

# LISKEARD TOWN COUNCIL



Steve Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

## **COMMUNICATIONS AND ENGAGEMENT COMMITTEE** **TUESDAY 3 JULY 2018 AT 7.30 PM** **TO BE HELD IN THE LONG ROOM AT THE PUBLIC HALL**

Members of the public are invited to attend and take part in the meeting

The Chair will advise those present of Housekeeping matters

### **AGENDA**

1. **Election of Chair for the year 2018/2019**
2. **Election of Deputy Chair for the year 2018/2019**
3. **Apologies**
4. **Declarations of Members' Interests, Registerable and Non-Registerable**
5. **Minutes of Previous Meeting**  
To confirm the Minutes of the Committee meeting held at 7.30pm in the Long Room on Tuesday 1 May 2018 as a true record of the meeting.
6. **Public Participation**
7. **Support Services Manager's Report**  
To receive an update on progress of items from the last meeting of the Communication and Engagement Committee on 1 May 2018
8. **Budget**
  - a) To receive the final budget report for 2017/2018 and an update for the current financial year to 30 April 2018
  - b) To agree a maximum payment of £90 to GL Pick and Son from the Town Centre Signs and Murals budget line to wash the Caradoc mural in Pig Meadow Lane
  - c) To agree a payment of £1,000 to Golden Tree Productions (£250 from Events and £750 from Marketing and Consultation) as a contribution to the Cornish Christmas activities they will be staging
9. **Museum Report**
  - a) To receive the museum report
  - b) To receive the final budget report for 2017/2018 and an update for the current financial year to 30 April 2018
10. **Tourist Information Centre (TIC) Report**

To receive the TIC report

**11. Heritage and Cultural Strategy**

To discuss furthering the development of a Heritage and Cultural Strategy for Liskeard

**12. Events**

To receive an update on forthcoming events:

- Liskeard Show                      14 July 2018 (to agree arrangements)
- Liskeard Unlocked                13 – 16 September 2018 (latest meeting notes attached)
- Cornish Christmas                1 December 2018

**13. Liskeard Arts and Media Body (LAMB)**

- a) To provide feedback on the summer edition of Lyskerrys magazine
- b) To discuss ideas for the autumn and Christmas editions of Lyskerrys magazine
- c) To agree town council funding for future editions of Lyskerrys magazine

**14. Policy Reviews**

- a) To agree to recommend to Council for adoption the updated Communications Policy
- b) To agree to recommend to Council for adoption the updated Social Media Policy

**15. Correspondence**

**16. Date of Next Meeting**

The next meeting of the Communications and Engagement Committee will be on Tuesday 4 September 2018

**17. Part II - Public Bodies (Admission to Meetings) Act 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business;

**18. Website**

To agree arrangements for future hosting and support services

TOWN CLERK

*Steve Vinson*

27 June 2018