

Liskeard Town Council

01579 345407
9am – 1pm
E-mail:
townclerk@liskeard.gov.uk
www.liskeard.gov.uk



Mr S Vinson
Town Clerk
3/5 West Street
Liskeard
PL14 6BW

A MEETING of the COMMUNICATIONS AND ENGAGEMENT COMMITTEE will be held at 7.30pm on THURSDAY 9 MARCH 2023 in the Hobhouse Room at the Public Hall

The Chair will advise those present of organisational matters

AGENDA

1. **Apologies**

2. **Declarations of Members interests Registerable and Non-Registerable.**

3. **Minutes of Previous Meeting**

To confirm the minutes of the previous meeting held on Thursday 12 January 2023 as a true record.

4. **Public Participation** – Mike Sturgess, St Martin’s Church – plans for the church centre

5. **Deputy Town Clerk’s Update**

Report on items from 12 January 2023 committee meeting not already on the agenda – for information

6. **Museum Report**

- a) To receive a report from the Museum Coordinator,
- b) To receive feedback on questions raised at the last meeting (see clerk’s report)

7. **Tourist Information Centre (TIC)**

- a) To receive a report from the TIC Manager,
- b) To receive feedback on questions raised at the last meeting (see clerk’s report)

8. **Budget Monitoring 2022/23**

To receive and accept a budget report to 31 January 2023

9. **Events**

- a) Community Fair (Saturday 1 April 2023) – to confirm volunteers and main contact for the day
- b) Annual Town Meeting and Community Champion Awards (Thursday 16 March) – to confirm arrangements for volunteers and refreshments

- c) Coronation (Saturday 6 May 2023) – i) to agree the purchase of a commemorative item to be given to children attending the town schools, ii) to consider support or additions the Town Council can make to events being arranged by other organisations in the town
- d) Mayor Choosing (Thursday 18 May 2023) – to note the date, all to attend
- e) Beating the Bounds – awaiting date
- f) Liskeard Show (Saturday 8 July 2023) – to confirm availability of volunteers, attendance and a theme for the stand
- g) Liskeard Unlocked (8 – 17 September 2023) – to receive the notes from the planning meeting on 7 February 2023
- h) Remembrance Parade (Sunday 12 November 2023) – to receive feedback on a meeting with the Royal British Legion to discuss the event

10. **DBS checks** – to report on advice received and the Cornwall Council position

11. **Promotional Panel at Liskeard Railway Station Platform 3**

- a) To consider designs
- b) To consider a wider review of signage

12. **Correspondence**

13. **Date of Next Meeting**

It is proposed that the next meeting of the Communications and Engagement Committee will be on Thursday 11 May 2023

TOWN CLERK
Steve Vinson
2 March 2023