

LISKEARD TOWN COUNCIL

AT A MEETING of the **TOWN COUNCIL** held in the Council Chamber on Tuesday 19 January 2016 at 7.30 pm there were present:

The Mayor - Councillor Phil Seeva - in the Chair

The Deputy Mayor - Councillor Jane Pascoe

Councillors - Rachel Brooks, Ian Goldsworthy, Adam Hodgkins, Sally Hawken, Roger Holmes, Sue Pike, Anne Purdon, James Shrubsole and Lorna Shrubsole,

Cornwall Councillor - Mike George

Mayor's Chaplain - The Reverend Mark Pengelly

Town Clerk - Steve Vinson

Minute Clerk - Stuart Houghton

Members of the Public - None

Applicant for Co-option to Council - Martin Menear

Before the commencement of the meeting, the Mayor asked his Chaplain to lead with prayers.

The Mayor then advised of Housekeeping matters.

624/15 APOLOGIES

Apologies were received from Councillors Tony Powell, Hella Tovar and Christina Whitty.

625/15 DECLARATIONS OF INTERESTS, REGISTERABLE AND NON REGISTERABLE

No declarations of interests were made.

626/15 MAYOR'S REMARKS

The Mayor thanked Councillors for supporting his Carol Service at the Methodist Church, it was a very enjoyable event. He also commented on the pleasurable social evening after the last Council Meeting of 2015 and the drinks with staff before the Christmas break.

During the next period he would be awarding the certificates for the British Heart Foundation Swimathon, and attending the Lions Pantomime, the Rifle Club Annual Meeting, the Liskeard Silver Band AGM and the Stuart House "Cluedo" fundraising evening.

The Civic Service would be held on Sunday 7 February at the Methodist Church.

627/15 TO RECEIVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 15 DECEMBER 2015

The Mayor proposed, Councillor Pike seconded and the Council **RESOLVED** that the Minutes of the meeting held on Tuesday 15 December 2015 be adopted.

628/15 PUBLIC PARTICIPATION

None.

629/15 TOWN CLERK'S REPORT

The Town Clerk reported that Cornwall Council had circulated some of the awaited information about the running costs of the Library, and that the first meeting with Cornwall Council to discuss the devolution of the Library had been held, which had been attended by Paul Taylor of Liskeard School and Community College and Lyndsey Hall of RIO.

Cornwall Council had tabled the detailed running costs of the building and services, at the meeting, which had been discussed.

A further meeting would be held to discuss the next step.

630/15 COMMITTEE REPORTS

a. PLANNING COMMITTEE MEETING HELD ON TUESDAY 15 DECEMBER 2015

The Deputy Mayor proposed, Councillor Purdon seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Planning Committee meeting held on Tuesday 15 December 2015.

b. PLANNING COMMITTEE MEETING HELD ON TUESDAY 5 JANUARY 2016

The Deputy Mayor proposed, Councillor J. Shrubsole seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Planning Committee meeting held on Tuesday 5 January 2016.

The Deputy Mayor asked Cornwall Councillor George if he had received any comments about the work underway at Grove Drive, it had been mentioned at the last Forum meeting.

Cornwall Councillor George replied that he had received comments about a broken sewer pipe and that residents thought that work had started without Planning Consent, but he had not yet had time to take up this matter. He said if planning conditions had been broken it was for Planning Enforcement and Building Control to resolve. He would be discussing these items with the Planning Officer and thought that the developer was only building one house to comply with Planning time restraints.

The Deputy Mayor then asked Cornwall Councillor George to take up the incomplete work at Trevillis Park, the road surfacing had not been completed. Councillor George replied that he would look into this, he was aware that the drains had now been completed.

c. COMMUNICATION AND ENGAGEMENT COMMITTEE MEETING HELD ON TUESDAY 5 JANUARY 2016

Councillor Brooks proposed, Councillor Holmes seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Communication and Engagement Committee meeting held on Tuesday 5 January 2016.

Motion 1

That the Council support, in principle, the World Heritage Site 10 Year celebration "The Man Engine".

Councillor Pike reported that she had attended a meeting for this project, which would be supported by most schools in the Town. They were currently waiting for details of the requirements and would be looking for a building in which to build a "float". The Deputy Mayor said she would assist with this.

Councillor Brooks proposed, Councillor Pike seconded and the Council **RESOLVED** to **SUPPORT** this event in principle.

Motion 2

That the Council support, in principle, the Sword to Ploughshares Church Service.

Councillor Brooks proposed, the Deputy Mayor seconded and the Council **RESOLVED** to **SUPPORT**, in principle, the Church Service.

d. MEETING OF THE FINANCE COMMITTEE HELD ON WEDNESDAY 6 JANUARY 2016

Comments had been received about these Minutes and revised pages 4 and 5 were tabled to replace the original pages.

Item 599/15 (item 2. (2016/2017 budget(i)))

Councillor Goldsworthy asked for clarification as to which living wage rate did this refer to? It was agreed to amend the Minute to state “the statutory living wage”.

The Mayor proposed, Councillor Brooks seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Finance Committee held on Wednesday 6 January 2016 with the above amendments.

Motion 1

That the Council apply a 2% increase in the Precept for 2016/2017

The agreement of the 2016/2017 Precept was an item in the Agenda for this meeting.

Motion 2

That the Council adopts the Grants Policy as amended by the Finance Committee.

