

Liskeard Town Council

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Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

9th April 2025

A MEETING of the TOWN COUNCIL will be held in the EMILY HOBHOUSE ROOM at 7.30 pm on TUESDAY 15TH APRIL 2025

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

AGENDA

1. **Apologies**
2. **Declarations of Members' interests Registerable and Non-Registerable**
3. **Mayor's Remarks**
4. **To receive and approve the attached minutes of the 25th March 2025 Council**
5. **Public Participation** – Mark Andrews (Liskeard & District Sports Association (LDSA)) – see Agenda Item 17 and Town Clerks report.
6. **Grant Application.** – None.
7. **Town Clerk's Update** – The Cornwall Council Fire & Rescue Service Live Monitoring CCTV Hub at Tolvadon ceased on 31st March 2025. The Cornwall Council Highways & ENERVEO reporting contact is to publicspacecctv@cornwall.gov.uk with the Highways initially call handling and ENERVEO checking the footage. The new arrangement being Cornwall Council Highways & ENERVEO + Wadebridge Town Council + Bodmin Town Council as well as Liskeard Town Council.
8. **Committee Meetings – To Approve the Minutes:-**
 - a) To note the minutes of the Facilities Committee held on 18th March 2025.
 - b) To note the minutes and ratify the decisions of the Planning Committee held on 31st March 2025.
9. **RFO Reports** – (for information – bank balances, internal audit, precept and other receipts).
10. **Schedule of Payments** - To review and approve the Schedule of Payments totalling £67,196.02.
11. **Budget Monitoring 2024/2025** – To receive and accept a draft budget report to 28 February 2025 for monitoring purposes.

12. **External Auditor BDO LLP** – Annual declaration to confirm there are no conflicts of interest with BDO LLP.
13. **Annual Review of the effectiveness of Internal Controls and Risk Management Arrangements 2024/2025** – To review the effectiveness of internal controls and risk management arrangements for 2024/2025 and consider any additional action required.
14. **Standing Orders 2025** – To approve the updated Standing Orders 2025 to take account of The Procurement Act 2023 and The Procurement Regulation 2024, which came into force on 24 February 2025 and to better reflect Code of Conduct requirements.
15. **IT Policy** – To approve the new IT policy.
16. **Liskeard Town Vision** – To approve the report.
17. **Liskeard & District Sports Association (LDSA) (attached 17.a.b.i)** - To receive and consider the LDSA letter 17.a. and the Town Clerk's report including 17.b.i. and approve the adoption of a more engaged process between the LDSA and the Town Council in the Roundbury Sports Pitches and Associated Facilities project.
18. **BT Phone Box Removal Consultation (attached 18.a.ai)** – To report on the cost and other considerations connected with taking over the ownership of the telephone box from BT and installing a defibrillator to increase the area of the town benefitting from such provision.
19. **Nominations for Mayor and Deputy Mayor 2025/2026 Civic Year** – To approve the timetable.
20. **Cornwall Councillor Updates** -
21. **Cornwall Council Planning Decisions** – as per addendum
22. **Correspondence** – None at the time of writing.
23. **Date of next Town Council Meeting** – 20th May 2025 at 7.30 pm.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following items of business.

24. **Liskeard Redevelopment Working Group** – To note the minutes of the 25th March 2025
25. **Guildhall – Temporary Site Management - (attached application 25.a. and business plan 25.b.)**
– To approve an application for a lease (with subletting provision) for the main hall, basement, and balcony area of the Guildhall.

Steve Vinson
Town Clerk