

## Budget Monitoring to 30<sup>th</sup> November 2018

### Expenditure

Code		Explanation
4000		This budget will overspend due to there being no budget set for the new General/Grounds Maintenance Operative post. This will be partially offset by savings on other budgets. The overspend will also include the Projects Officer's extra day per week from July.
4015		Person Protective Equipment will overspend due to the new General/Grounds Maintenance Operative post.
4050		The 'overspend' will be covered from Ear-marked Reserves. However, this budget will overspend by the year end as the temporary traffic lights for the Guildhall scaffolding had to be hired for longer than planned due to inclement weather delaying the works.
4100		Business Rates will overspend by £900 due to reassessments of Council buildings.
4230	£1,971	CCTV budget saving.
4254	£ 886	Hanging baskets budget saving.
4999		Miscellaneous Expenses:
	£ 75.00	Beating the boundaries coach hire
	£600.00	Seagull-proof sacks (off-set by sales £682)
	(£2,590.00)	Accrual from 2017/18
	£20,770.00	Monument Walk shelter (Ear-marked Reserves)
	£9,000.00	2 x roundabouts (Ear-marked Reserves)
	461.80	Rail tickets
	£6,000.00	Grant to the Furry Café
	£102.50	Travel expenses – Newton Abbot TC
	£5,444.45	VisitHelston marketing (Ear-marked Reserves)
	£40.00	Encapsulate maps (Grant funded)
	£68.35	Expenses – meeting at Westminster
	£52.45	No waiting cones (re-imbursed)
	£300.00	Container hire
	£552.00	Monument Walk seat arm-rests (E-M Reserve)
	£500.00	Parish conference (fully sponsored)
	<b>£41,376.55</b>	

**Income**

<b>Code</b>		<b>Explanation</b>
1001	£1,370	Room hire for weddings not budgeted.
1032	-£2,890	Number of Flora Day stall pitches less than expected.
1999	£ 500	Flora Day road closure contribution
	£ 5	Annual Wayleave
	£ 675	Mobile bank pitch
	£ 855	Insurance claim – damaged play equipment
	£ 50	Donation – granite pavements
	£ 500	Sponsorship of Parish conference
	£ 239	Insurance – low claim rebate
	<b>£2,824</b>	

**Commitments from General Reserves**

**£119,909      General Reserves as at 31<sup>st</sup> March 2018**

**Target Year-end General Reserves**

3 – 4 months of budgeted expenditure for 2019/20 = £125,880 - £167,850

## Detailed Income &amp; Expenditure by Account 30/11/2018

Month No: 8

## Account Code Report

	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
<b><u>Income Detail</u></b>							
1000 Income - Guildhall Lettings	5,612	3,421	5,000	1,579			68.4%
1001 Income - Guildhall Weddings	0	1,370	0	(1,370)			0.0%
1005 Income - Guildhall Basement	495	495	490	(5)			101.0%
1010 Income - Agency Agreements	654	0	0	0			0.0%
1015 Income - Parking Spaces	1,589	1,026	1,570	544			65.4%
1030 Income - Indoor Market	1,068	582	1,000	418			58.2%
1032 Income - Flora Day Market	6,205	5,605	8,500	2,895			65.9%
1035 Income - Street Trading Licence	60	12	0	(12)			0.0%
1070 Income - Christmas Lights	2,598	0	0	0			0.0%
1176 Income - Precept	352,740	363,890	363,890	0			100.0%
1180 Income - Council Support Grant	18,355	14,621	14,620	(1)			100.0%
1181 Income - Grants received	18,645	624	500	(124)			124.8%
1184 Income - Seagull Proof Bags	0	682	0	(682)			0.0%
1190 Income - Bank Interest Received	417	650	500	(150)			130.0%
1195 Income - Recharges	772	2,316	0	(2,316)			0.0%
1999 Income - Miscellaneous	1,003	2,825	0	(2,825)			0.0%
<b>Total Income</b>	<b>410,212</b>	<b>398,119</b>	<b>396,070</b>	<b>(2,049)</b>			<b>100.5%</b>
<b><u>Expenditure Detail</u></b>							
4000 Salaries	163,428	131,196	169,520	38,325		38,325	77.4%
4005 Street Stall Superintendant	613	555	800	245		245	69.4%
4010 Other/Medical Expenses	100	123	150	27		27	82.0%
4015 Protective Clothing	45	564	200	(364)		(364)	282.0%
4019 Training - Members	389	85	3,000	2,915		2,915	2.8%
4020 Training - Staff	1,641	450	2,700	2,250		2,250	16.7%
4021 Honorariums	1,000	667	800	133		133	83.3%
4025 Memberships	294	0	380	380		380	0.0%
4030 Travel Expenses - Staff	636	436	500	64		64	87.3%
4031 Travel Expenses - Members	20	19	250	231		231	7.6%
4035 Vehicle Hire	3,482	2,509	3,700	1,191		1,191	67.8%
4040 Mayor's Allowance	2,570	1,737	2,570	833		833	67.6%
4045 Freeman Insignia/ Ceremonies	0	0	1,000	1,000		1,000	0.0%
4050 Building Repairs	11,396	32,974	22,660	(10,314)		(10,314)	145.5%
4100 Business Rates	13,428	9,314	13,830	4,516		4,516	67.3%
4101 Water Charges	2,919	2,107	3,500	1,393		1,393	60.2%
4105 Gas	1,288	280	1,700	1,420		1,420	16.5%
4106 Electricity	3,084	1,993	3,450	1,457		1,457	57.8%
4110 Telephones	1,206	897	1,400	503		503	64.1%
4115 Postages	1,092	685	1,000	316		316	68.4%
4116 Insurance	9,071	8,967	9,000	33		33	99.6%

