

# Liskeard Town Council

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Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

16<sup>th</sup> December 2020

**A MEETING of the TOWN COUNCIL will be held remotely at 7.30pm on**

**TUESDAY 22<sup>nd</sup> DECEMBER 2020**

To obtain a link to join the Zoom meeting email the clerk as above.

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

## **AGENDA**

- 1. Apologies**
- 2. Declarations of Members' interests Registerable and Non-Registerable**
- 3. Mayor's Remarks**
- 4. To receive and approve the minutes of the Council meeting held on 24<sup>th</sup> November 2020 and to receive and approve the minutes of the Council meeting held on 8<sup>th</sup> December 2020**
- 5. Public Participation** – Pippa Cann – Business Development Officer - Citizens Advice Cornwall.
- 6. Social Emergency Fund Application** – Citizens Advice Cornwall - £2,000 Grant to support an upgrade to the capacity of the Liskeard based IT systems to deal with the caseload.
- 7. Cattle Market Update – Next Steps** – a) To report back on overall progress on the site. b) To report back on the considerations of the 15<sup>th</sup> December 2020 Design Group meeting for the Creative Hub. c) The Town Solicitor's reports the last outstanding item relating to the lease has been resolved. Subject to the receipt of the location plan. They will ask Cornwall Council to issue engrossments and, also serve a warning notice as the lease is to be contracted out of the Security of Tenure provisions of the Landlord and Tenant Act 1954.
- 8. Cornwall Council Regeneration Funds** – a) Employment Land Project Update – To receive and approve a draft proposal (see attached 8.a.i our scene setting paper & 8.a.ii. (the proposal from Cornwall Council) . b) to receive the draft application form for the Active Travel bid. 8.b.

**9. Town Clerk's Update – Resolutions from 8<sup>th</sup> December 2020**

Items have been completed or are an item on the agenda.

**10. Committee Meetings – Minutes: -**

a) To note the minutes and ratify the decisions of the Planning Committee held on 26<sup>th</sup> October 2020. b) To note the minutes of the Communications & Engagement Committee held on 10<sup>th</sup> November 2020. c) To note the minutes and ratify the decisions of the Planning Committee held on 16<sup>th</sup> November 2020. d) To note the minutes of the Facilities Committee held on 17<sup>th</sup> November 2020. e) To note the minutes and ratify the decisions of the Planning Committee held on 7<sup>th</sup> December 2020.

**Responsible Financial Officer Reports (11-18)**

**11. RFO Report**

(for information – including bank balances, United Trust bond update, internal controls and Trusts)

**12. Budget Monitoring to 30 November 2020**

To receive and accept a budget report to 30 November 2020 for monitoring purposes

**13. Aged Debtors**

To receive a report on aged debtors and agree any further action required

**14. External Audit**

To receive and accept the External Auditors report and certificate 2019/20

**15. Internal Audit – interim report**

To receive and accept the Internal Auditor's interim report for 2020/21

**16. Treasury Management Strategy (Investment Strategy)**

To review and approve the Treasury Management Strategy

**17. Reserved Car Parking Space**

To agree requirements for a reserved parking space in Westbourne carpark for 2021/22

**18. Draft Budgets 2021/22**

To review the draft budgets for 2021/22 against current information

**19. Schedule of Payments**

To receive and approve the schedule of payments

**20. Persimmon Homes – Transfer of the freehold ownership of a piece of land to the Town Council to provide allotments (see attached) to approve the transfer of the ownership of the land subject to it meeting the agreed requirements.**

**21. Cornwall Council Planning Decisions**

As per Addendum 1 for information only

**22. Cornwall Council Councillor Updates**

**23. Correspondence** - None at the time of writing.

**24. Date of next Town Council Meeting**

26<sup>th</sup> January 2020 at 7.30 pm.

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item(s) of business.

*Steve Vinson*

Town Clerk