

# LISKEARD TOWN COUNCIL

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Mr S Vinson  
Town Clerk  
3/5 West Street  
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24<sup>th</sup> June 2020

**A MEETING of the TOWN COUNCIL**  
will be held remotely at **7.30 PM** on  
**TUESDAY 30<sup>TH</sup> JUNE 2020**

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

The Chairman will advise those present of organisational matters

## **AGENDA**

1. Apologies.
2. Declarations of Members' interests Registerable and Non-Registerable.
3. Mayors Remarks.
4. To receive and approve the minutes of the **Council** meeting held on Tuesday 26<sup>th</sup> May 2020.
5. **Public Participation** – None previously notified.
6. **Town Clerk's Update** – Resolutions from the 26th May 2020 meeting. Minute 18/20 Fibre provision at Foresters Hall deferred.
7. **Committee Meeting – Minutes**: - To note the minutes and ratify the decisions Of the Planning Committee held on Monday 1<sup>st</sup> June 2020.
8. **Social Emergency Fund Application** – Royal Voluntary Service – Cornwall Community Transport – Liskeard – Request for financial support – the sums of £500 and £750 being mentioned for 2 months or 3 months operating costs.
9. **Reopening of the Town Centre** – To report on the meetings held on 10<sup>th</sup> June 2020 (attached) and 30<sup>th</sup> June 2020 (verbal update at the Council meeting on the meeting being held earlier in the day) – To give feedback on the survey results and discuss next steps.
10. **Car Parking Options** a) to consider requesting that car parks continue without charge during the initial period of reopening the High Street (further 3 months) OR b) to consider working with Cornwall Council and other local organisations to come up with a cost-neutral plan for car-parking charges.

11. **Community Lead Local Development (CLLD) – Cattle Market Makers Project** a) to note the advice of the Cornwall Association of Local Councils (CALC) and reaffirm the resolutions made on 12<sup>th</sup> May 2020 b) to consider and approve the Heads of Terms (with Cornwall Council) c) to consider and approve the draft Collaborative Agreement (with Cornwall Council) d) to consider and approve the draft Memorandum of Understanding (with Plymouth College of Art) e) to consider obtaining specialist VAT advice and opting to tax. f) to receive feedback from the initial assessment of the application by the programme management and consider how to proceed on staffing.
12. **Recycling Bins** – to receive the recommendation of the Working Party that the Town Council does not take over the recycling bins and monitors the impact of their removal on the situation.
13. **Dog / Litter Bin** – a) to consider the request that the Town Council agrees to the principal of funding of dog / litter bins b) to approve the request for dog / litter bin provision and servicing at the locations indicated.
14. **Guildhall Fire Doors** – to receive tenders and select one as the contractor.
15. **Guildhall Tenants** – to receive an update.

#### **Responsible Financial Officer Reports (16-19)**

16. **RFO Report** – to provide an update as the financial situation to the year end and report of the Internal Audit which is with the new Internal Auditor.
17. **Fibre Provision at Foresters Hall** – to agree arrangements for the provision of fibre at Foresters Hall.
18. **Committee Meetings** – to consider options on holding future meetings.
19. **Recording Meetings** – to receive and approve a policy regarding the retention of recordings.
20. **Schedule of Payments** – to receive and approve the schedule of payments.
21. **Policy for contracts involving Councillors** – to receive and approve the policy.
22. **Register of Delegated Decisions** – to receive and note the decisions taken under delegated powers.
23. **Covid19 Standing Orders and Financial Regulations** – to consider extending the amendments to Standing Orders and Financial Regulations granted 24<sup>th</sup> March 2020 Council Minute 537/19 A & F
24. **Cornwall Council Planning Decisions** as per Addendum 1 for information only
25. **Cornwall Council Councillor Updates**
26. **Correspondence** – 17<sup>th</sup> June 2020 Town Forum letter and response.
27. **Date of the next Town Council Meeting** – 28<sup>th</sup> July 2020 at 7.30 pm.

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business.**

- 28. Land at Maudlin Farm** – to report the advice of the Councils Solicitor and the further information from Cornwall Council.

*Steve Vinson*

TOWN CLERK