ordered this week.

134/15 BUDGET REPORT TO 30 JUNE 2015

The budget report was noted.

135/15 WRAP GRANT APPROVAL

The Town Clerk's report contained detail of the current position.

The Town Clerk reported that the Council had been successful and had been awarded a grant of £16,166.67. The Chairman and Town Clerk would be attending a meeting this week to discuss the formal launch of the project.

136/15 REFRESHMENT ROOM. PROJECT TO UPGRADE FACILITIES

The Chairman reported that a meeting had been held this morning with a local architect to discuss possible improvements to the Refreshment Room. Councillors Goldsworthy and Purdon had been in attendance and had offered possible schemes. Kitchen No 1 was also inspected.

The architect had agreed to sketch some outline schemes, free of charge, for the Council to consider. He thought that recent technology had advanced so that items that had previously been too costly might now be affordable.

137/15 WESTBOURNE GARDENS UPDATE

Copies of the proposed draft agreement with Cornwall Council for the joint management of the gardens had been circulated, together with notes explaining the responsibilities of each party to the agreement. There was a query on item 3.1 in Schedule 3, was this an instruction to install the services?

The Minute Clerk had been unable to find that the draft agreement had been approved by the Council, other than the full Council had agreed to enter into an agreement for the joint management of the gardens. This Committee was asked to make a recommendation to the Council so that progress on the agreement could be made.

Councillor Tovar proposed, Councillor Pike seconded and the Committee **RESOLVED** to **RECOMMEND** that the Council **ACCEPT** the draft agreement for the joint management of Westbourne Gardens provided that item 3.1 of Schedule 3 be altered to “to arrange and maintain and pay for water and electricity supply, if required by the Liskeard Council.”

138/15 CORRESPONDENCE

The Town Clerk reported that he had received notification from the Land Registry that the Pengover Allotments had now been registered with an Asset of Community Value restriction.

139/15 DATE OF NEXT MEETING

It was agreed that the next meeting would be held on Tuesday 8 September 2015.

140/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the Press and Public be excluded from the meeting for the following item of Business.

PART II

Thorn Park, selection of contractor for minor remedial works to damaged matting

141/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Public Bodies (admission to meetings) Act 1960 it was **RESOLVED** that the members of the Press and Public be re-admitted to the Meeting.

It was **RESOLVED** to **RECOMMEND** that the Council accept the recommendations made in closed session to accept the quotation from South West Play for the minor repairs to the play area surface at Thorn Park, to include the coloured inlay.

7. To receive an update on items from the last meeting of the Committee and the Town Clerk's Report – For Information – 12th May 2015

Meeting & Action	Update	When
P Apr 2015	The Town Council has received notification from Cornwall Council that a Community Right to Bid submission has been made on the Pengover Allotments by the Allotments Association. As a Town Council view was required by 5 th June the item was put to the 4 th June Council.	TC June 2015
P May 2015	Correspondence. Rapsons M.U.G.A. A letter was written on 19 th May to inform Mr Colliass of the course of action approved by the Council. Mr Colliass has delivered further balls to the offices.	TC June 2015
P May 2015	Westbourne Survey – The survey has been received by the Town Council. It is being prepared to be sent to Cornwall Council.	SH June 2015

9. Budget Report to 30 May 2015 and Financial Items

a. Solar Panels Update. At the time of writing this report the tender period was still open and the tenders are due to be considered by the 4th June Council meeting. Further information can be reported at the 9th June Property meeting.

b. Performing Right Society (P.R.S.) License Charges i. To authorise payment of the invoice for the 2014/2015 and 2015/2016.

Committee will recall that at its last meeting the increase in fees and charges required by P.R.S. was reported to Committee. Councillors suggested two lines of questioning which are outlined below with the answers that have been obtained from PRS.

1. Surely if the performing organisations has its own PRS license then the Town Council as the venue would not need a second license.

PRS Answer - the venue needs a 'venue' PRS license and the performer needs a 'mobile' PRS license.

2. A venue known to us does not have a PRS license because the community radio station has its own.

PRS Answer - the venue should have a 'venue' PRS license even if the community radio has one.

Although we are not pleased about the scale of the increase of the PRS charge there does not seem to be a way around the charge. Therefore, we would recommend paying the invoice submitted to us. The invoiced amount includes two years being 2014/2015 £607.44 and the advance bill for 2015/2016 £711.36

Recommendation: That the invoice for the outstanding amount be paid.

ii To refer to the Finance and Strategy Committee the method to adopt for the recovery of the increased fee through room hire charges.

The Committee did briefly consider how to recover the amount required for the payment of the invoice in future from the room hirers. It is recommended that this be considered by Finance and Strategy Committee at the appropriate Committee meeting when considering the annual setting of fees and charges.

Recommendation: That consideration of the method of recovering the increased fee be considered by the Finance and Strategy Committee as part of the annual review of fees and charges.

10. Weed Spraying Contract – report on progress and queries from information received from Cormac

Background The Town Council has made provision for a payment to enable weed spraying to take place. The amount in the current financial year is £4,250. Cormac has provided a set of specifications covering the parts of the Town in which they have previously conducted weed spraying. However, it has been noted that there are three residential areas of the town which would not be covered. These are:

- **Liskerret Road – and Buller Park (north of Morrisons) –**
- **Jago Close – Golitha Rise – Catchfrench Crescent – (north of Lake Lane and west of Charter Way)**
- **Moorland View (east of the St Cleer Road opposite the school fields).**

We are attempting to ascertain why these areas have not been included in the proposed contract and whether these areas could also be included in the weed spraying contract.

It is hoped that we will have further information to report at the meeting to make a decision on letting the contract possible.