

# Liskeard Town Council

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9am – 1pm  
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Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

**A MEETING of the FACILITIES COMMITTEE will be held at 7.30pm  
on Tuesday 9 January 2024 in the Public Hall**

Members of the public are welcome to attend this meeting.

## **AGENDA**

The Chair will advise those present of organisational matters.

1. **Apologies**
2. **Declarations of Members Interests Registerable and Non-Registerable**
3. **Minutes of Previous Meeting**  
To approve the minutes of the Meeting held on Tuesday 21 November 2023 as a true record.
4. **Public Participation**  
None previously notified.
5. **Facilities Manager's Report**  
To receive a general update on the Town Council facilities - for information.
6. **Budget Monitoring Report**  
For information.
7. **Members Room & Mayors Parlour**  
To approve an additional spend of **£1,055.00 + VAT** for Heritage Preservation Ltd to undertake the repair of the sash window in the Members Room.
8. **Guildhall Feasibility Study**  
To receive a report on the receipt of tenders for the Guildhall Feasibility Study and to approve the appointment of the architect recommended by the Town Council's Project Tender Panel. The cost of the feasibility study is to be met with a **£25,000.00** grant from the Cornwall & Isles of Scilly Good Growth Capacity Building Fund, matched with up to **£10,000.00** from the Town Council's Guildhall Project revenue budget.
9. **Date of Next Meeting**  
16<sup>th</sup> January 2024

TOWN CLERK  
*Steve Vinson*  
3 January 2024