

03 OCT 2017



Grant Thornton

Our ref: JR/BM/JDW/LAR/CWL076

Mr Vinson
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29 September 2017

Dear Mr Vinson

**Liskeard Town Council
Audit for the year ended 31 March 2017**

Please find enclosed the certified Annual Return for Liskeard Town Council for the year ended 31 March 2017.

In accordance with the Audit Commission's scale of audit fees for small bodies there is an audit fee payable of £1300.00. There are no additional fees.

You will be invoiced £1300.00 plus VAT within the next few days. Please return your payment in line with the remittance advice you will receive with your invoice.

Notice of Conclusion of Audit

A copy of the Notice of Conclusion of Audit is enclosed for completion. Please note that you must publish the information on a free to access website*

As you may be aware, 2016/17 is the last year that Grant Thornton are your external auditors. From 2017/18 new external auditors have been appointed and they will be in touch with you in due course. Thank you for your assistance over the last 5 years and we wish you well for the future.

Yours sincerely

Grant Thornton UK LLP

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*Parish Meetings without access to a public website must display the information in a conspicuous place in the area of the authority for at least 14 days.