

Liskeard Town Council

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Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

24th March 2021

A MEETING of the TOWN COUNCIL will be held remotely
at 7.30pm on TUESDAY 30TH MARCH 2021

See end of Agenda for link to join the Zoom meeting.

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

AGENDA

- 1. Apologies**
- 2. Declarations of Members' interests Registerable and Non-Registerable**
- 3. Mayor's Remarks**
- 4. To receive and approve the minutes of the Council meeting held on 2nd March 2021.**
- 5. Public Participation** – Ian Calvert, Chief Executive Office – Wildanet. (launch of Wildanet as local company) Andrew Mullen, Sterts Centre (Grant applicant) – Clare Bevan, Lighthouse Community Centre CIC (Grant applicant).
- 6. Grants Budget – Update on Approvals to date and Current Applications (Clerks report 6 and 6a and 6b attached)** a) Andrew Mullen, Sterts Centre – Purchase and Installation of a "Changing Places" toilet at the Sterts Centre. (£500) b) Clare Bevan – Lighthouse Community Centre – Men's mental health club (requesting from £500 minimum to possible £5,000).
- 7. Cattle Market Update – Next Steps** – a) To note the update in the Clerk's Report on development related to the cattle market. b) To update on the latest guidance on the issue of obtaining specialist advice on "state aids" regulations. c) To discuss the setting up of a Cattle Market Makers working group, draft terms of reference to be brought to April full council.
- 8. Town Clerk's Update – Items deferred from 2nd March 2021** – to note the recommendation of the 15th March 2021 Mayor, Deputy Mayor and Chairs meeting that

the initial meeting of the Looe Valley Trail Design Group before the 6th May 2021 elections be attended by the Mayor as the Liskeard Town Council representative.

Responsible Financial Officer Reports (9-13)

9. **RFO Report** (for information – including bank balances and grants received)
10. **Budget Monitoring to 28 February 2021 –**
 - a. To receive and accept a budget report to 28 February 2021 for monitoring purposes.
 - b. To approve the transfer of budget provisions in 2020/2021 for Election Expenses (4310) £2,125 and CCTV dilapidations (4360) £5,000 to the existing Elections Reserve (326) and a new CCTV earmarked reserve.
 - c. To review existing earmarked reserves and approve the return of funds not required for well scoped projects over the next year to the general reserve (see RFO report).
11. **Aged Debtors** – To receive a report on aged debtors and agree any further actions required.
12. **Schedule of Payments - To receive and approve the schedule of payments.**
13. **Telephone Contract** – To Approve the renewal of the telephone contract.
14. **Committee Meetings – Minutes:-**
 - a) To note the minutes and ratify the decisions of the Planning Committee held on 22nd February 2021.
 - b) To note the minutes and ratify the decisions of the Planning Committee held on 8th March 2021.
 - c) To note the minutes of the Communications & Engagement Committee held on 9th March 2021.
 - d) To note the minutes of the Facilities Committee held on 16th March 2021.
15. **Meetings Schedule – Annual Meeting, Informal Council and Mayor Choosing** – a) To consider and approve the recommendation of the Communications & Engagement Committee that the public presentations and prize giving normally hosted at the Annual Meeting be deferred until later in the year when it might be held more safely and with expanded participation. (b). To note the advice from the Cornwall Association of Local Councils (CALC) regarding the timing of meetings with regards the 6th May 2021 elections which would see an Informal Council on 13th May 2021 (to make introductions and explain the workings of the Council including the role of committees). 18th May 2021 – (a formal Council meeting to hold the election of Mayor and Deputy Mayor and appoint Councillors to Committees.) Not to hold a “Mayor Choosing” type ceremony, or civic parade or service this spring. c) To consider and agree the recommendation of the Communications & Engagement Committee that the service committee meetings commence again in June rather than July.

- 16 **Honoured Burgess 2021** – a) to consider whether to defer until the autumn and hold with the Community Champions Award process or b) to carry out (subject to medal availability) the award of Honoured Burgess before the end of the current Council.
- 17 **Cornwall Council Planning Decisions**
As per Addendum 1 for information only
- 18 **Correspondence** – None at the time of writing.
- 19 **Date of next Town Council Meeting** – 27th April 2021 at 7.30 pm.
- 20 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item of business.**
- 21 **Tencreek Update** (Minute – 303 / 20 Refers - “That the Town Council RESOLVED to continue with its existing aspirations to see a “mixed use” development at Tencreek (as per the draft Menheniot Neighbourhood Plan Tencreek policy). – To report the feedback from the agent and the developer.

Steve Vinson
Town Clerk

Join the Zoom Meeting

<https://zoom.us/j/97562370733?pwd=c2VxbjVudFFjbUUxdXFONDJUK2pOdz09>

Meeting ID: 975 6237 0733

Passcode: 031087