

# Liskeard Town Council

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Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

## **A MEETING of the TOWN COUNCIL** **will be held remotely at 7.30pm on TUESDAY 27<sup>TH</sup> APRIL 2021**

The Zoom link to join this meeting is at the end of the Agenda.

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

### **AGENDA**

1. **Apologies**
2. **Declarations of Members' interests Registerable and Non-Registerable**
3. **Mayor's Remarks**
4. **To receive and approve the minutes of the Council meeting held on 30<sup>th</sup> March 2021.**
5. **Public Participation** – Rev. Becca Bell. (Grant Applicant) Lindsay Hall – Chief Executive Officer – Real Ideas Organisation (attendance to speak on agenda item 8)
6. **Grants Budget – Update Current Applications** – Baby Basics Centre – £400 to support the start-up costs of this service for expectant Mums in the Liskeard area - Rev. Becca Bell.
7. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item of business.**
8. **Real Ideas Organisation (RIO) – CLLD Grant Application** - (see attached) – To receive and note the requested information.
9. **Active Travel Bid** - a) To receive feedback from the Active Travel working group meeting on Tuesday 20 April 2021. b) To receive the independent legal advice on the grant offer letter and terms and conditions of the Town Vitality Funding. c) To agree to accept the grant offer letter and terms and conditions to use £50,000 to commission and develop a comprehensive Local Walking and Cycling Infrastructure Plan for Liskeard as set out. d) To agree to act as the accountable body for the Town Vitality Funding grant. e) To agree a brief and proceed with the tendering process as set out in the brief.

**10. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be re-admitted to the meeting.

**11. Cattle Market Update – Next Steps** – a) To update on the cost of obtaining specialist advice on “state aids” regulations and confirm approval of the £500 fee. b) To consider and approve the draft Terms of Reference of the Cattle Market Makers group.

**12. Town Clerk’s Update – Items Arising from the 30<sup>th</sup> March 2021 – Items carried out or on the agenda.** To note that the Elections Authority advise that 13 individuals have been nominated to fill 15 vacancies. In consequence, there is no need to hold a Town Council election on 6th May 2021. To note the advice of the Cornwall Association of Local Councils (CALC) that the Annual Meeting of the new should seek to trigger the process to fill the 2 vacancies through co-option.

#### **Responsible Financial Officer Reports (13-16)**

**13. RFO Report** (for information – including bank balances, audit arrangements, grants and precept received)

**14. Budget Monitoring to 31 March 2021** – To receive and accept a budget report to 31 March 2021.

**15. Annual Review of the effectiveness of Internal Controls and Risk Management Arrangements 2020/2021** – to review the effectiveness of internal controls and risk management arrangements for 2020/2021 and consider any additional action required

**16. Schedule of Payments** – To receive and approve the schedule of payments.

**17. Committee Meetings – Minutes:-**

- a) To note the minutes of the Facilities Committee held on 19<sup>th</sup> January 2021.
- b) To note the minutes of the Facilities Committee held on 16<sup>th</sup> March 2021.
- c) To note the minutes and ratify the decisions of the Planning Committee held on 29<sup>th</sup> March 2021.

**18. Carbon Audit (see attached)** - To consider and approve the draft brief for the Carbon Audit, to be funded from the general reserve, as recommended by the Environment Working Party.

**19. War Memorial** – To report and consider the request to support the setting up in late May 2021 of a Community Interest Group to discuss making Remembrance in Liskeard as accessible and fitting as possible, including the siting of the war memorial.

**20. Update on Virtual Meetings Use beyond 7<sup>th</sup> May 2021** – To update on the legal situation on the permission to continue the use of virtual meetings and advice from local government organisations. To agree how the Full Council meeting on the 18<sup>th</sup> May will be held and the Town Councils’ future use of virtual meetings.

**21. Cornwall Council Planning Decisions**

As per Addendum 1 for information only

**22. Correspondence** – 11<sup>th</sup> April 2021 Liskeard Town Forum Letter Support for RIO.

**23. Date of next Town Council Meeting** – 18<sup>th</sup> May 2021 at 7.30 pm.

*Steve Vinson*  
Town Clerk

<https://zoom.us/j/92084199819?pwd=ekhPWVUxYVcvenViL1ZEMjJnNU1Gdz09>

Meeting ID: 920 8419 9819

Passcode: 749237