

LISKEARD TOWN COUNCIL

AT A MEETING of the **PROPERTY and PLOTHOLDERS COMMITTEE** held in the Council Chamber on Tuesday 8 July 2014 at 7.30 pm there were present:

Councillor Ian Goldsworthy - in the Chair

The Mayor - Councillor Phil Seeva ex officio

The Deputy Mayor - Councillor Jane Pascoe ex-officio

Councillors: Sally Hawken, Adam Hodgkins, Hella Tovar, Tony Powell, Sue Pike and Christina Whitty

Locum Town Clerk - Sue Lee

Minute Clerk - Mr Stuart Houghton

Plotolders - R. Wakeford, C. Sharpe, Mike Thorpe, Hilary Vine and Adrian Vine

Members of the Public - no other members of the public were present

The Chairman advised those present of Housekeeping matters

145/14 APOLOGIES

Apologies were received from Derek Turner, Roy Cumming and Samantha Day.

The Chairman welcomed the Plotolders to the meeting and introduced Sue Lee, our Locum, Town Clerk.

146/14 OPEN PLOTHOLDERS MEETING

The Chairman invited the plotolders to address the meeting; They asked if any members of the Council had visited the allotments recently and what was their opinion of them.

Councillor Whitty replied that she and Councillor Hodgkins had recently visited the allotments.

A discussion was held concerning the management of the allotments and it was agreed to explore ways in which the Plotolders could assist the Council to administer the allotments. Councillor Goldsworthy would make the necessary arrangements.

147/14 CLOSE PLOTHOLDERS MEETING

The Chairman thanked the Plotolders for attending and closed that section of the meeting.

148/14 DECLARATIONS OF INTEREST

Councillor Goldsworthy declared an interest in item 11A.

149/14 MINUTES OF MEETING HELD ON 10 JUNE 2014

The Chairman proposed, Councillor Whitty seconded and the Committee **RESOLVED** that the Minutes of the meeting held on the 10 June 2014 were **APPROVED**.

150/14 MATTERS ARISING

The Chairman reported that the power supply to the Guildhall had been inspected and a solution to the problem would be sought.

151/14 BUDGET REPORT FOR 30 JUNE 2014

The budget report, as circulated, was discussed.

The Chairman reported that he had not yet found the detail for the superannuation line and that the Museum had not yet received the grant for the lighting repairs.

152/14 CORRESPONDENCE

None.

153/14 PUBLIC HALL

THE CHAIRMAN LEFT THE MEETING FOR THIS ITEM

a. Electrical Test Report and Recommendation

The Vice Chairman reported that the electrical installation to the Public Hall had been inspected and satisfactory Installation Condition Reports had been received. However four items of improvement costing £1410 had been recommended. These improvements would bring the installation up to current regulation standards.

Councillor Powell proposed, the Deputy Mayor seconded and the Committee **RESOLVED** to **RECOMMEND** to the Council that the work be carried out and that a further two quotations should be obtained for the work.

The Chairman was asked to rejoin the meeting at this point.

b. Report on Progress on Roof Repairs and External Decoration

The Chairman reported that the scaffolding for the roof repairs would be erected at

.2.

62/14

the end of this month and that the external decoration would start after the roof to the front of the building had been repaired.

c. Colour Scheme

The Chairman proposed, Councillor Tovar seconded and the Committee **RESOLVED** to **RECOMMEND** to the Council that the external walls should be classic cream, the frames white and the doors apothecary blue.

154/14 WESTBOURNE GARDENS

a. Proposal to enter into a Joint Management Agreement with Cornwall Council

The chairman circulated a copy of an e-mail from Andy Harwood concerning a meeting held to discuss proposals for Westbourne Gardens and reported on a meeting held this morning with the local Cornwall Council Tree Officer who had no objections to the proposals and made helpful comments;

- The Council should consider the aesthetics of the site that would be changed by the removal of trees for the new entrance
- The removal of the perimeter trees would give an open vista into the gardens
- Any proposals to protect the tree root system that involved excavation would damage the root system. It was possible to provide this above ground.
- Engineered root protection would need careful supervision to ensure it would be successful
- The perimeter footpath would need realignment
- Two Ash trees would need to be felled to protect the adjacent specimen tree. They should be replaced.
- If a pedestrian access bridge was provided in the corner of the lawn to Westbourne House, which would include the stone memorial, the foundations would have to be piled to protect the roots of an Oak tree
- It would be better to relocate the bridge, or form an entrance through the wall into the gardens, where a Sycamore tree could be felled and replaced

The Chairman proposed, Councillor Powell seconded and the Committee **RESOLVED** to **RECOMMEND** that the Council enter into a joint management agreement with Cornwall Council now, and continue to negotiate for the inclusion of part of the lawn to include the stone monument into the Gardens.

b. Proposal to have a topographical survey of the Westbourne Gardens

Following the above report the Chairman proposed, Councillor Powell seconded and the committee **RESOLVED** to **RECOMMEND** that the Council commission a topographical survey of the gardens.

c. Enquiries as to including part of the Westbourne House lawn into Westbourne Gardens, to include the stone monument.

It was agreed that the Council should continue to negotiate with Cornwall Council for

this, it should not stop progress on the joint management agreement for the Gardens.

d. Provision of a plaque to the commemorative tree planted for the Queens Jubilee.

Members asked that a price for a plaque, preferably granite, be obtained for this.

155/14 PIPEWELL

A request to purchase “old stone” by the Pipewell had been received. Investigations had showed that this was in fact an old granite drinking trough that had been provided by the old Borough Council for workmen. It is believed that the trough was moved to its present position by the Council.

The Chairman said that he had a contact number for the owner of the adjacent property and would enquire if they had any objections to “gorilla gardening”.

Members agreed that the request to remove the trough should be refused.

156/14 4 THE ARCADE

The Chairman decided to defer this discussion until the Confidential Business had been discussed.

157/14 GUILDHALL, MUSEUM STORE

a. Condition of Roof

The Chairman reported that damage to the roof had been discovered and that it would be investigated next week.

b. Gutter Cleaning

The gutters to the front and rear of the building, some of which were cleaned last year, required cleaning. Quotations for the scaffolding were being obtained.

158/14 CCTV

The need for air-conditioning to prevent the equipment from overheating should be discussed by the Finance Committee.

159/14 ALLOTMENTS

There was no further discussion for the allotments.

PART II

160/14 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 a having regard to the confidential nature of the business to be discussed the Press and Public be excluded from the meeting for the following item of Business.

161/14 ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

Forthcoming vacant shop at No 4 The Arcade.

162/14 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Public Bodies (admission to meetings) Act 1960 the members of the Press and Public are re-admitted to the Meeting.

163/14 4 THE ARCADE

Some quotations had been received for the remedial work in the store room, but they were not like for like quotations. Further quotations for the same detail of work to remove all asbestos were being sought with a view of the work being carried out at the end of September 2014.

In response to a question on progress on seeking legal redress against the company which gave the initial inaccurate report, it was said that arranging the remedial work was the priority and that it would be difficult to trace the insurers if the company had now ceased to trade.

164/14 ANY OTHER RELEVANT BUSINESS

None.

165/14 DATE OF NEXT MEETING

It was agreed that the next meeting would be held on Tuesday 9 September 2014.