

LISKEARD TOWN COUNCIL

AT A MEETING of the **TOWN COUNCIL** held in the Council Chamber on Tuesday 16 February 2016 at 7.30 pm there were present:

The Mayor - Councillor Phil Seeva - in the Chair

The Deputy Mayor - Councillor Jane Pascoe

Councillors - Rachel Brooks, Ian Goldsworthy, Sally Hawken, Roger Holmes, Martin Menear, Sue Pike, Anne Purdon, James Shrubsole and Lorna Shrubsole Hella Tovar and Christina Whitty

Mayor's Chaplain - The Reverend Mark Pengelly

Town Clerk - Steve Vinson

Minute Clerk - Stuart Houghton

Members of the Public - None

The Mayor advised the Council of Housekeeping matters.

Before the commencement of the meeting, the Mayor asked his Chaplain to lead with prayers.

712/15 APOLOGIES

Apologies were received from Councillors Tony Powell and Adam Hodgkins and also from Cornwall Councillor Mike George.

713/15 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON REGISTERABLE

Councillor Goldsworthy declared a registerable interest in Agenda item 12.

714/15 MAYOR'S REMARKS

The Mayor thanked Councillors for supporting the Civic Service in the Wesley Chapel, it had been decided that the collection from the service would be donated to the Liskeard Silver Band, which had played at the service.

The Mayor reported that he had attended the Rifle Club AGM where he had presented the annual awards, and had also made the Swimathon presentations. He, the Deputy Mayor and the Town Clerk had attended the Lions Pantomime, on different evenings.

The new displays at the Museum were impressive and should attract many visitors.

An unhappy event for the Mayor and Deputy Mayor was attending the funeral of Cornwall Councillor Bernie Ellis earlier in the day. He also expressed the sympathy of the Council to Councillor Powell for the loss of his mother.

715/15 TO RECEIVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 19 JANUARY 2016

The Mayor proposed, Councillor Pike seconded and the Council **RESOLVED** that the Minutes of the meeting held on Tuesday 19 January 2016 be adopted with the agreed amendments.

716/15 PUBLIC PARTICIPATION

None.

717/15 TOWN CLERK'S REPORT

The Town Clerk's report had been circulated. The Town Clerk reported that he was seeking legal advice about the devolution of the Library to the town council in relation to it being an ancillary service in a Council owned building.

718/15 COMMITTEE REPORTS

a. PLANNING COMMITTEE MEETING HELD ON TUESDAY 19 JANUARY 2016

The Deputy Mayor proposed, Councillor L. Shrubsole seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Planning Committee meeting held on Tuesday 19 January 2016.

b. FINANCE COMMITTEE HELD ON TUESDAY 26 JANUARY 2016

The Deputy Mayor proposed, Councillor L. Shrubsole seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Finance Committee meeting held on Tuesday 26 January 2016.

Recommendation

1. That the Council adopt the draft Standing Orders as circulated.

The Town Clerk said that a revised copy had been circulated that included a section that allowed meetings of the Council and its Committees to be filmed or recorded.

It was suggested that a glossary be added to clarify gender in the Standing Orders, as reference was made to "his" in the text.

Councillor Brooks proposed, Councillor Pike seconded and the Council **RESOLVED** to **ADOPT** the Standing Orders as circulated.

2. That the Council adopt the Statement of Internal Control as circulated.

Councillor J. Shrubsole proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** to **ADOPT** the Statement of Internal Control.

3. That the Council adopt the Information Commissioner's Office Model Publication Scheme 2015 as circulated.

The Town Clerk informed the Council that Part 1 of the Scheme was guidance on its use and could not be amended; Part 2 was the schedule and had been amended to suit this Council's procedures.

Councillor Menear proposed, the Mayor seconded and the Council **RESOLVED** to **ADOPT** the Model Publication Scheme as circulated.

