

DRAFT

CATTLE MARKET MAKERS PROJECT WORKING GROUP

TERMS OF REFERENCE

Context – The adopted Neighbourhood Plan sets a planning context for the provision of a sustainable community in which employment opportunities balance residential growth. The Town Council has adopted policies to work jointly with partners, such as, Cornwall Council to achieve employment. This includes through the Cattle Market Makers project which is the identified top priority.

Cattle Market Makers Project – The location of the Cattle Market Makers Project on a previously derelict site will directly assist in the physical regeneration of the former cattle market. It will provide opportunities for creative business starts-ups and expansions both through the letting of workspace and the provision of focussed business advice and support. It will also help people currently not in education or employment take steps towards these.

Liskeard Town Council

Mayor

Councillor...

Councillor...

Councillor...

Project Manager

Town Clerk – Stephen Vinson (as needed...).

RFO/Deputy Town Clerk – Yvette Hayward (as needed...)

Purpose of Working Group

- To oversee the project to ensure that the relevant ERDF grant requirements are achieved.
- To consider the recommendations of the Project Manager regarding criteria for letting the workshops and tenant selection.
- To assist in contacting organisations and individuals who can contribute to or participate in the project.
- To receive updates on the progress of the Cornwall Council capital elements of the project.
- To consider technical and financial aspects related to the facilities e.g. waste and recycling arrangements, fees and charges for facilities hire etc.
- To ensure that the project keeps to the approved budgets. Any variations to be reported immediately to the Town Council.

Frequency of meeting

The working group will initially meet monthly. This may be varied by decision of the FEDGPC or full council.

Reporting – The Cattle Market Makers project working group is a working group of Liskeard Town Council and will report to the Finance, Economic Development and General Purposes Committee of the Town Council. In the event that FEDGPC is not meeting it will report directly to the Town Council. It is not a decision-making body but will make recommendations for decision.

Adoption – these Terms of Reference will be reported to the 27th April 2021 Town Council meeting for adoption.