

LISKEARD TOWN COUNCIL

AT A MEETING of the **TOWN COUNCIL** held in the Council Chamber on Tuesday 19 April 2016 at 7.30 pm there were present:

The Mayor - Councillor Phil Seeva - in the Chair

The Deputy Mayor - Councillor Jane Pascoe

Councillors - Rachel Brooks, Ian Goldsworthy, Adam Hodgkins, Roger Holmes, Anne Purdon, James Shrubsole, Lorna Shrubsole Hella Tovar and Christina Whitty

Mayor's Chaplain - The Reverend Mark Pengelly

Town Clerk - Steve Vinson

Minute Clerk - Stuart Houghton

Members of the Public - Ray Meadows and Denise Larner

The Mayor advised the Council of Housekeeping matters

Before the commencement of the meeting, the Mayor asked his Chaplain to lead with prayers.

/15 APOLOGIES

Apologies were received from Cornwall Councillor Mike George and Councillors Sally Hawken, Martin Menear, Sue Pike and Tony Powell.

/15 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON REGISTERABLE

No declarations of interests were made.

/15 MAYOR'S REMARKS

The Mayor started his report by announcing he had bowled the first ball of the season at the Cricket Club.

He said that this would be his last report; now that his term had come to an end he had mixed feelings. He had attended the Rugby Clubs 60th Anniversary Dinner, but still did not understand the game, and, with the Deputy Mayor and Councillors, had attended the opening of the refurbished Army Cadet's Hall.

Forthcoming events were the Sword to Ploughshare Service at St Martin's Church this Sunday morning followed by the Scouts St George's Day Parade

from Westbourne Car Park to the Church. Lunch had been arranged at the Eliot House Hotel which would be attended by the Lord Lieutenant of Cornwall who would be at both events. Other events would be the Royal Naval association event on 14th May followed by our Parish Meeting and Mayor Choosing. He had also confirmed attendance at the Launceston and Saltash Mayor Choosing ceremonies.

He thanked the Deputy Mayor for her support and assistance over the past year, it had been invaluable, he hoped she would enjoy her term of office. He also thanked all Councillors for their support.

He had enjoyed every minute of his term of office, he did not want to hand over the Chain, he had grown used to its fit.

The Deputy Mayor replied that it had been a pleasure to have been his deputy; she appreciated the hard work and effort he had put into the job, and wished to congratulate him on his election to Cornwall council for the Menheniot Ward.

/15 TO RECEIVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 15 MARCH 2016

The Mayor proposed, Councillor Purdon seconded and the Council **RESOLVED** that the Minutes of the meeting held on Tuesday 15 March 2016 be adopted.

/15 PUBLIC PARTICIPATION

Neither member of the public present wished to address the Council

/15 TOWN CLERK'S REPORT

The Town Clerk's report had been circulated.

The Town Clerk reminded Councillors of the meeting on Thursday 21 April at 1700 hrs with Chris Rolley in the Refreshment Room.

Councillor Brooks asked about the bid preparation as recorded in Minute 801/15 (Local devolution Fund).

The Town Clerk replied that the Council's Devolution Working Group was in discussion with RIO, and had held a joint meeting with a representative of Cornwall Council and RIO about the future of the Library. RIO were in the process of preparing their Business Plan for this. The fact that the Library was well used by resident of the surrounding communities could help if a grant was applied for from the Cornwall Council Local Devolution Fund. Bids from other organisations in the Town might be made.

To ensure that proper time and effort be allowed for the bid to be prepared it was agreed that the Council's Devolution Working Group would meet to get the new members informed of the current work and to liaise with RIO to obtain their proposals.

/15 COMMITTEE REPORTS

a. PLANNING COMMITTEE MEETING HELD ON TUESDAY 15 MARCH 2016

The Deputy Mayor proposed, the Mayor seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Planning Committee meeting held on Tuesday 15 March 2016.

b. MUSEUM COMMITTEE HELD ON MONDAY 21 MARCH 2016

The Minute Clerk had circulated an amended Page 3 for these minutes.

The Deputy Mayor proposed, Councillor Purdon seconded and the Council **RESOLVED** to **NOTE** the Minutes of the Museum Committee meeting held on Monday 21 March 2016.

Recommendations

- a. That the underspend in the 2015/2016 budget for Computers and Training be transferred to an nominated reserve, under the same heading, in the 2016/2017 budget.

Councillor Goldsworthy proposed, Councillor L. Shrubsole seconded and the Council **RESOLVED** that the underspend in the 2015/2016 budget for Computers and Training be transferred to an earmarked reserve, under the same heading, in the 2016/2017 budget.

