

	<p>Firefighters</p> <p>As no email contact available for the firefighters Mandy had dropped an application form to Danny Smith. It was hoped that they could possibly be on the parade with a fire engine or resuscianes to engage with people. David Ambler will go to speak to Danny.</p> <p>Cycle Club</p> <p>David Ambler advised that CTC had a committee meeting that evening and would speak to them about the event. It was suggested that the Club could check over bikes at the gazebo.</p> <p>Photos</p> <p>The original email to the Camera Club was undeliverable but an updated address has received the application form. Sue Shand advised that Chris had been poorly and this may be why no response had been received. Rachel Brooks would pop into Stuart House to check.</p> <p>Mandy advised that the application form sent to the Camera Club had been amended for them to inform us whether they would take some pictures at the event and also whether they would charge for doing it.</p> <p>It was decided to have a photograph competition giving a small prize to the winner. Mandy will contact the school as their students may be interested and also RIO.</p> <p>Christina had offered Terry's services in taking photos with his ipad. Lorna Shrubsole and Sue Pike had also been suggested to be approached.</p> <p>Other</p> <p>Mandy confirmed that St Martin's and the Methodist Church had been contacted. Anna Clarke suggested that maybe Helen Gardner could make models or some similar activity.</p> <p>Knit and Natter would be making dream catchers.</p> <p>Anna Clarke informed that the list of contacts needed updating for the Upfront Breastfeeding Group. Mandy will contact the Children's Centre for the correct details.</p> <p>Laura Smith advised that the Volunteer time banking project would be publicised. She will pass the contact details to Mandy.</p>	<p>DA</p> <p>DA</p> <p>RB</p> <p>MH</p> <p>MH</p> <p>LS</p>
--	---	---

	<p>No response had yet been received from the Allotment Association. It was suggested that the Facilities Manager may have contact details of a lady from the Association. The idea of Liskeard in Bloom and the Allotment Association being on The Parade was also discussed.</p> <p>Anna Clarke suggested the LCA soft play equipment might bring in younger families as they have been difficult to engage previously. Also, if Dazzling Faces could do face painting (with the LCA) and donate a percentage to the Mayor's Charity.</p> <p>There is due to be a town litter pick and Sue Pike proposed that Certificates be given to those taking part as part of the Fair. The microphone needs to be available.</p> <p>A Slimming World consultant has expressed an interest in attending. It was decided that this had health benefits and that priority would be given to not for profit organisations, but should a space be available she could take part. Mandy will make contact.</p> <p>It was decided that any organisation which states they have an activity can be told they have a table. Full details of their location will be confirmed following the closing date for applications.</p> <p>Entertainment</p> <p>It was hoped that some lively entertainment could be provided. The following Members would each speak to their contact at the Clubs:</p> <p>Naomi Taylor - Wham Bam, Nic Early Rachel Brooks – Bach Choir, Silver Band, Vital Spark</p> <p>Rachel Brooks will send Mandy details for the Community Choir Anna Clarke will send details for Marcus Alleyne and Jo James from Dreadnaught. She also advised that Liskeard Community Action will be submitting an application form.</p>	<p>MH</p> <p>MH</p> <p>MH</p> <p>NT RB</p> <p>RB AC</p>
4	<p>Publicity</p> <p>Posters, Leaflet and Banner</p> <p>Anna Clarke showed how the poster was looking at present and will send it through when ready. The design is already looking good.</p>	<p>AC</p>

	<p>Two banners will be purchased where the date details can be altered for future years (Print2Media have previously done this). The locations discussed were placing them at the Public Hall, the Gazebo on the Parade, the Railings outside the HSBC and Peake's wall. These would be displayed two weeks beforehand and be 6 x 2.</p> <p>Mandy will get quotes for:</p> <p>A4 posters – 100 copies A5 leaflets – both 1000 and 5000 6 x 2 banners with changeable dates (2)</p> <p>Advert in Lyskerrys Magazine</p> <p>The Lyskerrys magazine is due to be published in mid March and will contain an advert for the event.</p> <p>Social Media</p> <p>Various activities promoting the event were discussed, including whether the groups could video themselves rehearsing or LIB at Morley Tamblyn greenhouses. Regular posting, a couple of times a week of the promotional poster and activity information. Naomi Taylor offered to live stream on the day.</p> <p>It was decided that an event should be created on Facebook with a countdown to it. It was also decided that the next Communications & Engagement Committee discuss whether the Town Council sets up an Instagram account. The Council's Social Media Policy and the safety of Instagram was discussed as was whether there was a child safeguarding issue and if a poster was needed stating that photographs would be taken during the event.</p> <p>Anna Clarke advised that Matt Thornhill was setting up a media filming company and that he may be worth speaking to. Would he do some filming for free in exchange for our free publicity?</p> <p>Press</p> <p>Suggestions of press contacts were:</p> <p>Radio Cornwall, Pirate FM, Cornwall365. Also the co-op for a poster.</p>	<p>MH</p> <p>NT</p> <p>MH/YH</p>
5	<p>Next Meeting</p> <p>The next meeting will be held on Thursday 8th March at 7.00pm in the Mayor's Parlour</p>	

	<p>Further info:</p> <p>The New Liskeard Room, the Quimperle Room, the Refreshment Room and the Public Hall have all been booked for the event.</p>	