

# LISKEARD TOWN COUNCIL

Tel: 01579 345407  
Fax: 01579 324429  
E-mail: townclerk@liskeard.gov.uk  
Website: www.liskeard.gov.uk

Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW



23<sup>rd</sup> September 2020

**A MEETING of the TOWN COUNCIL  
will be held remotely at 7.30 PM on  
TUESDAY 29<sup>TH</sup> SEPTEMBER 2020**

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

The Chairman will advise those present of organisational matters

## **AGENDA**

1. Apologies.
2. Declarations of Members' interests Registerable and Non-Registerable.
3. Mayors Remarks.
4. To receive and approve the minutes of the Council meeting held on Tuesday 25<sup>th</sup> August 2020.
5. **Public Participation** – None previously notified.
6. **Town Clerk's Update** – Resolutions from the 25<sup>th</sup> August 2020 meeting. Cattle Market Makers project CLLD Legal advice to be sought was finalised at the 22<sup>nd</sup> September 2020 Mayor, Deputy Mayors and Chairs meeting and submitted to the Council Solicitor's for comment.
7. **Committee Meeting – Minutes**: - a) To note the minutes of the Communications & Engagement Committee held on Monday 8<sup>th</sup> September and b) To note the minutes and ratify the decisions of the Planning Committee held on Monday 14<sup>th</sup> September 2020 c) To note the minutes of the Facilities Committee held on Tuesday 15<sup>th</sup> September 2020.

## **Responsible Financial Officer Reports (8-11)**

8. **RFO Report** – (for information) to include receipt of precept, Councillor verification of bank reconciliations and interim internal audit arrangements
9. **Budget Monitoring 2020/21**
  - a) to receive and accept a report on all committee budgets to 31 August 2020 for monitoring purposes.

b) to consider the financial impacts of covid 19 and provide guidance to committees to review projects and reserves to cover the projected budget shortfall.

10. **Budget and Precept setting 2021/22** – to provide guidance to committees in drafting budgets for 2021/22, including control of expenditure, deferred projects, other proposed projects and use of reserves
11. **Schedule of Payments** – to receive and approve the schedule of payments.
12. **Purchase of a card payment system for the office (Minute 157/20 referred from 15th September 2020 Facilities Committee)** – to consider the item.
13. **Covid19 Standing Orders and Financial Regulations** – to reaffirm the decision to extend the amendments to Standing Orders and Financial Regulations.
14. **Policy for the issue and use of IT equipment by Councillors** – to consider and approve the policy.
15. **Health & Safety Standing Item.** – to approve the intention to include Health & Safety as a standing item on Council agendas.
16. **Liskeard Lights Up** – To receive a report on discussions about celebrating Christmas in Liskeard and discuss the Council contribution.
17. **Cornwall Council Planning Decisions** as per Addendum 1 for information only
18. **Cornwall Council Councillor Updates**
19. **Correspondence** – 23rd September 2020 – Elections Office – Cornwall Council – Notification of “The Postponed Elections and Referendums (Coronavirus) and Policy Development Grants (Amendment) Regulations 2020 that have now come into force after being laid before Parliament on 1 September 2020.” All elections have been postponed until 6 May 2021 and all candidates are being treated as not having been a candidate for any of these polls, so they can be co-opted at any future vacancies you might have, after going through the statutory process. The Liskeard West ward vacancy has to stay as open and cannot be filled.
20. **Date of the next Town Council Meeting** – 27th October 2020 at 7.30 pm.

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following item of Business.

21. **Public Hall Use** – to consider use in the next 3 – 6 months.

*Steve Vinson*

TOWN CLERK