

# Liskeard Town Council

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Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

19<sup>th</sup> May 2026

**A MEETING of the TOWN COUNCIL will be held in the EMILY HOBHOUSE ROOM at 7.30 pm on  
TUESDAY 26<sup>th</sup> MAY 2026**

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

## AGENDA

1. **Apologies**
2. **Declarations of Interest Registerable and Non-Registerable**
3. **Mayors Remarks**
4. **To receive and approve the minutes of the Council meeting held on a). 31<sup>st</sup> March 2026 and b). 28<sup>th</sup> April 2026 (attached)**
5. **Public Participation** – None known at the time of writing.
6. **Town Clerk's Update** – To update that the Ukrainian Government no longer requires female civil servants to obtain a letter of invitation from an overseas public body to sponsor their visit, in order to leave Ukraine. This should make Twinning activities easier.
7. **Devolution Update (attached)** – To receive the update and the approve the list of Cornwall Council sites as the basis of the next Devolution Package.
8. **Committee Meetings – To Approve the Minutes:**
  - a). To note the minutes of the 5<sup>th</sup> May 2026 Planning Committee
  - b). To note the minutes of the 14<sup>th</sup> May 2026 Communications & Engagement Committee
9. **Committee Membership – Councillor Matin Symonds** - To confirm Councillor Martin Symonds as a member of the Facilities Committee.
10. **Council and Committee Scheme of Delegation and Terms of Reference (attached (a)) and Committee Membership 2026/2027 (attached (b))** – To consider and approve a). the Council and Committee Scheme of Delegation and Terms of Reference and b). Membership of Committees and Working Groups.
11. **Councillor Representation on Outside Bodies 2026/2027 (as attached)** – To consider and approve councillor representation on outside bodies.

12. **Localism Act 2011 – General Power of Competence** – To resolve that Liskeard Town Council retains its General Power of Competence as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.
13. **Standing Orders (attached a.) and Financial Regulations (attached b.)** – To approve the Standing Orders and Financial Regulations for the 2026/2027 year.
14. **Civility and Respect Pledge (attached)** - To reaffirm the Town Council’s Commitment to the Civility and Respect Pledge and expect others outside of the Town Council to do the same.
15. **RFO Reports** – (for information – bank balances and internal controls).
16. **Schedule of Payments** – To review and approve the Schedule of Payments totalling £62,257.07.
17. **Internal Auditors Report** – To receive, consider and accept the Internal Auditors report.
18. **Annual Governance Statement 2025/2026** – To respond to each of the ten assertions of the Annual Governance Statement (Section 1 – Page 4).
19. **Accounting Statements 2025/2026** – To consider and approve the Accounting Statements for 2025/26 signed by the RFO (Section 2 – Page 5).
20. **Exercise of Public Rights** – To confirm the dates for the statutory 30 working day period when the Authority’s records are available for public inspection – commencing Friday 12 June to Thursday 23 July 2026 inclusive (date of announcement Thursday 11 June 2026).
21. **Cornwall Council Planning Decisions** – As per Addendum.
22. **Diary Dates for Council Events** – To note the dates of forthcoming Council events – Mayor Choosing 1<sup>st</sup> June 2026 at 7.00pm, Sunday 23<sup>rd</sup> August 2026 “Freedom of the Town” Civic Parade – to mark the 40<sup>th</sup> anniversary of the Liskeard Branch Royal Naval Association.
23. **Date of the next Town Council Meeting** – 30<sup>th</sup> June 2026 at 7.30 pm

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following items of business.**

24. **Christmas Lights** – To approve the recommendation that the Town Council appoint the Christmas lights contractor as recommended by the Tender Panel held on 8<sup>th</sup> May 2026.
25. **Sports Pitches and Associated Infrastructure Project at Roundbury** – To receive an update and propose the next steps.

*Steve Vinson*  
Town Clerk