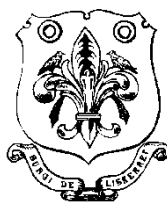


Liskeard Town Council

01579 559560
9am – 5pm
E-mail:
townclerk@liskeard.gov.uk
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Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

19th August 2025

A MEETING of the TOWN COUNCIL will be held in the EMILY HOBHOUSE ROOM at 7.30 pm on TUESDAY 26TH AUGUST 2025

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

AGENDA

- 1. Apologies**
- 2. Declarations of Members' interests Registerable and Non-Registerable**
- 3. Mayor's Remarks**
- 4. To receive and approve the attached minutes of the 29th July 2025 Council Meeting**
- 5. Public Participation** – Wailim Wong* Possible Speaker - (Communications Officer – Citizens Advice Bureau, CAB Liskeard Office). - see agenda item 6a. – Sascha Harper – (Founder – The Wilding Tribe) – see agenda item 6b. Nick Hunter – (True Butterflies Foundation) – see agenda item 6.c. - Police Update Report (PC Hall and PCSO Steed).
- 6. Grant Applications.** – a. Citizens Advice Bureau (CAB) – Liskeard Office – To request a grant of £762 towards the cost of one laptop (£612 including multiple purchase discount to enable Windows 11 for volunteer advisors working in the Liskeard Office and one docking station (£150) for the Liskeard Office to enable hybrid working. In 2024/2025, CAB helped 239 people from the Liskeard Parish with a total of 1,653 different issues, including benefits and tax credits, debt, financial services, housing, community care, family and relationships, travel and transport, utilities, employment, etc. Liskeard Clients secured financial outcomes £436,373. This included £226,124 additional income and £191,669 in debts written and repayments rescheduled. b. The Wilding Tribe – Community Group, Liskeard – To request a grant of £1,000 towards the £1,000* (donations from private sponsors sought) cost of running a series of pop-up workshops and events in local parks over the autumn until Halloween. These will be free to children to attend and will comprise us setting up a bell tent in Castle Park, Thorn Park, and some parks on a newer estate on a weekly basis and running activities for a set period of time with a healthy snack and drink. Activities to include but not limited to: arts and crafts, nature ID and appreciation, survival skills, mental health and self-awareness skills, group games and challenges, confidence building activities. c. True Butterflies Foundation – Cornish Registered Charity – To request a grant of £750 towards the £5,000 total cost of supporting an additional 22 mentoring sessions with clients and their families in Liskeard who have been through trauma to rebuild their lives and help move them forward. £300 travel costs £450 mentoring sessions.

7. **Town Clerk's Update** – None at time of writing.
 8. **Committee Meetings – To Approve the Minutes: -**
 - a) To note the minutes and ratify the decisions of the Planning Committee held on the 18th August 2025.
 9. **RFO Reports** – (for information – bank balances, NJC Pay Award).
 10. **Schedule of Payments** - To review and approve the Schedule of Payments totalling £ gross.
 11. **Office Printer/Copier** – To consider the purchase of a new machine.
 12. **Staffing Review Brief - 5-Year Capital and Work Programme (Minute 095/25 – A. To invite quotations from consultants B. To Reconvene the Staff Committee to Manage the process (attached a.b.c.d.)** – To receive and approve the attached template a. considered by the Staff Committee and adopt the timetable as outlined in the report.
 13. **Delivery of the Town Vision – Liskeard Renewal Partnership (attached a. b.)** – To approve Terms of Reference (a. b.) and next steps set out in the report to assist in the delivery of the Town Vision and note that the group will require some staff and consultant support to make effective and this would be funded from grants, precept or a combination of them both.
 14. **Committee Membership – Councillor Graham Berry** – To approve Councillor Graham Berry as a full member of the Facilities Committee.
 15. **Cornwall Councillor Updates-**
 16. **Cornwall Council Planning Decisions** – as per addendum
 17. **Correspondence** – None at the time writing.
 18. **Diary Dates for Council Events** – Civic Service / St Martin's Church 7th September 2025 – 18th September / 22nd September 2025 – Civic and Community Groups Visit to Quimperle (at the invitation of the French Mayor) to mark 50 years of Twinning (1975-2025).
22/25 note the dates of forthcoming Council events.
 19. **Date of next Town Council Meeting** – 30th September 2025 at 7.30 pm.
- PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item of business**
20. **Liskeard Redevelopment Working Group** – To note the minutes of 21st July 2025 meeting.

Steve Vinson
Town Clerk