

# LISKEARD TOWN COUNCIL

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Town Clerk  
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11<sup>th</sup> September 2019

**FINANCE, ECONOMIC DEVELOPMENT AND  
GENERAL PURPOSES COMMITTEE**  
will be held in the Council Chamber at 7.30 pm  
on Tuesday 17<sup>th</sup> September 2019

*Steve Vinson*  
Town Clerk

The Chairman will advise those present of Housekeeping matters.

Members of the public are invited to attend and take part in a public session for 15 minutes.

## AGENDA

1. Apologies - To receive apologies for absence.
2. Declarations - To receive declarations of interest from Members, Registerable or non-Registerable.
3. Minutes - To agree the Minutes of the Finance, Economic Development and General Purposes Committee held on Tuesday 23 July 2019.
4. Public Participation – Peter Murnaghan – Canal Lock 21 Project.
5. Town Clerk's Report – Resolutions from the 23rd July 2019 have either been enacted or are covered by another report on this agenda.
6. Grant Application – to consider the application from the Canal Lock 21 Project  
Responsible Financial Officer Reports 7 - 11
7. Budget Monitoring - to receive an update of income and expenditure against agreed budget to 30 June 2019.
8. Youth Grants Policy – to agree the policy.
9. Aged Debtors – to receive a report on aged debtors and agree write off of unrecoverable amounts.
10. Banking Arrangements – a). To approve the use of BACS and internet payments via HSBCnet. b). To review the signing mandate of the HSBC and Lloyds Bank accounts.

11. Schedule of Payments – to receive and approve.
12. CCTV Maintenance Contract Options – to receive the additional information and consider and approve one of the CCTV maintenance options.
13. Silver Chain of Office – to approve the recommendations of the Mayor and Chairs meeting, that the Silver Chain be worn as the Deputy Mayors chain or as the Mayoress Chain at the discretion of the Mayor serving in any given Mayoral year.
14. Finance, Economic Development & General Purposes Committee (deferred from 27th August 2019 Council Minute 158/19) – to consider the terms of reference as attached.
15. Staff Committee (deferred from 27<sup>th</sup> August 2019 Council Minute 158/19) – to consider whether to have a) a standalone Staff Committee or b). deal with Staffing matters via the Finance, Economic Development & General Purposes Committee and have a separate Appeals Panel called on an as and when needed basis.
16. Budget Setting and Precept Setting Timetable 2020/2021 – to approve the timetable for considering and setting the budget and precept for the 2020/2021 financial year.
17. GDPR – Data Protection and Retention Policy – to approve the attached Data Protection and Retention Policy.
18. Correspondence – 6<sup>th</sup> September 2019 – Rifles Secretary
19. Date of Next Meeting - Tuesday 17 December 2019.

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business.**

20. Former Cattle Market Site Update - to consider options for the overall management of projects located in the former cattle market site.
21. Roundbury Parc – to approve the recommendations of the working party, that the project be considered on a phased basis – particularly, noting the topography, availability of Section 106 on a phased basis and the negotiations regarding land ownership.
22. Liskeard & District Sports Association – to report the response on the loan repayment request.