**Chair-approved Minutes of Meeting of the Liskeard and District Twinning Association Committee - Meeting No 02/26**
**Monday, 5th October 2026**
**6.00pm-7.30pm**
**in The King Doniert, Liskeard**

**Present:** Chrissie Henwood (CH) – Chair
Gail Dyer (GD) – Vice Chair
Jean Darnbrough (JD) – Secretary

**Ex Officio:** Steve Parkinson - Parky (P)

| No | Minute | Action |
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| 1. | **Committee Membership**<br><br>CH reported P had recently expressed an interest in the position of Chair, and that she would be pleased to transfer to the position of Treasurer. | |
| 2. | **Bank Account**<br><br>**It was agreed** that CH and GD would meet on Wednesday, 7th October to set up the bank account.<br><br>**It was noted** that the July Cheese and Wine event at Stuart House had raised £189.<br><br>P joined the meeting at this point. | **CH and GD** |
| 3. | **Visit by Group from Quimperlé**<br><br>**It was noted** that the Quimperlé Twinning Association had proposed visiting Liskeard from Saturday 27th March (arriving Plymouth on the ferry at 7 am) to Monday 29th March (departing Plymouth at 2.15pm), 2027 - Easter weekend – and that these dates had been confirmed by Liskeard Council.<br><br>Ideas for an itinerary were discussed, to encompass involvement by Liskeard Council and an interesting programme for the visitors, within budgetary limitations. See first draft below. | |

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| **Day 1 (Saturday 27th March** | | |
| 7.00 am | Host families meet Quimperlé group from ferry in Plymouth. | |
| Morning | Event: possible visit to Cotehele, Mount Edgecombe, Treasure Hunt. | **P** to check with Cotehele and Mount Edgecombe whether favourable group rates would be available. |
| Afternoon | Quimperlé guests spend time with hosts. | |
| 6.00 pm | *Either* Council Reception (Public Rooms/Stuart House?) *or* evening/dinner with hosts (interchangeable with Day 2 Evening below). | **CH** to check availability of Stuart House |
| **Day 2 (Sunday 28th March)** | | |
| Morning | | |
| Afternoon | "History of Liskeard" Walk/Museum Visit. | **CH** to check Brian Oldham's availability and whether this had been offered on previous visits. See 6 below for interpreting suggestions. |
| | Games tournament, with light buffet (possibly including snacks/cakes provided by hosts), at British Legion. | **CH** to check British Legion availability |
| Evening | *Either* Council Reception (Public Rooms/Stuart House?) *or* evening/dinner with hosts (interchangeable with Day 1 6pm below). | **CH** to check availability of Stuart House |
| **Day 3 (Monday 29th March)** | | |
| 10.00 am | Official Council Reception. | |
| 11.00 am | Wreath-laying Ceremony. | **CH** to check with Quimperlé whether they would like this to be incorporated into visit, as on previous exchange visits. |
| 12.00 noon | Host families transport Quimperlé guests from Liskeard to Plymouth. | |
| 2.15 pm | Quimperlé guests depart Plymouth. | |

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| **4.** | **<u>Communications</u>** | |
| | **It was agreed** that an email be sent to all those who had expressed an interest in having some involvement in the Liskeard and District Twinning Association's activities, <u>whether as prospective hosts for this visit or in any other capacity,</u> inviting them to attend meeting on **Tuesday, 17th November, at 7pm in the Public Rooms**, to: | **JD** to draft email for committee approval, then send and collate responses. |
| | • receive information about and contribute ideas to the visit of the Quimperlé guests, 27th-29th March;<br>• confirm host accommodation offered for those dates;<br>• collate details of anyone willing to act as French-English/English-French interpreters for the visit;<br>• propose a penpal scheme, including children, grandchildren and any other contacts of invitees;<br>• explain the proposed membership scheme: £10/per person, £20 per couple/family annually, and payment arrangements;<br>• invite anyone with an interest in Marketing, Social Media and/or Fundraising to join the Committee. | **CH** to check availability of Public Rooms with Town Clerk.<br><br>**P** to investigate sponsor of membership cards. |
| **5.** | **<u>Scope of Liskeard/Quimperlé Twinning Activities</u>** | |
| | **It was agreed** that, in the interests of building robust foundations on which to build the twinning arrangement, it would be sensible for the Liskeard and District Twinning Association to manage this first event, with other parties who may be interested (e.g. Schools, Sports Clubs) being invited to contribute at a later date. | **CH** to convey this decision to Town Clerk. |
| **6.** | **<u>Date of Next Meeting</u>** | |
| | To be confirmed. | **CH/P/JD** |