

## **LISKEARD TOWN COUNCIL**

**AT A MEETING** of the **PROPERTY COMMITTEE** held in the Council Chamber on Tuesday 10 June 2014 at 7.30 pm there were present:

Councillor Ian Goldsworthy - in the Chair

The Mayor - Councillor Phil Seeva ex officio

The Deputy Mayor - Councillor Jane Pascoe ex-officio

Councillors: Sally Hawken, Adam Hodgkins, Hella Tovar and Christina Whitty

Town Clerk and Minute Clerk - Mr Andrew Deacon

Members of the Public - no members of the public were present

The Chairman advised those present of Housekeeping matters

### **58/14 APOLOGIES**

Apologies were received from Councillor Tony Powell and the Minute Clerk, Mr Stuart Houghton.

### **59/14 DECLARATIONS OF INTEREST**

No declarations of interests were made.

### **60/14 ELECTION OF THE CHAIRMAN OF THE COMMITTEE FOR THE ENSUING YEAR**

Councillor Hawken proposed and the Deputy Mayor seconded and the Committee **ELECTED** Councillor Ian Goldsworthy to be Chairman of the Committee for the ensuing year 2014/2015.

### **61/14 ELECTION OF THE VICE- CHAIRMAN OF THE COMMITTEE FOR THE ENSUING YEAR**

The Chairman proposed and Councillor Tovar seconded and the Committee **ELECTED** Councillor Adam Hodgkins to be Vice Chairman for the ensuing year 2014/2015.

### **62/14 MINUTES OF MEETING HELD ON 13 MAY 2014**

Councillor Goldsworthy proposed, Councillor Hodgkins seconded and the Committee **RESOLVED** that the Minutes of the meeting held on the 13 May 2014 were **APPROVED**.

## **63/14 MATTERS ARISING**

### **1. Rapsons Skate Park (Minute 838/13(3) )**

The Town Clerk reported that a small number of fencing slats had been replaced to the front fence of the Park. The fencing to the rear recently expensively replaced, was in one piece and seemed to be respected.

### **2. Correspondence**

The Town Clerk confirmed that he had written to Mr Colliass.

### **3. Refreshment Room**

The Chairman drew the Committee's attention to the report that had been received from James Lockyer & Associates. The Chairman pointed out the two options therein contained. He said that a further inspection was required with architects and he would come back to the Committee with proposals.

## **64/14 BUDGET REPORT FOR 30 APRIL 2014 AND 31 MAY 2014**

The budget report, as circulated, was discussed.

The Chairman pointed out that the report was longer due to the additional information it contained. He pointed out that salaries had been entered where incurred. He stated that there were still ongoing issues with the budget information and he felt that the transfer from Sage to Excel could be part of the problem. It was felt that the Sage system had a programme that would provide much more detailed and accurate reports. It was hoped that this would come out in future training.

The Office would look into the question of the superannuation figures as they seemed to be high.

The item relating to lighting repairs in the Museum would be off set with the payment of the grant received.

It had been discovered that there were on-going problems with the payment for the electricity used on the first floor of the Guildhall. This was a matter taken up by the previous Council and it would seem that the metering of the supplies to the two tenants had to be sorted out once and for all. The advice from the electrician was that it would be difficult to solve this matter completely without a new supply. The Chairman stated that costing for a new supply would be obtained from Western Power and be placed before the Committee in due course.

In the meantime, the Town Clerk had met with Mark Tucker and had reached an arrangement with him for the future payment of electricity consumed by Mr Tucker's business.

The Chairman pointed out to the Committee that the Grant for Westbourne Toilets had now been received.

### **65/14 PUBLIC HALL**

The Committee considered the quotations received relating to the decoration of the outside of the Public Hall. The Chairman proposed and the Deputy Mayor seconded and the Committee **RESOLVED** to **RECOMMEND** the acceptance of the quote from Derek Hall with a maximum figure of £2500. The Council would purchase the necessary paint.

The Committee discussed the state of the adjoining premises run as a Kebab take away. The Town Clerk informed the Committee that he had never received any reply to any of the letters he sent in the past. The Committee asked the Clerk to write to the owners again to see if they would decorate their part of the building.

### **66/14 WESTBOURNE GARDENS**

The Chairman, The Town Clerk and Councillor Adam Hodgkins had met with Mr Andrew George (Surveyor) at the gardens. This meeting had raised more questions than had been answered. The key issue from a planning point of view was the removal of trees. Andy Harwood, Planning Consultant, had been contacted to discuss this question, but a meeting had not to date taken place. The Town Clerk would follow this up and arrange a meeting as soon as possible.

The Town Clerk drew the attention of the Committee to the contents of the Joint Management Agreement that had been agreed, but as yet had not been signed and completed. The Clerk felt that progress should be made on this. No progress had been made regarding the new accesses nor the possible acquisition of a small part of the lawn area of Westbourne House. The Clerk also stated that there had been no progress on the question of Cornwall Council carrying out a tree survey. The Clerk would again email Jonny Alford at County Hall and copy in Councillor Hawken.

### **67/14 CORRESPONDENCE**

A letter had been received from Mr Tony Wood asking if he could borrow the Market stalls and equipment for the Ploughman's Fare and Country Market to be held in August 2014. The Chairman proposed and Councillor Tovar seconded and The Committee agreed to lend the equipment to Mr Wood and his Committee for the Ploughman's Fare.

### **68/14 4 THE ARCADE**

The Chairman reported that a problem had arisen in the Store Room. The wall was very damp and it was discovered that a downpipe had been placed behind the wall that was made of cast iron and was suspected to be fractured. During the inspection with the builders to remedy this problem, it was discovered that asbestos could be present in the lining of the wall. On investigation the presence of asbestos was confirmed. This

ran contrary to the Asbestos Report that had been carried out in 2007. It had been discovered that the Company responsible for the report had gone into liquidation. The asbestos would have to be moved by a specialist contractor and the cost would be in the region of £3000/£4000. A further meeting with the asbestos specialist and the builder would take place.

In the meantime, the Town Clerk had taken advice from the Health and Safety specialists Ellis Whittam. He had received an email from that Company stating that if there were any doubt about the accuracy of the asbestos report, it would have to be carried out again. The Town Clerk was looking into the cost of a new report and would be contacting Ellis Whittam regarding any possible redress.

## **PART II**

### **69/14 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed the Press and Public be excluded from the meeting for the following item of Business.

### **70/14 ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

Minutes of the meeting held on Tuesday 13 May 2014.

Councillor Goldsworthy proposed, Councillor Hodgkins seconded and the Committee **RESOLVED** to approve the Confidential Minutes of the meeting held on Tuesday 13 May 2014.

### **71/14 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Public Bodies (admission to meetings) Act 1960 the members of the Press and Public are re-admitted to the Meeting.

### **72/14 ANY OTHER RELEVANT BUSINESS**

Councillor Whitty asked that the next meeting included a Plot Holders Meeting.

### **73/14 DATE OF NEXT MEETING**

It was agreed that the next meeting would be held on Tuesday 8 July 2014.