Councillor L. Shrubsole said that the revised policy should include for recipients of grants to give feedback to the Town Council on the use of the monies awarded.

The Mayor proposed, Councillor L. Shrubsole seconded and the Council **RESOLVED** to **ADOPT** the revised Grants Policy with the above amendment..

e. PROPERTY COMMITTEE MEETING HELD ON TUESDAY 12 JANUARY 2016

Councillor Goldsworthy proposed, Councillor Hodgkins seconded and the Council **RESOLVED** to **ADOPT** the Minutes of the Property Committee Meeting held on Tuesday 12 January 2016.

Motion 1

That the Council adopts the quotation from Callington Town Council for the Annual Weed Spraying Contract for 2016.

Councillor Goldsworthy proposed, Councillor Hodgkins seconded and the Council **RESOLVED** to **ACCEPT** the Callington Town Council quotation for the Annual Weed Spraying Contract for the 2016 year.

Motion 2

That the Council accepts Contractor B for the design of the new entrance to Westbourne Gardens.

Councillor Goldsworthy explained that this was for the first stage of the project to obtain working drawings, so that accurate prices could be obtained for the proposed work.

Councillor Goldsworthy proposed, Councillor Hodgkins seconded and the Council **RESOLVED** to **ACCEPT** Contractor B for the design of the new entrance into Westbourne Gardens.

631/15 COUNCILLOR CO-OPTION

The Town Clerk gave details of the procedure used to choose Martin Menear as the preferred candidate to be co-opted as a Councillor. The Council was asked to ratify this decision that was made on Friday 8 January 2016.

The Mayor proposed, Councillor Pike seconded and the Council **RESOLVED** to **RATIFY** the decision that Martin Menear be co-opted as a Town Councillor.

632/15 BUDGET AND PRECEPT SETTING 2016/2017

The details of the proposed Budget and Precept had been circulated.

The Mayor thanked all Committee members for their hard work in producing the work plans and budgets for setting the Precept.

Motion 1

To adopt the draft budgets of the Committees for 2016/2017.

The Mayor proposed, Councillor Brooks seconded and the Council **RESOLVED** to **ADOPT** the draft 2016/2017 budgets, as set by the Committees.

Motion 2

To adopt the proposed 2% increase in the Precept for the 2016/2017 year.

Councillors commented on the proposal;

- i. Although an increase in total was proposed it would actually be a slight reduction for band D properties due to the additional houses built in the last year
- ii. Committees had been prudent when setting their budgets
- iii. The proposal was resilient and included for investment in the Public Hall
- iv. It had been difficult in assessing devolution as details had not been received from Cornwall Council

The Mayor proposed, Councillor Hodgkins seconded and the Council **RESOLVED** to **ADOPT** the proposed budget, which was an increase of 2% over last year's total.

633/15 CORNWALL COUNCIL CATTLE MARKET WORKING PARTY

The Mayor asked Councillor Hawken to report on this subject.

She said that this group was in its infancy and would be looking to optimise the future use of this site. A schedule of meetings would be published and stakeholders would be invited to attend the meetings.

The Town Council was a member of the group, which was completing background work to enable smooth progression.

The Town Council representative on the group, in addition to the Town Clerk, was discussed.

The Mayor proposed, Councillor I. Shrubsole seconded and the Council **RESOLVED** that Councillor Pascoe should be the Town Councils representative on the Cattle Market Working Party.

634/15 CORNWALL COUNCIL PLANNING DECISIONS

The Cornwall Council planning decisions had been circulated and were noted.

635/15 ACCOUNTS

The accounts, which had been circulated, were noted.

636/15 CORNWALL COUNCILLOR'S UPDATES

Councillor Hawken reported

- i. The Boundary Commission review would be for the 2021 election, not for the 2017 election as first thought
- ii. Cornwall Council were doing a parking review of seven towns, but Liskeard was not included
- iii. The Safer Cornwall Partnership no longer held local meetings, but a draft plan was available on their website
- iv. The Area Network Panel had funds allocated to assist with local devolution within its area. Requests for an allocation would have to be made. The next meeting would be on 24 March 2016 in the Public Hall.

Councillor George added that he was glad the Boundary Commission review had been delayed, and that the contract by Cornwall Council with BT had been terminated; those employees that had been transferred to BT were now back with Cornwall Council.

The funds allocated to the area Network Panel equated to around £4k per Cornwall Councillor in the area.

He added that the CEO of the Council had mentioned in an interview that she was willing to outsource services.

Councillor Hodgkins left the meeting at 8.25 pm.

637/15 OTHER REPORTS

1. Town Forum

The Minutes of the Town Forum Meeting held on Wednesday 2 December 2015 were noted.

638/15 CORRESPONDENCE

None.

639/15 DATE OF THE NEXT MEETING

The next meeting of the Town Council would be held on Tuesday 16 February 2016 in the Council Chamber.

640/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Mayor proposed, the Deputy Mayor seconded and the Council **RESOLVED** that;

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business;

To seek external advice on a review of Town Council functions and activities.

641/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Mayor proposed, Councillor Hawken seconded and the Council **RESOLVED** that; Pursuant to Public Bodies (admission to meetings) Act 1960 members of the Press and Public be re-admitted to the Meeting.

The Mayor proposed Councillor Brooks seconded and the Council **RESOLVED** to accept the recommendations made in closed session relating to:

Obtaining external advice on a review of the Town Councils functions and activities.