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## Detailed Income &amp; Expenditure by Account 30/11/2018

Month No: 8

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	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
4117 Stationery/Small Equipment	7,328	4,901	7,150	2,249		2,249	68.5%
4118 Advertisements	633	592	1,200	608		608	49.3%
4119 Publications	168	0	270	270		270	0.0%
4120 Subscriptions	3,082	2,602	3,420	818		818	76.1%
4121 Furniture	400	0	400	400		400	0.0%
4122 Cleaning Materials	2,174	1,126	3,160	2,034		2,034	35.6%
4123 Website	0	295	500	205		205	59.0%
4125 Waste Disposal	716	715	800	85		85	89.3%
4129 Contract Cleaning	17,414	12,042	17,500	5,458		5,458	68.8%
4130 Consultancy/Professional Fees	4,995	866	2,600	1,734		1,734	33.3%
4131 HR & H&S Services	2,090	2,090	2,090	0		0	100.0%
4135 Marketing	0	4,806	5,000	194		194	96.1%
4140 Public Seating	1,369	995	7,600	6,605		6,605	13.1%
4141 Signs & Notice Boards	1,517	141	1,500	1,359		1,359	9.4%
4150 Local Elections	652	0	5,000	5,000		5,000	0.0%
4160 Playground Equipment	110	0	2,000	2,000		2,000	0.0%
4162 Play Equip. Replacement Fund	11,646	0	10,000	10,000		10,000	0.0%
4166 Trees	1,290	2,200	3,000	800		800	73.3%
4175 Public Projects	17,738	350	0	(350)		(350)	0.0%
4180 Play & Young People	45	0	200	200		200	0.0%
4190 Town Warden Materials	841	1,113	1,200	87		87	92.7%
4200 Street Stalls & Road Closures	2,591	3,451	3,500	49		49	98.6%
4201 Footpath Maintenance	654	638	500	(138)		(138)	127.6%
4202 ERDF Schemes Maintenance	1,975	1,000	2,000	1,000		1,000	50.0%
4203 Grounds Maintenance	508	2,632	10,000	7,368		7,368	26.3%
4210 Weed Spraying	4,796	0	0	0		0	0.0%
4215 Traffic Regulation Order	0	0	5,000	5,000		5,000	0.0%
4220 Devolution Of Services	0	0	5,000	5,000		5,000	0.0%
4225 Helston Museum	2,500	0	2,500	2,500		2,500	0.0%
4226 CAST Building Project	0	2,500	2,500	0		0	100.0%
4230 Public Realm CCTV	8,896	13,729	15,700	1,971		1,971	87.4%
4240 S137 Payments	8,000	5,340	8,000	2,660		2,660	66.8%
4250 Town Twinning	349	1,222	2,500	1,278		1,278	48.9%
4251 Flora Day Decorations	644	80	650	570		570	12.3%
4252 Christmas Lights	2,848	2,486	6,000	3,514		3,514	41.4%
4253 Civic Hospitality	1,233	1,386	2,500	1,114		1,114	55.5%
4254 Hanging Baskets	1,795	1,114	2,000	886		886	55.7%
4255 WWI Centenary	2,000	2,360	2,500	140		140	94.4%
4500 Play Area Maintenance	1,412	2,525	5,500	2,975		2,975	45.9%
4510 Play Area Grounds Maintenance	5,045	2,503	4,720	2,218		2,218	53.0%
4600 Helston Works	670	0	0	0		0	0.0%

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Helston Town Council

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Detailed Income & Expenditure by Account 30/11/2018

Month No: 8

Account Code Report

	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
4950 Bank Charges	326	263	500	237		237	52.5%
4999 Miscellaneous Expenses	25,045	41,377	0	(41,377)		(41,377)	0.0%
<b>Total Overhead</b>	<b>363,196</b>	<b>314,997</b>	<b>398,270</b>	<b>83,273</b>	<b>0</b>	<b>83,273</b>	<b>79.1%</b>
<b>Total Income</b>	<b>410,212</b>	<b>398,119</b>	<b>396,070</b>	<b>(2,049)</b>			<b>100.5%</b>
<b>Total Expenditure</b>	<b>363,196</b>	<b>314,997</b>	<b>398,270</b>	<b>83,273</b>	<b>0</b>	<b>83,273</b>	<b>79.1%</b>
<b>Net Income over Expenditure</b>	<b>47,016</b>	<b>83,122</b>	<b>(2,200)</b>	<b>(85,322)</b>			
plus Transfer from EMR	0	36,845					
<b>Movement to/(from) Gen Reserve</b>	<b>47,016</b>	<b>119,968</b>					