4. That the Council transfer funds from the Lloyds Current Account to a Cornwall Council Deposit Account.

The Town Clerk said that the rate of interest offered by Cornwall Council was better than the rate offered by Lloyds Bank, after the Cornwall Council administration fee had been taken. Cornwall Council required a minimum deposit of £25k and a maximum deposit of £1m. Access notification time was less than that required by Lloyds Bank.

Councillor Goldsworthy proposed, the Mayor seconded and the Council **RESOLVED** that the funds be transferred from the Lloyds Current Account to the Cornwall Council Deposit Account.

c. PLANNING COMMITTEE MEETING HELD ON TUESDAY 2 FEBRUARY 2016

The Deputy Mayor proposed, Councillor L. Shrubsole seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Planning Committee meeting held on Tuesday 2 February 2016.

d. COMMUNICATION AND ENGAGEMENT COMMITTEE MEETING HELD ON TUESDAY 2 FEBRUARY 2016

Councillor Brooks proposed, Councillor Holmes seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Communication and Engagement Committee meeting held on Tuesday 2 February 2016.

Recommendation

That the Council celebrate the Queen's 90th Birthday by joining the Beacon

Network and lighting a beacon on St Martins Church Tower in accordance with the Queen's Pageant Masters timetable.

Councillor Brooks proposed, Councillor Purdon seconded and the Council **RESOLVED** to **SUPPORT** this event.

e. MEETING OF THE MUSEUM MANAGEMENT COMMITTEE HELD ON MONDAY 8 FEBRUARY 2016

Minute 683/15 (Minutes of the meeting held on 8 December 2015)

The proposer and seconder for this item should read "The Chair proposed, Councillor Pike seconded...."

Councillor Tovar proposed, the Mayor seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Museum Management Committee held on Monday 8 February 2016 with the above amendment.

Recommendation

That the Council adopt the proposed logo, as circulated, for the coming years' Marketing, and to review it with the Museum's Forward Plan for the following year.

Councillor Tovar proposed, Councillor Goldsworthy seconded and the council **RESOLVED** to **ADOPT** the logo for the coming years' marketing and to review it with the Museum's Forward Plan for the following year.

f. PROPERTY COMMITTEE MEETING HELD ON TUESDAY 9 FEBRUARY 2016

Councillor Goldsworthy proposed, the Deputy Mayor seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Property Committee Meeting held on Tuesday 9 February 2016.

Recommendation

That the Council award the tenancy for Nr 3 The arcade to Mrs. Barwis.

Councillor Goldsworthy proposed, Councillor Hawken seconded and the Council **RESOLVED** to **AWARD** the tenancy for No 3 The Arcade to Mrs Barwis.

719/15 OPENING OF NOMINATIONS FOR MAYOR OR DEPUTY MAYOR

The Town Clerk provided some copies of the nominations forms and reminded Councillors that further copies were available from the Office.

He asked that all nominations be returned to the Office by Noon on Friday 11 March 2016.

720/15 CORNWALL COUNCIL CONSULTATION ON PROPERTY RATIONALISATION

The Town Clerks report gave details of the meeting held on 26 January 2016 and contained the various options discussed. The various options had been discussed and points awarded to each. The Council's preference was Option 3.

The Town Clerk added that he was seeking legal advice as to what the Council could do; it was not qualified to provide the library service but was asking what commercial ancillary services the Council could provide.

Councillor's comments included;

- i. The Library would be better located in the Town Centre as it would keep footfall in the Town.
- ii. Both RIO and the School/College would prefer the Library to be in the Town Centre.
- iii. The future for the building was not in consideration at this stage
- iv. By accepting Option 3 the Council would not be committed to any action in the future.

The Mayor proposed, Councillor Pike seconded and the Council **RESOLVED** to **SUPPORT** Option 3.

721/15 REVIEW OF THE TOWN COUNCIL'S FUNCTIONS AND ACTIVITIES

The Town Clerk reported that the Staff Committee had agreed that the Council should seek external advice on its functions and activities in view of the possibility of taking devolved services from Cornwall Council. Other Councils had taken this action and the Town Clerk had details of several organisations/individuals that provided this service. It would be important that the selected organisation/person had knowledge of the operation of a Town Council style organisation.