- b. That the surplus from the Frank Beer Display Case budget be transferred to the 2016/2017 Collection Enhancement budget.

Councillor Goldsworthy proposed, Councillor Hodgkins seconded and the Council **RESOLVED** that the surplus from the Frank Beer Display Case budget be transferred to the 2016/2017 Collection Enhancement budget.

- c. That the budget line for Museum Donations be split into;
 - i. Public
 - ii. Educational/Social Care
 - iii. Family History/Groups

Councillor Goldsworthy proposed, Councillor Hodgkins seconded and the Council **RESOLVED** that the budget line for Museum Donations be split into the three headings as proposed

- d. That Gordon Stokes is provided with the monthly budget and Nominal Ledger details.

Councillor Goldsworthy proposed, Councillor Whitty seconded and the council **RESOLVED** that Gordon Stokes be provided with the monthly budget and Nominal Ledger details.

c. FINANCE COMMITTEE MEETING HELD ON TUESDAY 22 MARCH 2016

The Deputy Mayor proposed, Councillor Brooks seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Finance Committee meeting held on Tuesday 22 March 2016.

Recommendation

That the Council remain in the Government led Small Authorities Audit Appointment Scheme.

Councillor Goldsworthy proposed, Councillor Tovar seconded and the Council **RESOLVED** that the Council remain in the Government led Small Authorities Audit Appointment Scheme.

d. PLANNING COMMITTEE MEETING HELD ON TUESDAY 5 APRIL 2016

The Deputy Mayor proposed, Councillor Purdon seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Planning Committee Meeting held on Tuesday 5 April 2016.

e. COMMUNICATION AND ENGAGEMENT COMMITTEE MEETING HELD ON THURSDAY 7 APRIL 2016

Councillor Brooks proposed, Councillor Holmes seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Communication and Engagement Committee Meeting held on Thursday 7 April 2016.

Recommendation

Councillor Brooks referred to Minute 929/15 of the Communication and Engagement Committee Meeting held on Tuesday 7 April 2016, Liskeard Joint Publication, which recommended that the Communication and Engagement Committee proceed to invite submissions from potential external partners as set out in the paper, included in the Minutes of that meeting.

Councillor's comments included;

- a. Councillors Menear and Pike had been involved with the progress of this item
- b. in response to a comment about the £4k budget being exceeded it was said that the external partners would be asked to quote for the work, before acceptance of their proposals, and that income might be

- generated by contributors to the content of the publication
- c. in response to a question about the proposed frequency and method of distribution for the publication it was replied that distribution would concentrate, initially, on the Town, with the intention of spreading the distribution to the surrounding area
 - d. no methods of distribution had been agreed
 - e. the proposed publication might not be the only method of giving information, space could be purchased in other publications
 - f. in response to a question of how would the request for partners to produce the publication be advertised, it was replied that it would be placed on the Website and Social Media and also verbally to known parties. The local press would be informed of the project and be asked to include an article
 - g. some councillors remained concerned about the wording for the area and method of distribution and asked for this to be tightened before the request for interested partners was made.

Councillor Goldsworthy proposed, Councillor Tovar seconded and the Council **RESOLVED** that the Communication and Engagement Committee should proceed to invite submissions from potential external partners as set out in the paper.

f. PROPERTY COMMITTEE MEETING HELD ON TUESDAY 12 APRIL 2016

Councillor Goldsworthy proposed, Councillor J. Shrubsole seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Property Committee Meeting held on Tuesday 12 April 2016.

Recommendation

- i. That the Council accept the layout plans for the refurbishment of the Public Hall

Councillor Goldsworthy proposed, Councillor Hodgkins seconded and the Council **RESOLVED** to **ACCEPT** the layout plans for the Public Hall.

- ii. That the Council agree to the disposal of the upright pianos in the Long Room and on the stage

Councillor Goldsworthy proposed, Councillor Tovar seconded and the Council **RESOLVED** that the two upright pianos be disposed of

- iii. That the Council enter into negotiations to adopt the amenity Land at the junction of Eastern Avenue and Springfield Road that had been offered to the Council.

Councillor J. Shrubsole said that this land had been identified by the Neighbourhood Plan Open Spaces team as an amenity area.

Councillor Goldsworthy proposed, Councillor Hodgkins seconded and the Council **RESOLVED** to enter into negotiations with the land owner for the adoption of this amenity land.

