

LISKEARD TOWN COUNCIL

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Mr S Vinson
Town Clerk
3/5 West Street
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22nd July 2020

A MEETING of the **TOWN COUNCIL**
will be held remotely
at **7.30 PM** on **TUESDAY 28TH JULY 2020**

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

The Chairman will advise those present of organisational matters

AGENDA

1. Apologies.
2. Declarations of Members' interests Registerable and Non-Registerable.
3. Mayors Remarks.
4. To receive and approve the minutes of the **Council** meeting held on Tuesday 30th June 2020.
5. **Public Participation** – None previously notified.
6. **Town Clerk's Update** – Resolutions from the 30th June 2020 meeting. Minute 44/20 Royal Voluntary Service RVS letter to Cornwall Council requesting rent free period. Minute 46/20 Car Parking - To ask Cornwall Council to provide free car parking for a further 3 months to assist the recovery of the town centre.
7. **Committee Meeting – Minutes:** - a) To note the minutes and ratify the decisions of the Planning Committees held on Monday 22nd June 2020 and b) To note the minutes and ratify the decisions of the Planning Committee held on Monday 13th July 2020.

Responsible Financial Officer Reports (8-15)

8. **RFO Report** – to provide an update on the Council's accounting systems
Attachments – 8i. Balance Sheet as at 31 March 2020, 8ii. Income & Expenditure for year ended 31 March 2020.
9. **Annual Internal Auditor Report 2019/2020** to receive the Internal Auditor's report. Attachments - 9i. Internal Audit Report, 9ii. Annual Internal Audit Report (from AGAR), 9iii. Internal Audit Coverage Coronavirus Impact.
 - a) To agree to return the monies in the Cattle Market Investment reserve to the general reserve
 - b) To agree which Councillor will undertake the bank reconciliation verification check in mid-August
 - c) To agree that the RFO should make regular reports to Council on the progress of all actions from the internal auditor's report.
10. **Annual Review of Risk Management Arrangements 2019/2020** – to review the effectiveness of risk management arrangements for 2019/2020 and consider any additional action required – Attachment. Recommendation: To approve the Statement of Internal

11. **Annual Governance Statement 2019/2020** – to respond to each of the nine Statements of the Annual Governance Statement (Section 1 – Page 4). Attachment – 11. AGAR. Recommendation: To approve the Annual Governance Statement for 2019/20 as completed by the Council for signature by the Chairman and Clerk. Attachment – 11. AGAR. Recommendation: To approve the Annual Governance Statement for 2019/20 as completed by the Council for signature by the Chairman and Clerk
12. **Accounting Statements 2019/2020** – to consider and approve the Accounting Statements for 2019/2020 signed by the RFO (Section 2 – page 5). Recommendation: to approve the Accounting Statements 2019/2020 for signature by the Chairman.
13. **Budget Monitoring 2020/2021** – to receive and accept a report on all committee budgets for monitoring purposes. Attachment – 13. Budget Monitoring Report – to follow. Recommendation: To accept the budget monitoring report.
14. **Schedule of Payments** – to receive and approve the schedule of payments.
15. **Aged Debtor** – to agree action on an outstanding debt.
16. **Policy for contracts involving Councillors** – to receive and approve the policy.
17. **Covid19 Standing Orders and Financial Regulations** – to consider extending the amendments to Standing Orders and Financial Regulations.
18. **Reopening of the Town Centre** a) 20mph Speed Limit – following a site. meeting a draft proposal is being prepared by Cormac. This should be ready to go to the July Council meeting. b) Measures to support cycling - A scoping meeting around measures to support cycling is being held on 30 July.
19. **Council Priorities** to approve the draft objectives as attached and ask Committees to ensure that the work programmes are focussed upon the approved objectives and not to make additional requests for further work items.
20. **Community Lead Local Development (CLLD) – Cattle Market Makers Project (see attached a. Cornwall Council Cabinet Papers 22nd July 2020 b. draft Collaboration Agreement)** – a) to receive and acknowledge the financial support of Cornwall Council for the Cattle Market Makers project and their willingness to enter into a Collaboration Agreement and supply £326,000 for match funding the application. b) to approve the draft Collaborative Agreement (with Cornwall Council).
21. **Remote Meeting IT Options (see attached)** – to consider remote meeting IT options.
22. **Cornwall Council Planning Decisions** as per Addendum 1 for information only
23. **Cornwall Council Councillor Updates**
24. **Correspondence** – 15th July 2020 - Local Electricity Bill – Power for People. Request to support the Bill.
25. **Date of the next Town Council Meeting** – 25th August 2020 at 7.30 pm.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business.

26. **Land at Maudlin Farm** – to report the discussions with Cornwall Council and support an in principal position pending receipt of a draft Section 106.

Steve Vinson
TOWN CLERK