

Liskeard Town Council

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Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

23rd June 2021

A MEETING of the TOWN COUNCIL

will be held in the Public Hall at 7.30pm on TUESDAY 29TH JUNE 2021

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

AGENDA

1. **Apologies**
2. **Declarations of Members' interests Registerable and Non-Registerable**
3. **Mayor's Remarks**
4. **To receive and approve the minutes of the Council meeting held on 18th May 2021.**
5. **Public Participation** – None indicated.
6. **Co-option Vacancies** - To receive and adopt the recommendation of the 22nd June 2021 co-option interviews. Namely, that Lori Reid be approved as a co-opted councillor.
7. **Evening & Night Time Economy Street Marshalls Contract** – To note the receipt of the tenders. To note the increase in the gross cost of the scheme by £1,064. That Contractor B is accepted. That the Town Council confirm an increase of £532 in its contribution.
8. **Town Clerk's Update – Items deferred from 18th May 2021** – to note the receipt of a certificate of incorporation as a Community Interest Company and the release of the approved grant payment. To note the submission of the grant application to the OPCC and the receipt of OPCC confirmation of grant awarded.

Responsible Financial Officer Reports (9-17)

9. **RFO Report** (for information – including bank balances, internal controls and national non domestic business rates update)
10. **Internal Auditors Report** – To receive, consider and accept the Internal Auditors report.

11. **Annual Governance Statement 2020/2021**. - To respond to each of the nine Statements of the Annual Governance Statement (Section 1 – Page 4).
12. **Accounting Statements 2020/2021** - To consider and approve the Accounting Statements for 2020/2021 signed by the RFO (Section 2 – page 5).
13. **Bank Mandates** – To review the bank signing mandates and confirm signatories.
14. **Trust Report** – To receive a report on the trusts administered by the town council and confirm the Mayor as signatory to the accounts.
15. **Budget Monitoring to 31 May 2021** –
 - a) To receive and accept a budget report to 31 May 2021 for monitoring purposes.
 - b) To review the balance of the elections reserve.
16. **Schedule of Payments** - To receive and approve the schedule of payments.
17. **Active Travel – To appoint a contractor for the Active Travel project.**
18. **Committee Meetings – Minutes:-**
 - a) To note the minutes and ratify the decisions of the Planning Committee held on 26th April 2021.
 - b) To note the minutes and ratify the decisions of the Planning Committee held on 25th May 2021.
 - c) To note the minutes and ratify the decisions of the Planning Committee held on 14th June 2021.
 - d) To note the minutes of the Facilities Committee held on 16th June 2021.
 - e) To note the minutes of the Communications & Engagement Committee held on 23rd June 2021.
19. **Finance, Economic Development and General Purposes Committee** – To approve the resumption of meetings of the Finance, Economic Development and General Purposes Committee.
20. **Committee Memberships** – To include Councillor Annette Lee-Julian and Councillor Richard Dorling (as members of the Communications & Engagement Committee) and Councillor Lori Reid (as a member of the Planning and Facilities Committee).
21. **Unit 2 – The Guildhall** – To confirm the granting of a new lease to PH Fish Services Ltd.
22. **Weed Treatment Review (see attached a. Herbicide Free b. Spray Reduction Plan – Castle Street Plan)** – (referred from the 30th March 2021 Environment and Climate Emergency Working Party) – To consider and adopt the Herbicide Free trial proposal in accordance with the Spray Reduction Plan.

23. Code of Conduct Update 2021 (as attached) – To adopt the revised Code of Conduct as recommended by the Cornwall Association of Local Councils and adopted by Cornwall Council.

24. Cornwall Councillor Updates-

25. Cornwall Council Planning Decisions – as per addendum 1

26. Correspondence – None at present

27 Date of next Town Council Meeting – 15th July 2021 at 7.30 pm Special Council.

28. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item of business.

Steve Vinson
Town Clerk