

# LISKEARD TOWN COUNCIL

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Steve Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

**A MEETING of the COMMUNICATIONS AND ENGAGEMENT COMMITTEE  
will be held remotely using Zoom on TUESDAY 8 SEPTEMBER 2020 AT 7.30 PM**

Members of the public are invited to view or speak at the meeting – please contact the Deputy Town Clerk for a link by emailing [office1@liskeard.gov.uk](mailto:office1@liskeard.gov.uk)

The Chair will advise those present of organisational matters

## AGENDA

**1. Apologies**

**2. Declarations of Members' Interests, Registerable and Non-Registerable**

**3. Minutes of Previous Meeting**

To confirm the Minutes of the Committee meeting held at 7.30pm in the Council Chamber on Tuesday 10 March 2020 as a true record of the meeting.

**4. Public Participation**

**5. Deputy Town Clerk's Update**

Report on items from 10 March 2020 committee meeting not already on the Agenda – For Information

**6. Museum Report**

- a) To receive the museum report
- b) To approve the Forward Plan 2020 – 2024 required to complete accreditation

**7. Tourist Information Centre (TIC) Report**

To receive the TIC report

**8. Budget Monitoring**

- a) To receive a budget report to 31 July 2020 and Events breakdown
- b) To consider budget requirements for 2021/22 to assist with drafting the budget at the next meeting

**9. Events**

- a) Ploughman's Fair – 15 August 2020 – To receive a verbal report on the event (SC)
- b) VJ Day – 15 August 2020 – To receive a verbal report on the event (SC)
- c) Liskeard Unlocked 2020 – 11-13 September 2020 – To receive details of the events and complete the rota
- d) Remembrance Day – Sunday 8 November 2020 – To receive details of this year's arrangements (contained in Clerk's report)

- e) Nadelik Lyskerrys – To consider a project for an online singing activity, applying for FEAST funding of £1,000 with a Town Council matched funding contribution of £500 (see attachments)
10. **Christmas activities in the town** – to consider how the Council may be able to support other festive activities in the town (SC)
11. **Safety Equipment for events** – to agree to the purchase of barriers, cones and signs for the safe management of outdoor events (see Clerk's report)
12. **Community Champion Awards** – to consider how the nominations for this year should be recognised (see Clerk's report)
13. **Wall of remembrance at the war memorial** – to provide an update on the community group activity to erect a wall of remembrance (SC)
14. **Footpaths and Cycling** - to receive the notes from the site's visit meeting on 24 August 2020 and agree the priorities recommended (IB)
15. **Printed Communications with the Community (see clerk's report)**
- a) To consider whether another printed communication is needed before the end of the year
  - b) To consider how we communicate with the community in the future
16. **Public Consultation on Recycling Banks** – to consider how to collect public opinion on the inclusion of recycling banks within our budgeting for 2021/22 (see Clerk's report) (RB)
17. **Correspondence**
18. **Date of Next Meeting**  
It is proposed that the next meeting of the Communications and Engagement Committee will be on Tuesday 10 November 2020
19. **PART II – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
**Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of business.**
20. **Lead Artist for Kana Nadelik project** – to select a lead artist for the project

TOWN CLERK

*Steve Vinson*

2 September 2020