The Mayor proposed, Councillor Brooks seconded and the Council **RESOLVED** to **ADOPT** the specification for an external contractor to review the Council's functions and activities.

722/15 DEVOLUTION WORKING GROUP MEMBERSHIP

The Town Clerk reported that the Council had previously requested a Councillor to volunteer to be a member of the DWG. Two Councillors had indicated that they were interested in joining the group. The choice tonight was to;

- i. Vote for one of the two Members to join the Devolution Working Group
- ii. Vote to change the Terms of Reference for the Devolution Working

.5.

385/15

Group to allow both Councillors to become a member of the Group.

The Mayor proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** to amend the Terms of Reference for the Devolution Working Group to increase the maximum membership to 7.

The Mayor proposed, Councillor Tovar seconded and the Council **RESOLVED** that Councillors' Pike and Whitty become members of the Devolution Working Group.

723/16 DCLG PROPOSED CHANGES TO THE NPPF

Councillor Goldsworthy left the meeting at 8.16 pm; the Deputy Mayor declared an interest in this item and would not vote.

Details of meetings held to discuss this item were included in the Town Clerk's report, and a draft response to the DCLG had been circulated.

Members discussed the response and commented

- i. The response to questions 3,4 and 5 "Computer Hubs" should read "Commuter Hubs"
- ii. The response to questions 13, 14 and 15, "review" should be added after regular in the last line.
- iii. The response to question 21 should start with "Sufficient time", not just time.

The Mayor proposed, Councillor Menear seconded and the Council **RESOLVED** that the draft response, with the above amendments, be sent to the DCLG.

Councillor Goldsworthy returned to the meeting.

724/15 CORNWALL COUNCIL PLANNING DECISIONS

Details of the Cornwall Council Planning Decisions had been circulated and were noted.

Members of the Planning Committee noted that the Planning Officers were objecting to applications for double glazing in Listed Buildings even when surrounding properties were double glazed. It was reported that this was a Historic England policy. It had been noted at the earlier Planning Committee that the Planning Manager for this area was to make a site inspection in relation to a double glazing application, we should wait for the report of the inspection before deciding on a particular course of action.

725/15 ACCOUNTS

Councillor Goldsworthy declared an interest in item 102053 and Councillor

Purdon in item 102064.

The Accounts, which had been circulated, were noted.

726/15 CORNWALL COUNCILLOR'S UPDATES

Councillor Hawken reported that;

- i. Cornwall Council had met today and agreed the precept for 2016/2017, it had included 2% for Adult Care and a general increase of 1.97%
- ii. The 2% for Adult Care could only be spent on that heading, but might be taken up by the introduction of the new minimum wage
- iii. It was very difficult to find people to do social care
- iv. The increase equated to a 99p per week increase on a Band D property.

Councillor Holmes referred to the Cornwall Council meeting; it had been long and involved meeting which he had to leave before the end to attend a funeral of a colleague.

Councillor Hawken then mentioned that at Penzance, the Post Office was considering to relocate into a local shop.

727/15 OTHER REPORTS

None.

728/15 CORRESPONDENCE

None.

729/15 DATE OF THE NEXT MEETING

The next meeting of the Town Council would be held on Tuesday 15 March 2016 in the Council Chamber.

730/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Mayor proposed, the Deputy Mayor seconded and the Council **RESOLVED** that;

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business;

To receive the Minutes of the Confidential part of the Council Meeting held on Tuesday 19 January 2016.

731/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Mayor proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** that; Pursuant to Public Bodies (admission to meetings) Act 1960 members of the Press and Public be re-admitted to the Meeting.

The Mayor proposed the Deputy Mayor seconded and the Council **RESOLVED** to accept the recommendations made in closed session relating to:

The acceptance of the Minutes of the Confidential part of the Council Meeting held on Tuesday 19 January 2016.