/15 HONOURED BURGESS NOMINATION

The Town Clerk's report contained information about the existing Burgesses; the Mayor asked Members if they wished to nominate a person to receive this honour this year, a Burgess was elected last year. Members discussions included;

- a. last year the Council said it would look at how Burgesses were elected, they wanted to have the communities involvement
- b. there was no obligation to appoint a Burgess each year
- c. Members had some proposals; this would now be discussed under Part II of the meeting.

/15 CORNWALL COUNCIL PLANNING DECISIONS

Details of the Cornwall Council Planning Decisions had been circulated and were noted.

/15 ACCOUNTS

Councillor Goldsworthy declared an interest in item 102168.

The Accounts, which had been circulated, were noted.

/15 CORNWALL COUNCILLOR'S UPDATES

Councillor Holmes said that he had attended a Cornwall Council meeting about their Constitution and Governance, and also a meeting of the Licencing Committee, but no decisions made would affect the Town Council.

He then referred to a meeting of the Strategic Planning Committee on the 5 May 2016 when the proposed development of land off Charter Way would be discussed.

Councillor Goldsworthy left the meeting at this point as he had an interest in this item; he had been unaware that it was going to be discussed.

The Deputy Mayor asked Councillor Holmes, as the Ward Councillor, to take up the local concerns about the transport and highways issues. The public had great concerns about the proposed junction with Charter Way.

The Mayor asked Councillors to discuss their concerns with Councillor Holmes after the meeting.

Councillor Goldsworthy was asked to rejoin the meeting at this point.

/15 OTHER REPORTS

The Minutes of the meeting of the Town Forum held on Wednesday 24 February 2016 were not included in the Councillor's packs.

DARK SKY PARK PROPOSAL

Councillors J. and L. Shrubsole had attended a consultation meeting, for the Cornwall Council and Caradon Observatory proposal, to make a bid to the International Dark Sky Association to have Bodmin Moor recognised as an International Dark Sky Park. There are only 3 Dark Sky Parks in the UK and 31 worldwide. If the application was successful the dark sky would be protected; the quality of the night sky over the Moor was recognised as amongst the best in the world and would be a candidate for a Gold Standard.

There would not be any need for the public to change their equipment, only their habits by turning off lights when not required!

Parts of Liskeard were in the 2 mile buffer zone.

The consultation ends on 2 May 2016, Councillors were asked to make their opinion known.

/15 CORRESPONDENCE

None.

/15 DATE OF THE NEXT MEETING

The next meeting of the Town Council would be held on Tuesday 21 June 2016, in the Council Chamber.

/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Mayor proposed, Councillor Purdon seconded and the Council **RESOLVED** that;

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the Confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business;

Item 8 of the agenda, Honoured Burgess Nomination

/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Mayor proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** that; Pursuant to Public Bodies (admission to meetings) Act 1960 members of the Press and Public be re-admitted to the Meeting.

The Mayor proposed the Deputy Mayor seconded and the Council **RESOLVED** to accept the recommendations made in closed session relating to:

Item 8 of the agenda, Honoured Burgess Nomination

6. TOWN CLERK'S REPORT – Town Council Meeting 19th April 2016 – For Information

Update – Items arising from the 19th April 2016 meeting.

Mayor Choosing – confirmed as 24th May 2016.

Review of Town Council Functions and Activities The Consultant Chris Rolley Associates will be based in the Public Hall from 18th April – 22nd April in an initial appraisal and fact finding phase of the consultancy. All Councillors are reminded of the previously circulated invitation to meet the consultant between 5.00 pm – 7.30 pm on Thursday 21st April 2016 in the Refreshment Room.

8. HONOURED BURGESS NOMINATION

The Town Council has a system of recognising the efforts made by citizens who have made a positive contribution to the Town. This is by the award of Honoured Burgess status which has on previous occasions been marked by the presentation of a certificate and of a medal. Honoured Burgesses are invited to civic events such as the Mayor Choosing and to process with the Town Council on Remembrance Day etc.

There are currently 11 Honoured Burgesses. The names and years of their nomination are outlined below. There is no limit to number of Honoured Burgesses that the Council can have at any time.

Mr J Jackson	-	1995
Mrs M Jackson	-	1995
Mr J Jacob	-	1997
Mrs C Hallam	-	1999
Mr J Rapson	-	1999
Mr A Wood	-	2001
Mr N Pampling	-	2001
Mr J Glanville	-	2004
Mr D Howlett	-	2006
Mr J Goldsworthy	-	2007
Mr J Lennon	-	2015

Council is asked to consider the possibility of nominating a further Honoured Burgess in 2016.

RECOMMENDATION: That the Council considers nominating an Honoured Burgess in 2016.