

Liskeard Town Council

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Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

18th November 2020

A MEETING of the TOWN COUNCIL
will be held remotely at 7.30pm on TUESDAY 24TH NOVEMBER 2020

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

AGENDA

- 1. Apologies**
- 2. Declarations of Members' interests Registerable and Non-Registerable**
- 3. Mayor's Remarks**
- 4. To receive and approve the minutes of the Council meeting held on 27th October 2020**
- 5. Public Participation** – Grace Kanuagh (St Martins Church) – Social Emergency Fund Applications – Clare Bevan (Lighthouse Community CIC) – Social Emergency Fund applicant
- 6. Social Emergency Fund – Applications for grant** – a). St. Martins Church - £1,000 for food hampers to financially vulnerable and in need families. b). St. Martins Church - £1,000 for toys to financially vulnerable and in need families. c). Lighthouse Community Centre CIC - £600 to provide essential items for 200 Christmas Shoe Boxes to give to homeless people and low-income families. d). Salvation Army - £500 - £1,000 to help towards toys for Christmas.
- 7. Cattle Market Update – Next Steps** Adam Birchall – (Cornwall Council – Head of Sustainable Development) – Charles Champion – (consultant). a) Feedback from the Cattle Market Working Group on 17 November. b) Coordination of the next phase of Cattle Market redevelopment. c) Cattle Market Makers project i) Location and time-line for the creative hub ii) Lease – reporting the advice of the Town Council's Solicitor.
- 8. Cornwall Council Regeneration Funds (See attached draft list 8.a.i.)** - to receive an update and discuss potential projects to submit (Town Vitality Fund – TVF and Strategically Targeted Place Support (STPS)).
- 9. Town Clerk's Update – Resolutions from 27th October 2020**
Items have been completed or are an item on the agenda.

10. Committee Meetings – Minutes: -

a). To note the minutes and ratify the decisions of the Planning Committee held on 26th October 2020. b) To note the minutes of the Communications & Engagement Committee held on 10th November 2020. c) To note the minutes and ratify the decisions of the Planning Committee held on 16th November 2020 (if available). d) To note the minutes of the Facilities Committee held on 17th November 2020 (if available).

Responsible Financial Officer Reports (11-18)

11. RFO Report

(for information – including bank balances, internal controls, internal audit interim review, and Council Tax Support Grant)

12. Budget Monitoring to 31 October 2020

To receive and accept a budget report to 31 October 2020 for monitoring purposes

13. Aged Debtors

To receive a report on aged debtors and agree any further action required

14. External Audit

To receive and accept the External Auditors report and certificate 2019/20

15. United Trust Bond maturity

To agree placement of the monies from the maturing United Trust 1 year fixed rate bond

16. Defibrillator Monitoring

To agree arrangements for defibrillator monitoring commencing December 2020 and February 2021

17. Schedule of Payments

To receive and approve the schedule of payments

18. Reserved Car Parking Space

To agree requirements for a reserved parking space in Westbourne carpark for 2021/22

19. Persimmon Homes – Transfer of the freehold ownership of a piece of land to the Town Council to provide allotments (see attached) to approve the transfer of the ownership of the land subject to it meeting the agreed requirements.

20. Social Emergency Fund Policy Review (see attached) – a). to approve the revised policy b). to consider whether to retain or modify the current approval process.

21. Liskeard Town Forum – Car Parking Letter (see attached) – Town Forum letter concerning car parking

22. Cornwall Council Planning Decisions

As per Addendum 1 for information only

23. Cornwall Council Councillor Updates

24. Correspondence - 6th November 2020 – Cornwall Council – Christmas Car Parking

25. Date of next Town Council Meeting

22nd December 2020 at 7.30 pm.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item(s) of business.

26. Staff Salaries

To receive a report on appraisals and confirm staff salary scales and hours worked

27. Tencreek Update – To receive an update including feedback from the 19th November 2020 Tencreek Working Group meeting and consider, and if in agreement, pass any resolutions arising.

Steve Vinson

Town Clerk