

**15. CORNWALL COUNCIL - ELECTIONS OFFICE (LISKEARD TOWN COUNCIL CENTRAL WARD – VACANCY A). ATTACHED CO-OPTION VACANCY APPLICATION FORM) - To receive an update on the outcome of the “Notice of Vacancy” and approve the co-option vacancy process as set out in the report.**

Background – The Elections Office at Cornwall Council have informed the Town Council that no request to hold an election was received following the publication of the “Notice of Vacancy”. Therefore, the Town Council can fill the vacancy by co-option.

Next Steps – Council is asked to approve the following steps:

31<sup>st</sup> October 2023 – Council meeting approves the Co-option process.

8<sup>th</sup> November 2023 – Advert Published in Cornish Times – in the press, (already (from 3<sup>rd</sup> November on the website, noticeboards and promoted via social media).

20<sup>th</sup> November 2023 noon Closing Date for receipt of completed Co-option application forms.

22<sup>nd</sup> November 2023 from 7.30 pm Special Meeting of Councillors to interview the Co-option applicants.

28<sup>th</sup> November 2023 Council – to receive and endorse the recommendations of 22<sup>nd</sup> November 2023 Councillor meeting.

**RECOMMENDATION: THAT THE CO-OPTION PROCESS IS APPROVED.**